

**NVTC EXECUTIVE COMMITTEE MEETING
THURSDAY, OCTOBER 1, 2026
NVTC SUITE #230 CONFERENCE ROOM
2300 Wilson Blvd., Arlington, VA 22201**

6:00 p.m.

AGENDA

1. Meeting Summary of the September 3, 2026 Executive Committee Meeting
2. Review of the October 1, 2026 NVTC Commission Meeting Agenda
3. Executive Director's Performance Review Process
4. Other Administrative Items
5. Closed Session

Members:

Sarah Bagley, Chair
Canek Aguirre
Walter Alcorn
Kate Burns
Maureen Coffey
Matt de Ferranti
Matt Letourneau
Dalia Palchik
Saddam Azlan Salim
David Snyder

**NVTC EXECUTIVE COMMITTEE
MEETING SUMMARY – SEPTEMBER 3, 2026
NVTC Suite #230, 2300 Wilson Blvd.
Arlington, VA 22201**

NVTC Executive Committee Members Present:

Sarah Bagley, Chair
Canek Aguirre
Kate Burns
Maureen Coffey
Matt de Ferranti
Dalia Palchik
Saddam Azlan Salim
David Snyder

NVTC Executive Committee Members Absent:

Walter Alcorn
Matt Letourneau

Other NVTC Commissioners Present:

Mariia Zimmerman (Alternate, Commonwealth of Virginia)

Staff and Others Present:

Kate Mattice, Executive Director
Genoveva Cutrell
Sarah Godfrey
Scott Kalkwarf
Ann McGrane
Amanda Sink

Chair Sarah Bagley called the Executive Committee meeting to order at 6:04 p.m. She noted that there was an in-person quorum. Chair Bagley welcomed DRPT Director Mariia Zimmerman, who serves as an NVTC Alternate.

Chair Bagley stated that the July Executive Committee meeting summary is available for review. No action from the committee was needed and no corrections or revisions were suggested.

Executive Director Kate Mattice began by sharing two public comments submitted to the Commission. The first was pertaining to traffic signal technology and the second was about transit ridership data. Both public comments were shared in their entirety to the full Commission prior to the meetings.

Ms. Coffey arrived at 6:05 p.m.

Ms. Mattice informed the committee that the NVTC Commission agenda has been slightly rearranged and that an AV contractor has been brought in to help with the persistent audio issues in the meeting room. The agenda has only two action items, both of which are related to VRE and have no financial impact on the Commission. Presentations include an overview of the State of Transit in Northern Virginia, a presentation on proposed changes to policy and evaluation criteria for the Commuter Choice program, and remarks from VRE and DRPT leadership. Ms. Mattice reminded the Executive Committee that there will be a Closed Session at the end of the Commission meeting.

Mr. de Ferranti arrived at 6:10 p.m.

Chair Bagley reminded the committee that it is time to begin thinking about the executive director's annual performance review. She stated that a survey will be sent to members of the board and then during the October meeting, they will hold a Closed Session to complete the survey. The Executive Committee will follow up with feedback in November and then finalize the process at the Commission meeting in December.

Ms. Mattice updated the committee about staffing changes. Sumbal Abid is a new part-time administrative assistant who will staff the front desk. Additionally, two NVTC staff members are leaving NVTC for new opportunities: Program Analyst Shannon Bacon is going to graduate school in Washington and Daniel Knickelbein is going to the Federal Highway Administration.

Ms. Palchik arrived at 6:28 p.m.

Ms. Mattice highlighted that on October 21, DRPT will be hosting a public meeting on the Transit Consolidation Study, which was mandated by the General Assembly. Ms. Zimmerman added that the report is due in December of this year and the governor has requested to review the report a month before it goes to the General Assembly, thus they are working on an expedited timeline. DRPT has been collecting data and holding listening sessions but she hopes to share substantial information at the October 21 governance forum. Director Zimmerman said sharing information to DRPT or the transit consolidation working group will help inform the work underway.

Ms. Mattice shared that her schedule is slightly affected by her acceptance into the Leadership Greater Washington program. As such, she will miss the committee meetings on September 17. She also reminded the group that the Governor's Transportation Conference is coming up October 13-15 and will have a strong transit focus this year. DRPT Director Zimmerman also added that the Commonwealth Transportation Board will be restarting the fall district hearings and will meet in the Northern Virginia district in October.

Ms. Mattice noted that a number of events at NVTC are also in the works, including the Envision Route 7 bus tour on October 28, a potential F2X ribbon cutting ceremony in December and the annual Legislative Forum on December 14.

With no further business to discuss, the meeting adjourned at 6:40 p.m.

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Agenda

NVTC COMMISSION MEETING
THURSDAY, OCTOBER 1, 2026
FIRST FLOOR CONFERENCE ROOM
2300 Wilson Blvd., Arlington, VA 22201
[Public Streaming Via YouTube](#)

7:00 p.m.

5:45 p.m. Boxed Dinners Available for Commissioners
6:00 p.m. Executive Committee Meeting – NVTC Suite #230 Conference Room
7:00 p.m. Commission Meeting – First Floor Large Conference Room ([public streaming](#))

NVTC is receiving general public comment. The deadline for written general public comments is 3:00 p.m., Thursday, October 1, 2026 via [NVTC's website](#). Comments will be provided to Commissioners prior to the October 1 meeting.

1. Opening Remarks

- **ACTION: Approve Commissioners Participating Electronically (if needed)**
- General Public Comments Received

2. Action Items

- A. **ACTION: Approve Minutes of the September 3, 2026 NVTC Meeting**
- B. **ACTION: Authorize Staff to Provide Notice of Direct Contributions to the Jurisdictions**
- C. **ACTION: Authorize the Executive Director to Submit the 2026 Commuter Choice Annual Report to the Commonwealth Transportation Board**
- D. **ACTION: Approve Resolution #2614: Adopt Commuter Choice Policy and Evaluation Criteria Changes**
- E. **ACTION: Authorize the Executive Director to Issue the I-395/95 Commuter Choice FY 2028-2029 Call for Projects and to Hold a Public Hearing on Behalf of the Commission**
- F. **ACTION: Approve Resolution #2615: Authorize the VRE CEO to Forward the Preliminary FY 2028 VRE Budget to the Participating and Contributing Jurisdictions**
- G. **ACTION: Approve Resolution #2616: Authorize the VRE CEO to Submit, on behalf of the Commissions, a joint VRE-VPRA application to the USDOT for PROTECT FY 2024-2026 Planning Grant Funding**

3. Presentations

- A. Envision Route 7 Project: Next Steps
- B. Virginia Railway Express (VRE) Chief Executive Officer Remarks
- C. Department of Rail and Public Transportation (DRPT) Director Remarks

4. Committee Reports (separate memos)

- A. Report from the Washington Metropolitan Area Transit Authority (WMATA) Board Members and NVTC WMATA Committee Chair
- B. Report from the Legislative and Policy Committee Chair
- C. Report from the Program Advisory Committee Chair

5. Executive Director Wrap-Up

- A. Executive Director Newsletter
- B. NVTC Financial Reports

6. Closed Session