

**NVTC EXECUTIVE COMMITTEE  
MEETING SUMMARY – NOVEMBER 6, 2025  
NVTC Suite #230, 2300 Wilson Blvd  
Arlington, VA 22201**

**NVTC Executive Committee Members Present:**

David Snyder, Chair  
Canek Aguirre  
Walter Alcorn  
Sarah Bagley  
Matt de Ferranti  
Adam Ebbin  
Dalia Palchik  
Paul Smedberg

**NVTC Executive Committee Members Absent:**

Matt Letourneau

**Staff and Others Present:**

Kate Mattice, Executive Director  
Genoveva Cutrell  
Andrew D’huyvetter  
Scott Kalkwarf  
Hwajung Kim  
Ann McGrane  
Aimee Perron Seibert  
Henry Watkins

Chair Snyder called the Executive Committee meeting to order at 5:37 p.m. Chair Snyder began the meeting by recognizing Ms. Mattice’s WTS Woman of the Year Award. The Executive Committee congratulated Ms. Mattice on her momentous achievement.

Ms. Mattice confirmed there was a quorum. Ms. Mattice confirmed that no Commissioners requested electronic participation and no public comments were received.

The summary of the October 16, 2025 Executive Committee meeting was presented and there were no corrections or changes requested by the committee members.

Chair Snyder requested that Ms. Mattice preview the Commission November 6 meeting agenda. Ms. Mattice stated that the focus of the meeting will be on the outcomes of the SJ 28 Joint Subcommittee and DMVMoves Task Force efforts. She also stated that departing NVTC Commissioner and U.S. Congressman Walkinshaw would be recognized at the

meeting and that Fairfax County Supervisor Andres Jimenez would be sworn in as an Alternate. Additionally, there are several VRE action items which include standard agreements and a resolution that forwards the annual budget to the participating and contributing jurisdictions. Ms. Mattice stated that NVTC has been working closely with partners to track MERIT changes and there will be a joint letter shared with DRPT, stating that the review process has been rushed. Ms. Mattice stated that she plans to have NVTC sign onto the joint letter. Lastly, Ms. Mattice introduced new NVTC Senior Accountant, Hwajung Kim to the Executive Committee.

Chair Snyder then transitioned the discussion to regional work toward long-term dedicated funding for transit. Ms. Mattice stated that DMVMoves just endorsed a broad framework specifically focused on recapitalization and modernization of WMATA. The General Assembly's SJ 28 Joint Subcommittee made an endorsement that includes the Virginia share of the capital funding for WMATA and also includes the operating assistance that will expire following a temporary, two-year fix. The SJ 28 endorsement also includes funding solutions for VRE, and local bus systems. The SJ 28 endorsed package is a combination of statewide aid and the creation of a regional fund which could be bonded by WMATA and VRE and provide flexibility for the localities. The funding target is approximately \$400 million a year. Ideally legislation would begin in the near term to move these goals forward.

Director of Finance and Administration Scott Kalkwarf gave an overview of the proposed NVTC FY 2027 Budget. He stated the budget is "flat" with no big changes on the horizon. The main driver is payroll and benefits which account for approximately 75% of NVTC's expenditures. Mr. Kalkwarf stated that he was advised by NVTC's Group Health Insurance providers that next year's premiums are expected to increase 9.5-14%, which seems to be in line with other small groups nationwide.

Senator Ebbin arrived at 5:59 p.m.

Mr. Kalkwarf continued that the overall budget increase is approximately \$141,000 or 2.9% over the previous year's budget. Moving on to revenue, Mr. Kalkwarf reminded the committee that the majority of NVTC's budget is funded by jurisdictional contributions. For FY 2027 there is an approximately 4% increase in revenue, or contributions totaling approximately \$4 million. Mr. Kalkwarf stated that the Executive Committee will take action on the budget at their December meeting and the Commission will be asked to approve the FY 2027 Budget in January 2026.

Before going into Closed Session, Ms. Mattice briefly reviewed the proposed 2026 Meeting Schedule with the Executive Committee. She highlighted some important changes and events for the next year.

Chair Snyder stated that the Executive Committee will now convene a Closed Session. He explained that the committee will return to Open Session once the discussion concludes.

Mr. de Ferranti moved, with a second by Ms. Palchik, the following motion:

“Pursuant to the Virginia Freedom of Information Act (Section 2.2-3711.A.1 of the Code of Virginia), the Northern Virginia Transportation Commission moves to convene a Closed Session to discuss two personnel matters concerning an appointee of the Commissions and the executive director’s annual performance evaluation.”

The vote in favor was cast by Commissioners Aguirre, Alcorn, Bagley, de Ferranti, Ebbin, Palchik and Snyder. The motion passed.

The Executive Committee entered into Closed Session at 6:09 p.m. and returned to Open Session at 7:00 p.m. Mr. Smedberg arrived and joined the Closed Session at 6:29 p.m.

Mr. Alcorn moved, with a second by Mr. de Ferranti, the following certification:

The Northern Virginia Transportation Commission certifies that, to the best of each member’s knowledge and with no individual member dissenting, at the just concluded Closed Session:

- 1) Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed; and
- 2) Only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered.

The vote in favor was cast by Commissioners Aguirre, Alcorn, Bagley, de Ferranti, Ebbin, Palchik, Smedberg, and Snyder. The motion passed.

With no further comment, Mr. Snyder adjourned the Executive Committee meeting at 7:00 p.m.