

**NVTC EXECUTIVE COMMITTEE MEETING  
THURSDAY, MAY 1, 2025  
NVTC SUITE #230 CONFERENCE ROOM  
2300 Wilson Blvd., Arlington, VA 22201**

**6:00 p.m.**

**AGENDA**

1. Meeting Summary of the April 3, 2025 Executive Committee Meeting
2. Discussion with the Auditors (Executive Committee serving as Audit Committee)
3. Review of the May 1, 2025 NVTC Commission Meeting Agenda
4. Administrative Items

Members:

Dave Snyder, Chair  
Canek Aguirre  
Walter Alcorn  
Sarah Bagley  
Matt de Ferranti  
Adam Ebbin  
Matt Letourneau  
Dalia Palchik

**NVTC EXECUTIVE COMMITTEE  
MEETING SUMMARY – APRIL 3, 2025  
NVTC Suite #230, 2300 Wilson Blvd  
Arlington, VA 22201**

**NVTC Executive Committee Members Present:**

David Snyder, Chair  
Canek Aguirre  
Walter Alcorn  
Sarah Bagley  
Matt de Ferranti  
Adam Ebbin  
Matt Letourneau (non-voting member)  
Dalia Palchik  
Paul Smedberg (non-voting member)

**Staff and Others Present:**

Kate Mattice, Executive Director  
Genoveva Cutrell  
Andrew D’huyvetter  
Meg Johnston  
Scott Kalkwarf  
Ann McGrane  
Vikram Sinha  
Jordan Exantus (Alexandria)

Chair Snyder called the Executive Committee meeting to order at 6:05 p.m. and staff confirmed an in-person quorum.

Ms. Mattice stated that there was one public comment received. The comment expressed support for public transit funding and requested less spending on highways. The comment was sent to Commissioners prior to the meeting. Chair Snyder stated that the Commission is totally committed to public transit.

Chair Snyder noted that the Meeting Summary of the March 6 Executive Committee meeting was provided in the meeting materials. There were no corrections from the committee.

Ms. Mattice then gave an update on NVTC’s work toward long-term sustainable transit funding. She began by reminding the committee that Nick Donohue with the DMVMoves Task Force will be attending this evening’s Commission meeting and there will be an

opportunity to ask him questions. She added that WMATA no longer has an anticipated operating budget gap in FY 2028 but Virginia still needs to address the end of the two-year funding boost before FY 2027. On the capital side, WMATA has been focusing on ways they can strategically invest and stay current on state of good repair needs while also having that funding grow with inflation. The DMVMoves team is also reviewing cost estimates and long-term needs of local transit systems. A recommendation from the DMVMoves Task Force is likely to come in the fall. Ms. Mattice noted that there has been a lot of discussion by the Task Force about bus consolidation and that this will continue to be a topic for discussion.

Mr. Smedberg arrived at 6:13 p.m.

Mr. D’huyvetter gave an update on the SJ28 Joint Subcommittee. He stated that the technical working group is focusing on existing funding structures and the relationship of local bus and Metrobus systems and how those things relate to one another in terms of funding formulas. Consultants are working on revenue estimates which will be shared with committee members in June.

Ms. Palchik arrived at 6:16 p.m. and Mr. Aguirre arrived at 6:17 p.m.

Mr. Alcorn asked about how extensively the SJ28 Joint Subcommittee will examine existing funding sources for transit, specifically local general fund revenues, and how much these sources currently contribute. Mr. D’huyvetter stated that this is a work in progress at a staff level and that NVTC staff will be in touch with Commissioners to provide an update, possibly through the WMATA Committee.

Mr. Ebbin arrived at 6:20 p.m.

Ms. Mattice reviewed the April 3 Commission meeting Agenda. She shared that DRPT has decided to reopen the formulas that are used to allocate state aid for bus funding. Kate is a member of the Transit Service Delivery Advisory Committee (TSDAC) which is the body responsible for advising DRPT on the distribution of funds from the Commonwealth Mass Transit Fund. She will provide a broad update at the Commission meeting this evening and will keep Commissioners informed as this process progresses.

Mr. Letourneau arrived at 6:26 p.m.

The Commission meeting will also include a microtransit presentation, an update on the Commuter Choice program, and the VRE orientation and Draft System Plan 2050 presentation. The Commission will also vote on the contract award for the Route 7 Phase 4.2 mobility analysis.

Ms. Mattice provided the committee with administrative updates, which include the addition of three new staff members: Jason Adle and Shannon Bacon as program analysts and Meg Johnston as the new grants and procurement manager. She also informed the committee that she would be attending the APTA Mobility Conference next week and she

will be attending meetings that dive into recent federal directives and reauthorization for surface transportation.

With no further discussion, Chair Snyder adjourned the meeting at 6:40 p.m.

**NVTC COMMISSION MEETING**  
**THURSDAY, MAY 1, 2025**  
**FIRST FLOOR CONFERENCE ROOM**  
**2300 Wilson Blvd., Arlington, VA 22201**  
[Public Streaming Via YouTube](#)  
**7:00 p.m.**

**AGENDA**

**5:45 p.m. Boxed Dinners Available for Commissioners**  
**6:00 p.m. Executive Committee Meeting – NVTC Suite #230 Conference Room**  
**7:00 p.m. Commission Meeting – First Floor Large Conference Room ([public streaming](#))**

*NVTC is receiving general public comment. The deadline for written general public comments is 3:00 p.m., Thursday, May 1, 2025 via [NVTC's website](#). Comments will be provided to Commissioners prior to the May 1 meeting.*

1. Opening Remarks
  - **ACTION: Approve Commissioners Participating Electronically (if needed)**
  - General Public Comments Received
2. Agenda Item Number Not Used.
3. **ACTION: Approve the Minutes of the April 3, 2025 NVTC Meeting**
4. **ACTION: Approve the Consent Agenda (subject to chair approval)**
  - A. **ACTION: Authorize the Executive Director to Execute the Contract Award for National Transit Database (NTD) Technical Support**
  - B. **ACTION: Authorize the Executive Director to Issue a Request for Proposals (RFP) for Zero-Emission Bus (ZEB) Technical Support**
  - C. **ACTION: Authorize the Chair to Provide NVTC Testimony to the Commonwealth Transportation Board**
5. Washington Metropolitan Area Transit Authority (WMATA)
  - A. Presentation by WMATA General Manager/CEO Randy Clarke and WMATA Board Chair Valerie Santos
  - B. Report from the Virginia WMATA Board Members
  - C. Other WMATA News

6. Report from the Chairs of the WMATA Committee / Legislative and Policy Committee
  - A. NVTC and Regional Work Toward Long-Term Sustainable Transit Funding
    - DMVMoves
    - SJ 28: Northern Virginia Growing Needs of Public Transit Joint Subcommittee
  - B. Transit Service Delivery Advisory Committee (TSDAC) Update
  - C. Federal Update
  
7. Report from the Chair of the Program Advisory Committee
  - A. Draft I-395/95 Commuter Choice Staff-Recommended Program of Projects (FY 2026-2027)
  - B. I-66 Needs Assessment
  
8. **Virginia Railway Express (VRE)**
  - A. VRE CEO Report and Minutes
  - B. **ACTION: Approve Resolution #2559: Authorize the VRE CEO to Execute a Memorandum of Understanding Regarding Washington Area Rail Coordination**
  - C. **ACTION: Approve Resolution #2560: Approve Use of the Construction Manager-General Contractor Delivery Method for the L'Enfant Station and Fourth Track Project**
  - D. Alexandria Station Improvements and King Street and Commonwealth Avenue Bridge Replacement Project
  - E. VRE Staff Presentation to the Operations Board Finance Committee Regarding the Relationship Between SJ 28 and the Draft VRE System Plan 2050
  
9. Department of Rail and Public Transportation (DRPT)
  
10. Executive Director Report
  - A. Executive Director Newsletter
  - B. NVTC Financial Reports