

**NVTC EXECUTIVE COMMITTEE MEETING
THURSDAY, JANUARY 16, 2025
NVTC SUITE #230 CONFERENCE ROOM
2300 Wilson Blvd., Arlington, VA 22201**

6:00 p.m.

AGENDA

1. Meeting Summary of the December 5, 2024 Executive Committee Meeting
2. NVTC's Work Towards Long-Term Sustainable Dedicated Funding
3. Review of the January 16, 2025 NVTC Commission Meeting Agenda
4. Administrative Items

Members:

Matt de Ferranti, Chair
Canek Aguirre
Walter Alcorn
Sarah Bagley
Adam Ebbin
Matt Letourneau
Dalia Palchik
Paul Smedberg
Dave Snyder

**NVTC EXECUTIVE COMMITTEE
MEETING SUMMARY – DECEMBER 5, 2024**
Northern Virginia Transportation Commission
2300 Wilson Blvd Suite 230
Arlington, VA 22201

NVTC Executive Committee Members Present:

Matt de Ferranti, Chair
Canek Aguirre
Walter Alcorn
Sarah Bagley
Adam Ebbin
Matt Letourneau (non-voting member)
Dalia Palchik
David Snyder (*via electronic participation*)

NVTC Executive Committee Members Absent:

Paul Smedberg (non-voting member)

Other NVTC Commissioners Present:

Tiffany Robinson

Staff and Others Present:

Kate Mattice, Executive Director
Genoveva Cutrell
Andrew D’huyvetter
Scott Kalkwarf
Make Garber (PB Mares)
Hunter Simmons (PB Mares)
Carter Whitelow (Commonwealth Strategies)

Chair de Ferranti called the Executive Committee meeting to order at 6:06 p.m. and staff confirmed an in-person quorum was present. Chair de Ferranti informed the committee that Mr. Snyder requested electronic participation as he was out of the country on business.

Ms. Palchik moved with a second by Ms. Bagley to approve Mr. Snyder’s request to participate remotely. The motion passed with Commissioners Alcorn, Bagley, de Ferranti, Letourneau and Palchik voting in the affirmative.

Chair de Ferranti noted that the summary of the November 7, 2024, Executive Committee meeting was provided in the meeting materials and there were no corrections from committee members.

Ms. Mattice then briefed the Executive Committee on NVTC's work toward long-term sustainable funding for transit. She said that Mr. Smedberg would be briefing the whole Commission on the latest developments at DMVMoves. Ms. Mattice went on to say that the focus has been on what the specific ask will be in the coming months in terms of needs associated with transit investment. Conversations to this point have not been about major expansions and are instead focused on baseline service improvements and state of good repair.

Ms. Mattice added that Senator Ebbin would be giving an overview of the SJ28 Joint Subcommittee meetings to the full Commission this evening. She stated that there is work to bring the tasks of DMVMoves, which is focusing on needs, together with SJ 28's look at the revenue options. The SJ28 Technical Working group will start running numbers on approximately 15 different revenue options during the next analysis phase.

Mr. Aguirre arrived at 6:12 p.m. and Mr. Ebbin arrived at 6:13 p.m.

Ms. Mattice then added that NVTC staff have drafted a resolution, at the direction of the Legislative and Policy and WMATA Committees, to solidify what priorities the Commission has as work continues toward a long-term transit funding solution. She said the draft resolution will be presented at the full Commission meeting.

Ms. Mattice then previewed the evening's Commission Agenda. She stated that one public comment was received asking if NVTC would take a position on missing middle housing policy. She added that board appointments will not be happening until January 16, so NVTC is seeking board approval to extend Commissioner Aguirre's WMATA appointment by two weeks, so it does not expire. She went on to state that the Consent Agenda also included approving the Route 7 Strategic Implementation Plan and authorizing an RFP for the last leg of route planning. She also reminded the committee that the auditors will be presenting their findings to the Commission and there will be action accepting the 2024 Report on the Performance and Condition of WMATA and the 2025 Legislative and Policy Agenda. She also added that there would be a Closed Session for the VRE performance reviews.

Ms. Mattice presented the committee with information about officer nominations and board appointments, reminding them that they will be voting on those nominations at the next Commission meeting.

Ms. Mattice reminded the committee that they needed to vote on submitting the NVTC FY 2026 Budget to the full Commission. She stated that there are no changes from what was discussed last month and reminded the committee that Mr. Kalkwarf gave a full presentation on the budget at the last meeting.

Mr. Aguirre moved, with a second by Mr. Alcorn, to approve the budget for submission to the Commission. The motion passed with Aguirre, Alcorn, Bagley, de Ferranti, Ebbin, Palchik and Snyder voting in the affirmative. (Mr. Letourneau is a non-voting member and did not participate in this vote.)

Auditors Mike Garber and Hunter Simmons from PB Mares then briefed the Executive Committee, serving as the Audit Committee, on the FY 2024 Audit. PB Mares issued an unmodified opinion on the 2024 audit, and Mr. Garber added that the compliance report also had no findings or issues. Mr. Mares then gave a brief overview of the financial statements and the audit report, adding that they were able to complete their work in a timely manner. No committee members had any further questions.

With no further discussion, Chair de Ferranti adjourned the meeting at 6:37 p.m.

DRAFT

NVTC COMMISSION MEETING
THURSDAY, JANUARY 16, 2025
FIRST FLOOR CONFERENCE ROOM
2300 Wilson Blvd., Arlington, VA 22201
[Public Streaming Via YouTube](#)
7:00 p.m.

AGENDA

5:45 p.m. Boxed Dinners Available for Commissioners
6:00 p.m. Executive Committee Meeting – NVTC Suite #230 Conference Room
7:00 p.m. Commission Meeting – First Floor Large Conference Room ([public streaming](#))

NVTC is receiving general public comment. The deadline for written general public comments is 3:00 p.m., Thursday, January 16, 2025 via [NVTC's website](#). Comments will be provided to Commissioners prior to the January 16 meeting.

1. Opening Remarks

- **ACTION: Approve Commissioners Participating Electronically (if needed)**
- General Public Comments Received

2. Oath of Office for New Commissioners

3. Minutes and Meeting Summary

- A. ACTION: Approve the Minutes of the December 5, 2024 NVTC Meeting**
- B. ACTION: Approve the Meeting Summary of the December 13, 2024 Joint NVTC-PRTC-VRE Legislative Forum**

4. Annual Leadership and Governance

- A. ACTION: Approve the Recommended Slate of Officers for 2025**
- B. ACTION: Approve a Resolution Commending the Honorable Matt de Ferranti for His Service as Chair of the Northern Virginia Transportation Commission for 2024**
- C. ACTION: Approve Resolution #2548: Approve the Selection of NVTC Representatives to Various Boards for 2025**
- D. ACTION: Approve Resolution #2549: Approve the Recommended NVTC Committee Membership for 2025**
- E. ACTION: Approve Resolution #2550: Approve the Designation of NVTC Signatories and Pension Trustees**

5. **ACTION: Approve the Consent Agenda (subject to approval of the chair)**
 - A. **Authorize the Executive Director to Issue a Request for Proposals (RFP) for National Transit Data (NTD) Technical Support**
 - B. **Approve Resolution #2551: Authorize the NVTC Executive Director to Submit an Application for a Community Project Funding Grant to the Federal Transit Administration**
 - C. **Authorize the Chair to Send a Letter of Endorsement for Loudoun County's Grant Application to DRPT**
6. NVTC Year in Review 2024 and NVTC 2025 Look Ahead
7. **Washington Metropolitan Area Transit Authority (WMATA)**
 - A. Report from the Virginia WMATA Board Members
 - B. Report from the Chair of the NVTC WMATA Committee
 - **ACTION: Authorize the Chair of the WMATA Committee to Submit FY 2026 Proposed Budget Comments to WMATA**
 - C. Other WMATA News
8. **NVTC Work Towards Long-Term Sustainable Dedicated Funding**
 - A. **ACTION: Approve Resolution #2552: NVTC's Guiding Principles for Future Transit Funding**
 - B. Regional Work Towards Long-Term Sustainable Dedicated Funding
 - SJ 28: Joint Subcommittee to Study Growing Transit Needs in Northern Virginia
 - *DMVMoves*
9. Report from the Chair of the Legislative and Policy Committee
 - A. General Assembly Update
 - B. Transit-Focused Federal Grant Opportunities
10. Report from the Chair of the Program Advisory Committee
 - A. I-395/95 Commuter Choice Update
11. **NVTC FY 2026 General and Administrative Budget and 2025-2026 Work Plan**
 - A. **ACTION: Approve the FY 2026 General and Administrative Budget**
 - B. **ACTION: Approve the 2025-2026 Work Plan**

12. Virginia Railway Express (VRE)

- A. VRE CEO Report and Minutes
- B. **ACTION: Approve Resolution #2553: Adopt and Refer VRE's FY 2025 Revised Budget and FY 2026 Budget to the Jurisdictions**
- C. **ACTION: Approve Resolution #2554: Authorize the VRE CEO to Submit, on Behalf of the Commissions, a Joint VRE-VPRA Application to the USDOT PROTECT FY 2025-2025 Planning Grant**
- D. 2025 VRE Operations Board Officers

13. Department of Rail and Public Transportation (DRPT)

14. Executive Director Report

- A. Executive Director Newsletter
- B. NVTC Financial Report