



**NVTC EXECUTIVE COMMITTEE MEETING
THURSDAY, SEPTEMBER 5, 2024
Marymount University Ballston Center
Second Floor Conference Room
1000 North Glebe Road, Arlington, VA 22201**

4:45 p.m.

[Please Note Different Time and Location]

AGENDA

1. Meeting Summary of the July 18, 2024 Executive Committee Meeting
2. NVTC's Work Towards Long-Term Sustainable Dedicated Funding
3. Administrative Items

Members:

Matt de Ferranti, Chair
Canek Aguirre
Walter Alcorn
Sarah Bagley
Adam Ebbin
Matt Letourneau
Dalia Palchik
Paul Smedberg
Dave Snyder



**NVTC EXECUTIVE COMMITTEE
MEETING SUMMARY – JULY 18, 2024
Via Electronic Participation
Public Streaming via YouTube**

NVTC Executive Committee Members Present Via Electronic Participation:

Matt de Ferranti, Chair
Canek Aguirre
Walter Alcorn
Dalia Palchik
Paul Smedberg (non-voting member)
David Snyder

NVTC Executive Committee Members Absent:

Sarah Bagley
Adam Ebbin
Matt Letourneau (non-voting member)

Other Commissioners Present Via Electronic Participation:

Zach Trogdon

Staff Present via Electronic Participation:

Kate Mattice, Executive Director
Allan Fye
Rhonda Gilchrest
Scott Kalkwarf
Steve Maclsaac
Aimee Perron Seibert
Melissa Walker

Chair de Ferranti called the all-virtual Executive Committee meeting to order at 6:13 p.m. and noted that staff followed the procedures and guidelines in NVTC's Electronic Participation Policy, to give notice to the Commission, staff and the public. This meeting is simultaneously being broadcast to the public on YouTube. He reviewed the procedures for the electronic meeting, including that any votes would be conducted by roll call vote and reminded Commissioners about the new Code requirements and the importance of keeping their cameras on to constitute a quorum.

Executive Director Kate Mattice called the roll and confirmed quorum. Mr. Aguirre had technical difficulties with his camera, so due to the new Code requirements he was not counted towards quorum. Chair de Ferranti welcomed Acting DRPT Director Zach Trogdon, who is a new Alternate Commissioner.

Chair de Ferranti noted that the summary of the June 6, 2024, Executive Committee meeting was provided in the meeting materials and there were no corrections from committee members.

Ms. Mattice then reviewed the July 18 Commission Agenda. She highlighted that the Commission meeting will feature a video recognizing the service of outgoing WMATA Board Chair Paul Smedberg. The consent agenda includes actions to approve a contract for state government relations services, to accept NVTC's strategic research roadmap, to approve a resolution which directs WMATA on the way they allocate additional general fund money, and to approve a letter of endorsement for the City of Alexandria's charging infrastructure grant application. Commissioners will also be updated on the efforts focused on finding a long-term sustainable transit funding solution, including the regional bus analysis and the launch of the SJ 28 Subcommittee and the DMVMoves initiative. Ms. Mattice reminded Commissioners that there will be a closed session for a VRE matter as it relates to the acquisition of real property.

Chair de Ferranti then took time to thank Mr. Smedberg for his service as chair of the WMATA Board.

Regarding the Commission Agenda, Mr. Snyder asked if VRE staff will make a public presentation before going into closed session and if there is action after the closed session. NVTC Legal Counsel Steve MacIsaac stated that there is no plan to make a public presentation related to anything discussed during the closed session as the entirety of the materials discussed in closed session is confined to said session. There is a proposed resolution for action following the closed session that was part of the confidential information provided to Commissioners ahead of the evening's meeting regarding an interim access agreement with the Virginia Passenger Rail Authority (VPRA). Mr. Snyder stated that he feels it would be helpful if the public was given some context about the closed session discussion and that he would like there to be a commitment for a public process. Mr. MacIsaac added that the reason this matter is to be discussed in closed session is because the content is subject to a non-disclosure agreement between VRE, VPRA and Norfolk Southern. Mr. MacIsaac stated that there is no commitment to a funding agreement being requested at this time.

Mr. Smedberg asked Mr. MacIsaac to share what the feedback has been from PRTC and other groups regarding this VRE matter. Mr. MacIsaac stated that PRTC was presented the identical information at their July 11 Commission meeting in closed session and that they adopted the resolution with no changes. Chair de Ferranti emphasized that this is a preliminary effort and further action will be requested later in the year.

Ms. Mattice then wrapped up by reminding Commissioners that there is no August Commission meeting and that September's meeting will be replaced by NVTC's 60th Anniversary Celebration and Documentary Premiere. She added that the Executive Committee will meet on September 5 before the celebration.

With no further discussion, Chair de Ferranti adjourned the meeting at 6:43 p.m.

NVTC ANNUAL AGENDA

Fall/Winter 2024/2025 Look Ahead

COMMISSION MEETINGS

EXECUTIVE COMMITTEE MEETINGS

WMATA COMMITTEE MEETINGS

LEGISLATIVE AND POLICY COMMITTEE MEETINGS

POLICY ADVISORY COMMITTEE (PAC) MEETINGS

JOINT COMMISSION WORKING GROUP (JCWG) MEETINGS

OTHER MEETINGS

BOLD = ACTION

SEPTEMBER 19, 2024 – JOINT PROGRAM ADVISORY COMMITTEE/NVTC-PRTC JOINT COMMISSION WORKING GROUP (all-virtual)

- I-395/95 Commuter Choice (FY 2026-2027)
- Zero-Emission Bus (ZEB)

SEPTEMBER 19 2024 – JOINT WMATA COMMITTEE/ LEGISLATIVE AND POLICY COMMITTEE

- 2025 Legislative Agenda Development
- SJ 28: Northern Virginia Growing Needs of Public Transit Joint Subcommittee
- DMVMoves – fare policy and technology opportunities
- 2024 Annual Report on the Performance and Condition of WMATA

OCTOBER 3, 2024 – EXECUTIVE COMMITTEE (Prior to Commission Meeting)

- FY 2026 Key Budget Considerations
- Proposed 2025 Meeting Schedule
- SJ 28: Northern Virginia Growing Needs of Public Transit Joint Subcommittee/DMVMoves
- Executive Director Annual Performance Process

OCTOBER 3, 2024 – COMMISSION MEETING

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| <ul style="list-style-type: none"> • Recognition of Mary Hynes (not confirmed) • Notice of Direct Contributions to Jurisdictions • Accept Findings of Regional Bus Analysis • Creative Services Contract (tentative) • Introduction of WMATA’s Inspector General • FY 2026 WMATA Budget Preview (tentative) • SJ 28: Northern Virginia Growing Needs of Public Transit Joint Subcommittee/DMVMoves | <ul style="list-style-type: none"> • 2024 I-66 and I-395/95 Commuter Choice Annual Report to CTB • I-395/95 Commuter Choice Call for Projects (FY 2026 – 2027) • Route 7 BRT Strategic Implementation Plan • VRE FY 2026 Budget to Jurisdictions • VRE System Plan • Norfolk Southern Agreement • VPRA Access Agreement • (Potential Action on DRPT Master Agreement) |
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OCTOBER 17 2024 –JOINT WMATA COMMITTEE/LEGISLATIVE AND POLICY COMMITTEE

- 2024 Annual Report of the Performance and Condition of WMATA
- Draft 2025 Legislative and Policy Agenda
- SJ 28: Northern Virginia Growing Needs of Public Transit Joint Subcommittee/DMVMoves

NOVEMBER 7, 2024 – EXECUTIVE COMMITTEE (Prior to Commission Meeting)

- Presentation: NVTC FY 2026 Proposed G&A Budget
- SJ 28: Northern Virginia Growing Needs of Public Transit Joint Subcommittee/DMVMoves
- CLOSED SESSION: Executive Director’s Annual Performance Review

NOVEMBER 7, 2024 – COMMISSION MEETING

- **NVTC 2025 Meeting Schedule**
- 2024 Annual Report of the Performance and Condition of WMATA
- NVTC 2025 Legislative Agenda
- SJ 28: Northern Virginia Growing Needs of Public Transit Joint Subcommittee/DMVMoves
- Federal Update (if needed)
- Joint Legislative Forum
- Transit and Data Analysis -Transit and Bikes Study
- VRE 2025 Legislative Agenda
- **Virginia Passenger Rail Authority (VPRA) Agreement**
- **CLOSED SESSION: Executive Director’s Annual Performance Review**

NOVEMBER 21 2024 – JOINT WMATA COMMITTEE/LEGISLATIVE AND POLICY COMMITTEE (if needed -tentative/all-virtual)

- Post Election Update/Strategy
- SJ 28: Northern Virginia Growing Needs of Public Transit Joint Subcommittee/DMVMoves

FALL 2024 TBD (Nov/Dec Timeframe) – JOINT ANNUAL MEETING WITH VDOT/CTB/VRE/NVTA - Per HB 1285 (2018)

DECEMBER 5, 2024 – EXECUTIVE COMMITTEE (Prior to Commission Meeting)

- **NVTC FY 2026 G&A Budget**
- Slate of Officers for 2025 and Committee Nominations
- SJ 28: Northern Virginia Growing Needs of Public Transit Joint Subcommittee/DMVMoves
- Report from the Auditors (Executive Committee serving as Audit Committee)

DECEMBER 5, 2024 – COMMISSION MEETING

- **Recognition of Departing Commissioners**
- Call for Nominations for 2025
- **RFP for Route 7 BRT Phase 4.2 Study**
- Report from NVTC’s Auditors
- **Distribution of NVTC Audited Financial Statements**
- NVTC FY 2026 G&A Budget and Work Plan with Public Hearing on the Work Plan
- Accept Recommendations of 2024 Annual Report on the Performance and Condition of WMATA
- **NVTC’s 2025 Legislative and Policy Agenda**

- General Assembly State of Play and Federal Update
- **VRE 2025 Legislative Agenda**

- **VRE Annual Comprehensive Financial Report (ACFR)**
- **CLOSED SESSION: Annual Performance Review VRE CEO and General Counsel**

DECEMBER 13, 2024 – JOINT LEGISLATIVE FORUM (GMU Schar School, Arlington)

2025

JANUARY 2, 2025 – EXECUTIVE COMMITTEE (Prior to Commission Meeting) (potential all-virtual)

- SJ 28: Northern Virginia Growing Needs of Public Transit Joint Subcommittee/DMVMoves

JANUARY 2, 2025 – COMMISSION MEETING (potential all-virtual)

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| <ul style="list-style-type: none"> • NVTC 2025 Officers, Board and Committee Assignments, Signatories • Recognition of Past Chair and New/Departing Commissioners (resolutions) • RFP for NTD Technical Support and Authorize ED to Execute Contract • NVTC Year in Review 2024 • NVTC 2025 Look Ahead • NVTC FY 2026 G&A Budget and Work Plan with Compilation of Public Comments received | <ul style="list-style-type: none"> • FY 2026 WMATA Budget • I-395/95 Commuter Choice Update • SJ 28: Northern Virginia Growing Needs of Public Transit Joint Subcommittee/DMVMoves • General Assembly Look Ahead and Federal Update (if needed) • VRE FY 2025 Revised and FY 2026 Recommended Budgets • 2025 VRE Operations Board Officers Announced |
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FEBRUARY 6, 2025 – NO COMMISSION MEETING / LEGISLATIVE RECEPTION IN RICHMOND

Staff Written Reports:

- WMATA
- SJ 28: Northern Virginia Growing Needs of Public Transit Joint Subcommittee/DMVMoves
- Commuter Choice
- VRE
- DRPT Report
- Executive Director Report (with Newsletter and Financial Report for December 2024)

FEBRUARY 2025 TBD – PROGRAM ADVISORY COMMITTEE

- Commuter Choice Update – Eligibility, Timeline, etc.
- Rt 7 Update
- ZEB Grants and Work

FEBRUARY 2025 TBD - JOINT WMATA COMMITTEE/LEGISLATIVE AND POLICY COMMITTEE

- 2025 Joint Committee Work Plan
- FY 2026 WMATA Budget Letter
- SJ 28: Northern Virginia Growing Needs of Public Transit Joint Subcommittee/DMVMoves

MARCH 6, 2025 – EXECUTIVE COMMITTEE (Prior to Commission Meeting)

- SJ 28: Northern Virginia Growing Needs of Public Transit Joint Subcommittee/DMVMoves

MARCH 6, 2025 – COMMISSION MEETING

- **Grant Endorsement Letters (if any)**
- **Submission of State Assistance Applications to DRPT**
- Invitation to WMATA General Manager Randy Clarke
- **NTD RFP**
- **ZEB DRPT Grant RFP / Lo-No Grant Application for Region**
- **Rt 7 Contract Award (tentative)** and Update
- Commuter Choice Update
- SJ 28: Northern Virginia Growing Needs of Public Transit Joint Subcommittee/DMVMoves
- General Assembly Update and Federal Update (if needed)

Meeting agenda items, dates and times may be subject to change.