



**NVTC EXECUTIVE COMMITTEE MEETING
THURSDAY, OCTOBER 3, 2024
NVTC SUITE #230 CONFERENCE ROOM
2300 Wilson Blvd., Arlington, VA 22201**

6:00 p.m.

AGENDA

1. Meeting Summary of the September 5, 2024 Executive Committee Meeting
2. NVTC's Work Towards Long-Term Sustainable Dedicated Funding
3. Review of the October 3, 2024 NVTC Commission Meeting Agenda
4. Administrative Items
5. Closed Session

Members:

Matt de Ferranti, Chair
Canek Aguirre
Walter Alcorn
Sarah Bagley
Adam Ebbin
Matt Letourneau
Dalia Palchik
Paul Smedberg
Dave Snyder



Executive Committee Meeting Summary

**NVTC EXECUTIVE COMMITTEE
MEETING SUMMARY – SEPTEMBER 5, 2024**
Marymount University Ballston Center
Second Floor Conference Room
1000 North Glebe Road, Arlington, VA 22201

NVTC Executive Committee Members Present:

Matt de Ferranti, Chair
Canek Aguirre
Walter Alcorn
Sarah Bagley
Adam Ebbin
Dalia Palchik
Paul Smedberg (non-voting member)
David Snyder

NVTC Executive Committee Members Absent:

Matt Letourneau (non-voting member)

Staff Present via Electronic Participation:

Kate Mattice, Executive Director
Allan Fye
Rhonda Gilchrest
Scott Kalkwarf
Aimee Perron Seibert
Luke Priddy (Senator Ebbin’s Office)

Chair de Ferranti called the Executive Committee meeting to order at 4:50 p.m. Staff confirmed a quorum was present.

Chair de Ferranti noted that the summary of the July 18, 2024, Executive Committee meeting was provided in the meeting materials and there were no corrections from committee members.

Ms. Mattice and Mr. Fye reviewed recent efforts focused on finding a long-term sustainable transit funding solution, including recent meetings of the SJ 28 Subcommittee and the DMVMoves initiative. Mr. Fye stated that he chairs the SJ 28 Technical Working Group, which is scheduled to meet next week. The working group will ultimately make recommendations to the SJ 28 Subcommittee regarding additional financial analysis regarding potential revenue sources for transit as well as facilitate a comprehensive understanding of transit needs going forward. By 2025, the working group will have a good set of information and resources to help the SJ 28 process identify transit funding solutions. NVTC staff is also working closely with jurisdictional

staff and convened the NVTC transit funding working group last week, which resulted in great feedback. This information will feed into the work of the other groups as well as DMVMoves.

Ms. Mattice reported that the DMVMoves Task Force is scheduled to meet on September 23 and the SJ 28 Subcommittee on September 26. She does not anticipate specific legislative “asks” in this upcoming NVTC Legislative and Policy Agenda, as this is a two-year study process. She reminded the committee that the WMATA Committee and the Legislative and Policy Committee are jointly meeting on September 19 and will discuss funding issues.

Chair de Ferranti stated that it is important to note that in regard to the “what” of what a funding solution could be, that a sales tax has not been ruled out. Mr. Alcorn stated that the Executive Committee as well as the joint WMATA Committee/Legislative and Policy Committee meetings will be important so Commissioners are on the same page to seek consensus. These meetings will help Commissioners be knowledgeable, and provide a forum for discussion, input and coordination. Mr. Snyder suggested that it would be a good idea for the executive director to be briefed on the recent Washington Metropolitan Council of Government board retreat. Ms. Mattice stated that she did receive a high-level overview from one Commissioner who attended. She is also in frequent contact with Nick Donohue and Nuria Fernandez, who are staffing the DMVMoves initiative, as well as Senator Ebbin, who is the chair of the SJ 28 Subcommittee.

Chair de Ferranti reviewed the executive director’s annual performance review process. He explained that NVTC’s Director of Human Resources Becky Merriner is assisting him with this year’s on-line evaluation survey, which will be due September 27. Chair de Ferranti proposed NVTC’s Board Administrator Rhonda Gilchrest email the survey link to Commissioners on September 9, as they are used to receiving emails from her. The plan will be for the Executive Committee to hold a Closed Session at the October 3 meeting and then another Closed Session for the Executive Committee and the full Commission on November 7.

Ms. Mattice reviewed some administrative items including next year’s proposed meeting schedule and upcoming committee meeting dates. She gave a few highlights of the October 3 Commission meeting, including introducing the WMATA Inspector General and several important VRE items. Regarding next year’s schedule, Ms. Mattice discussed the possibility of conducting the January 2, 2025 meeting as an all-virtual meeting. Staff is proposing holding the public hearing on the Work Plan at the December 2024 meeting (instead of the January meeting) to accommodate in-person public comments. The proposed 2025 Meeting Schedule will be brought back to the Executive Committee at its October 3 meeting, followed by full Commission action at the November 7 meeting. Ms. Bagley stated that the City of Alexandria may be holding their swearing in ceremony on January 2, which could be a conflict for Alexandria Commissioners. Ms. Mattice stated that the Executive Committee will also need to discuss nominations for 2025 officers and board/committee appointments.

With no further discussion, Chair de Ferranti adjourned the meeting at 5:16 p.m. so that Commissioners and staff could attend the 60th Anniversary celebration.



**NVTC COMMISSION MEETING
THURSDAY, OCTOBER 3, 2024
MAIN FLOOR CONFERENCE ROOM
2300 Wilson Blvd., Arlington, VA 22201
[Public Streaming Via YouTube](#)
7:00 p.m.**

AGENDA

5:45 p.m. Boxed Dinners Available for Commissioners
6:00 p.m. Executive Committee Meeting – NVTC Suite #230 Conference Room
7:00 p.m. Commission Meeting – First Floor Large Conference Room ([public streaming](#))

*NVTC is receiving general written public comment. **The deadline for written general public comments is 3:00 p.m., Thursday, October 3, 2024 via [NVTC's website](#). Comments will be provided to Commissioners prior to the October 3 meeting.***

1. Opening Remarks
 - **ACTION: Approve Commissioners Participating Electronically (if needed)**
 - General Public Comments Received
2. **ACTION: Approve the Minutes of the July 18, 2024 NVTC Meeting**
3. **ACTION: Approve the Consent Agenda (subject to approval of the chair)**
 - A. Approve the Notice of Direct Contributions to the Jurisdictions
 - B. Accept the NVTC Regional Bus Analysis Report
4. **ACTION: Approve a Resolution of Commendation for the Honorable Mary Hynes for Her 30 Years of Dedicated Service**
5. Washington Metropolitan Area Transit Authority (WMATA)
 - A. Introduction of WMATA's Inspector General
 - B. Virginia WMATA Board Members Report
 - C. Other WMATA News

6. Report from the Chairs of the WMATA Committee/Legislative and Policy Committee
 - A. NVTC Work Towards Long-Term Sustainable Dedicated Funding
 - SJ 28: Joint Subcommittee to study Growing Transit Needs in Northern Virginia
 - DMVMoves
 - NVTC 2024 Annual Report on the Performance and Condition of WMATA
 - B. Look Ahead of the 2025 NVTC Legislative Agenda
 - C. Transit-Focused Federal Grant Funding Opportunities
7. **Report from the Chair of the Program Advisory Committee and the Joint Commission Working Group**
 - A. **ACTION: Authorize the Executive Director to Submit the NVTC Commuter Choice FY 2024 Annual Report to the Commonwealth Transportation Board**
 - B. **ACTION: Authorize the Executive Director to Issue the I-395/95 Commuter Choice Call for Projects (FY 2026 – 2027)**
8. **Virginia Railway Express (VRE)**
 - A. VRE CEO Report and Minutes
 - B. **ACTION: Approve Resolution #2540: Approve the Amended VRE Operations Board Electronic Participation Policy**
 - C. **ACTION: Approve Resolution #2541: Approve and Authorize the VRE CEO to Amend the Lease Agreement for Parking at the VRE Broad Run Station**
 - D. **ACTION: Approve Resolution #2542: Authorize the VRE CEO to Refer the Preliminary FY 2026 VRE Operating and Capital Budgets to the Participating and Contributing Jurisdictions**
 - E. **ACTION: Approve Resolution #2543: Authorize the VRE CEO to Execute an Operating Access Agreement with the Norfolk Southern Railway for Track Access and Dispatching**
 - F. Proposed Virginia Passenger Rail Authority (VPRA) Funding Agreement
9. Department of Rail and Public Transportation (DRPT)
10. Executive Director Report
 - A. Executive Director Newsletter
 - B. NVTC Financial Reports