



**NVTC EXECUTIVE COMMITTEE MEETING**  
**THURSDAY, JULY 18, 2024**  
**Via Electronic Participation**  
**[Public Streaming Via YouTube](#)**  
**6:00 p.m.**

[Please Note Different Date]

**AGENDA**

***This meeting is an ALL-VIRTUAL public meeting as permitted under the Virginia Freedom of Information Act and NVTC's Electronic Participation Policy. The meeting may be viewed via the [NVTC YouTube Link](#). If the meeting method is changed, NVTC will provide a new meeting notice in accordance with the provisions of the Freedom of Information Act, and will notify Commissioners, staff and public at least 72 hours in advance of the meeting. If the livestream transmission fails, please contact NVTC staff via email at [support@novatransit.org](mailto:support@novatransit.org), which will be monitored during the meeting.***

1. Meeting Summary of the June 6, 2024 Executive Committee Meeting
2. Review of the July 18, 2024 NVTC Commission Meeting Agenda
3. Administrative Items

**Members:**

Matt de Ferranti, Chair  
Canek Aguirre  
Walter Alcorn  
Sarah Bagley  
Adam Ebbin  
Matt Letourneau  
Dalia Palchik  
Paul Smedberg  
Dave Snyder



**NVTC EXECUTIVE COMMITTEE  
MEETING SUMMARY  
NVTC Suite #230 Conference Room  
June 6, 2024**

**NVTC Executive Committee Members Present:**

Matt de Ferranti, Chair  
Walter Alcorn  
Sarah Bagley  
Adam Ebbin  
Matt Letourneau (non-voting member)  
Dalia Palchik  
Paul Smedberg (non-voting member)  
David Snyder

**NVTC Executive Committee Members Absent:**

Canek Aguirre

**Staff and Others Present:**

Kate Mattice, Executive Director  
Genoveva Cutrell  
Andrew D’huyvetter  
Allan Fye  
Scott Kalkwarf

Chair de Ferranti called the Executive Committee meeting to order at 6:07 p.m. He noted that there were no Commissioners participating virtually. Ms. Mattice confirmed an in-person quorum was present.

Chair de Ferranti noted that the summary of the May 2, 2024, Executive Committee meeting was provided in the meeting materials and there were no corrections from committee members.

Ms. Mattice then reviewed the Commission June 6 Agenda. She stated that one public comment expressing concerns about additional Fredericksburg VRE trains was received. Ms. Mattice then noted that the evening’s Consent Agenda includes certification of certain documents for WMATA and approval of NVTC’s Electronic Participation Policy. Ms. Mattice informed the committee that the new policy requires virtual participants to be on screen to be counted as present. The committee requested that Ms. Mattice follow up with legal counsel to confirm the details and if this means that a virtual participant only needs to be on camera to vote. Mr. Alcorn requested that staff explore a compliance strategy for the new electronic participation requirements.

Ms. Palchik arrived at 6:14 p.m.

Ms. Mattice shared that the Agenda originally included recognition of Mary Hynes, whose term on the Commonwealth Transportation Board (CTB) is ending, but due to illness Ms. Hynes cannot attend. The agenda item has been removed and will be added to a future agenda.

Mr. Smedberg arrived at 6:16 p.m.

Ms. Mattice shared that the Commission meeting will also include regular reports from the WMATA Committee and the Legislative and Policy Committee, with more information shared on the SJ 28 and DMVMoves working groups and NVTC's roles within those groups. There will also be action requested on the I-66 Commuter Choice Program of Projects and needs assessment work. Staff presentations will include Route 7 BRT, Transit Trends and the ZEB Strategic Plan. VRE CEO Rich Dalton will provide an update on the Virginia Passenger Rail Authority (VPRA) and Norfolk Southern negotiations for acquisition of the Manassas Line.

Ms. Mattice informed the committee that all 11 members of the SJ 28 Northern Virginia Growing Needs of Public Transit Joint Subcommittee have now been appointed and they include Delegates Sickles, Delaney, McLure and Austin; Senators Ebbin, Boysko and Surovell; WMATA Board Chair Paul Smedberg; NVTC Commissioner Walter Alcorn, NVTC Executive Director Kate Mattice; and the Secretary of Transportation or his designee. Northern Virginia Transportation Alliance Executive Director Jason Stanford was appointed as a representative of Northern Virginia businesses to be a member of the Subcommittee's technical working group.

Mr. Fye then spoke to the SJ 28 and DMVMoves initiatives and how NVTC staff will support these efforts to identify long-term and sustainable funding for transit in Northern Virginia. Mr. Fye explained that identifying and setting up a staff-level working group, like last year's, would help keep this effort moving forward and be responsive to Commissioner's questions. NVTC staff have begun outlining how the working group would come together to provide good policy, funding and legislative analysis to the Commissioners. Mr. Snyder stated that he is interested in the Executive Committee being engaged in this process.

Ms. Mattice previewed upcoming events, including the all-virtual Executive Committee and Commission meetings on July 18. There will be no Commission meeting in August. In lieu of a September meeting, NVTC will be holding its 60<sup>th</sup> Anniversary celebration on September 5. There was interest expressed in having a brief Executive Committee meeting on the evening of September 5 before the celebration.

With no further discussion, Chair de Ferranti adjourned the meeting at 6:48 p.m.



**NVTC COMMISSION MEETING**  
**THURSDAY, JULY 18, 2024**  
**Via Electronic Participation**  
[Public Streaming Via YouTube](#)  
**7:00 p.m.**

**AGENDA**

**6:00 p.m. Executive Committee Meeting – ([public streaming](#))**  
**7:00 p.m. Commission Meeting – ([public streaming](#))**

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**Public Comment:** NVTC is receiving written public comment. Persons wishing to provide **written public comments should submit them by 3:00 p.m. on Thursday, July 18, 2024** via [NVTC's website](#). Comments will be provided to Commissioners prior to the July 18 meeting.

1. Opening Remarks
  - General Public Comments Received
2. Minutes and Meeting Summary
  - A. **ACTION: Approve the Minutes of the June 6, 2024 NVTC Meeting**
  - B. **ACTION: Approve the Meeting Summary of June 14, 2024 NVTC Transit Innovation Summit**
3. **ACTION: Approve the Consent Agenda (subject to approval of the chair)**
  - A. **Approve the Contract Award for State Government Relations Services**
  - B. **Accept the NVTC Strategic Research Roadmap**
  - C. **Approve Resolution #2538: Request WMATA to Allocate Commonwealth of Virginia Operating Subsidy Assistance using the NVTC Subsidy Allocation Model Formula (SAM)**
  - D. **Authorize the Chair to Send a Letter of Endorsement for the City of Alexandria's US Department of Transportation's Charging and Fueling Infrastructure (CFI) Discretionary Grant Program Application**

4. NVTC Work Towards Long-Term Sustainable Dedicated Funding
  - A. NVTC Regional Bus Analysis
  - B. NVTC Staff-Level Transit Funding Working Group
  - C. SJ 28: Northern Virginia Growing Needs of Public Transit Joint Subcommittee
  - D. DMVMoves
  
5. Virginia Railway Express (VRE)
  - A. VRE CEO Report and Minutes
  - B. Closed Session

Written Reports:

6. Washington Metropolitan Area Transit Authority (WMATA)
  - A. Report from the Virginia WMATA Board Members
  
7. Report from the Chairs of the NVTC WMATA Committee/Legislative and Policy Committee
  - A. NVTC WMATA Committee/Legislative and Policy Committee July 11 Meeting Preview
  - B. Federal Grant Funding Overview
  
8. Department of Rail and Public Transportation (DRPT)
  
9. Executive Director Report
  - A. Executive Director Newsletter
  - B. NVTC Financial Reports