

**NVTC EXECUTIVE COMMITTEE MEETING
THURSDAY, SEPTEMBER 7, 2023
NVTC SUITE #230 CONFERENCE ROOM
2300 Wilson Blvd., Arlington, VA 22201**

6:15 p.m.

AGENDA

1. Meeting Summary of the July 6, 2023 Executive Committee Meeting
2. Review of the NVTC September 7, 2023 Commission Meeting Agenda
3. Administrative Items

Members:

Dalia Palchik, Chair
Canek Aguirre
Walter Alcorn
Sarah Bagley
Matt de Ferranti
Adam Ebbin
Matt Letourneau
Paul Smedberg
Dave Snyder

**NVTC EXECUTIVE COMMITTEE
MEETING SUMMARY
NVTC Suite #230 Conference Room
2300 Wilson Blvd., Arlington, Virginia
July 6, 2023**

NVTC Executive Committee Members Present:

Dalia Palchik, Chair
Canek Aguirre
Walter Alcorn
Adam Ebbin
Matt de Ferranti
Matt Letourneau (*non-voting member*)
Dave Snyder

NVTC Executive Committee Members Absent:

Sarah Bagley
Paul Smedberg (*non-voting member*)

Other NVTC Commissioners Present:

Jennifer DeBruhl

Staff and Others Present:

Kate Mattice, Executive Director
Genoveva Cutrell
Scott Kalkwarf
Steve MacIsaac
Kirk Dand (Arlington County)
Hunter Simmons (PB Mares) (*via electronic participation*)

Chair Palchik called the Executive Committee meeting to order at 6:13 p.m. She noted that Jennifer DeBruhl was participating virtually from Richmond under the provision of a Commissioner living 60 or miles away from the meeting location. Ms. Mattice confirmed an in-person quorum was present.

Chair Palchik noted that the summary of the June 1, 2023 Executive Committee meeting was provided and there were no corrections from committee members.

Ms. Mattice reminded the committee that the Executive Committee would also be serving as the Audit Committee for this meeting and that NVTC's Auditors, PB Mares, would be joining the meeting later in the agenda. She then previewed the agenda for the July 6, 2023 NVTC Commission meeting. She reviewed the action items and other highlights of the meeting. WMATA General Manager/CEO, Randy Clarke will be presenting early in the agenda and the

Commission will also be briefed on zero and reduced fare policy, disadvantaged business enterprise (DBE) goal setting methodology, and the usual reports from VRE and DRPT.

Ms. Mattice announced that according to the American Public Transportation Association (APTA), Metrorail ridership grew faster this past year than any other heavy rail system in the United States. She added that VRE led all US commuter rail systems, up 114%. Mr. Snyder asked for more details, stating that he saw data that the US Capital Region systems also dipped harder and faster than other US transit systems, and asked for clarification on what this means to discussions of growth in local ridership. Ms. Mattice responded that this data is compared to year over year growth and NVTC staff will follow up with Mr. Snyder with more information about loss of ridership and recovery for the local transit systems and how these numbers compare to other systems across the country. Mr. Letourneau added that his impression is that the transit systems in the region are doing comparatively well.

Executive Committee Serving as the Audit Committee

Mr. Kalkwarf introduced Hunter Simmons from NVTC's audit firm, PB Mares. NVTC staff then left the room at 6:15 p.m. and were not present during this discussion.

Senator Ebbin arrived at 6:28 p.m.

Following the discussion with PB Mares, Chair Palchik adjourned the meeting at 6:30 p.m. with no further questions.

**NVTC COMMISSION MEETING
THURSDAY, SEPTEMBER 7, 2023
MAIN FLOOR CONFERENCE ROOM
2300 Wilson Blvd., Arlington, VA 22201
[Public Streaming Via YouTube](#)
7:00 p.m.**

AGENDA

6:00 p.m. Boxed Dinners Available for Commissioners Only
6:15 p.m. Executive Committee – NVTC Suite #230 Conference Room
7:00 p.m. Commission Meeting – First Floor Large Conference Room ([public streaming](#))

*NVTC is also receiving general public comments. **The deadline for written general public comments is 3:00 p.m., Thursday, September 7, 2023 via [NVTC's website](#).** Comments will be provided to Commissioners prior to the September 7 meeting.*

- 1. Opening Remarks**
 - **ACTION: Approve Commissioners Participating Electronically**
 - General Public Comments Received
- 2. ACTION: Approve the Minutes of the July 6, 2023 NVTC Meeting**
- 3. CONSENT AGENDA (subject to approval by chair)**
 - A. Authorize the Executive Director to Award the Contract for the NVTC Strategic Policy Research Roadmap**
 - B. Authorize the Executive Director to Solicit and Accept Sponsorships in General Accordance with the Sponsorship Terms and Conditions for NVTC's 60th Anniversary Events**
 - C. Authorize the Executive Director to Execute Photo and Video Licensing Agreements**
 - D. Authorize the Chair to Send a Letter of Endorsement of Fairfax County's Application for Northern Virginia Transportation Authority (NVTA) Funding for the Seven Corners Ring Road Project**
- 4. Washington Metropolitan Area Transit Authority (WMATA)**
 - A. Report from the Virginia WMATA Board Members**
 - B. Report from the Chair of the NVTC WMATA Committee**

5. Transit Resource Center

A. **ACTION: Accept the Findings of the Envision Route 7 Phase 4-1 Mobility Study**

6. Commuter Choice Program

A. Presentation: Call for Project for I-66 Commuter Choice (FY 2025-2026)

7. Report from the Chair of the Legislative and Policy Committee

A. Legislative Update

B. Annual Joint Legislative Forum

8. Virginia Railway Express (VRE)

A. VRE CEO Report and Minutes

B. VRE FY 2025 Key Budget Issues

9. Department of Rail and Public Transportation (DRPT)

10. Executive Director Report

A. Executive Director Newsletter

B. NVTC Financial Report