

**NVTC EXECUTIVE COMMITTEE MEETING  
THURSDAY, MAY 4, 2023  
NVTC SUITE #230 CONFERENCE ROOM  
2300 Wilson Blvd., Arlington, VA 22201**

**6:15 p.m.**

**AGENDA**

1. Meeting Summary of the March 2, 2023 Executive Committee Meeting
2. Review of the May 4, 2023 NVTC Agenda
3. Administrative Updates
4. Three Month Look Ahead

**Members:**

Dalia Palchik, Chair  
Canek Aguirre  
Walter Alcorn  
Sarah Bagley  
Matt de Ferranti  
Adam Ebbin  
Matt Letourneau  
Paul Smedberg  
Dave Snyder

**NVTC EXECUTIVE COMMITTEE  
MEETING SUMMARY  
NVTC Suite #230 Conference Room  
2300 Wilson Blvd., Arlington, Virginia  
March 2, 2023**

**NVTC Executive Committee Members Present:**

Dalia Palchik, Chair  
Canek Aguirre  
Walter Alcorn  
Sarah Bagley  
Adam Ebbin  
Matt Letourneau (non-voting member)  
Paul Smedberg (non-voting member)  
Dave Snyder

**NVTC Executive Committee Members Absent:**

Matt de Ferranti

**Other NVTC Commissioners Present:**

Jennifer DeBruhl (*via electronic participation*)

**Staff and Others Present:**

Kate Mattice, Executive Director  
Genoveva Cutrell  
Allan Fye  
Scott Kalkwarf  
Kirk Dand – Arlington County  
Penny Newquist – Loudoun County

Chair Palchik called the Executive Committee meeting to order at 6:15 p.m. She noted that Ms. DeBruhl is participating electronically from Richmond under the provision of a Commissioner living 60 or more miles away from the meeting location. Ms. Mattice confirmed an in-person quorum was present.

Chair Palchik noted that the summary of the February 2, 2022 Executive Committee meeting was provided and there were no corrections from committee members.

Ms. Mattice previewed the Agenda for the March 2, 2023 NVTC Commission meeting, which follows this committee meeting. The consent agenda includes a request to authorize additional funding for NVTC's WMATA Operating Funding and Reform Working Group, a request to authorize the chair to send a letter of endorsement for the City of Alexandria's Application for the Federal Transit Administration's Low or No Emission Vehicle and Bus and Bus Facilities Discretionary Grants Program and a request to authorize the chair to send a letter of

endorsement for Dominion Energy's Grid Resilience and Innovation Partnership Grant application, which is part of the Bipartisan Infrastructure Law.

Other agenda highlights include a report from WMATA Board members and an update from the NVTC WMATA Committee, including a request to authorize the chair to send a letter to WMATA on the FY 2024 Operating Budget and FY 2024-2029 Capital Improvement Program. The Commuter Choice team will give a presentation on I-395/95 Commuter Choice Project Eligibility Results and the Transit Resource Center team will provide an update on Envision Route 7 BRT Strategic Framework and present some bus services insights gleaned from NVTC's NoVATransit Data Dashboard. The agenda also includes an update on the General Assembly Special Session and the governor's budget, and Ms. Mattice will fill the Commission in on TSDAC and budget allocations.

Mr. Alcorn asked Ms. Mattice what can be done at the Commission level to help jurisdictions access the Federal Transit Administration funds. Ms. Mattice responded that NVTC is doing a lot of work in this space to help jurisdictions apply for funding, such as the Regional Bus Analysis. Ms. Mattice noted that these specific funds are for capital projects, and jurisdictions are working with NVTC to think about and identify what types of infrastructure can be shared. She added that the Northern Virginia Regional Zero-Emission Bus Strategic Plan will also aid jurisdictions with accessing these funds in the future.

Ms. Mattice then gave the committee a brief look-ahead for the coming months. She reminded members that there will be no April Commission meeting but there will be a WMATA Committee meeting on April 19 and the Joint Commission Working Group and Program Advisory Committee will meeting jointly on April 20. In May, there will be a Legislative and Policy Committee meeting which will focus on the Value of Transit Study findings and discuss strategy for next year's legislative agenda.

There was no further discussion and Chair Palchik adjourned the meeting at 6:30 p.m.

**NVTC COMMISSION MEETING  
THURSDAY, MAY 4, 2023  
MAIN FLOOR CONFERENCE ROOM  
2300 Wilson Blvd., Arlington, VA 22201  
[Public Streaming Via YouTube](#)  
7:00 p.m.**

**AGENDA**

**6:00 p.m. Boxed Dinners Available for Commissioners Only**  
**6:15 p.m. Executive Committee Meeting – NVTC Suite #230 Conference Room**  
**7:00 p.m. Commission Meeting – First Floor Large Conference Room ([public streaming](#))**

*NVTC is also receiving general public comments. **The deadline for written general public comments is 3:00 p.m., Thursday, May 4, 2023 via [NVTC's website](#).** Comments will be provided to Commissioners prior to the May 4 meeting.*

1. Opening Remarks
  - General Public Comments Received
2. **ACTION ITEM: Approve the Minutes of the March 2, 2023 NVTC Meeting**
3. **ACTION: Approve the Consent Agenda (subject to approval of chair)**
  - A. **ACTION: Authorize the Executive Director to Send a Letter Certifying Receipt of Certain Documents from WMATA Required by State Code**
  - B. **ACTION: Authorize the Chair to Send a Letter of Endorsement for the City of Alexandria's US Department of Transportation's Charging and Fueling Infrastructure Discretionary Grant Program Application**
4. **ACTION: Authorize the Executive Director to Execute Agreements and Contracts for the Blue/Yellow Line Regional Marketing Campaign**
5. Washington Metropolitan Area Transit Authority (WMATA)
  - A. Report from the Virginia WMATA Board Members
  - B. Report from the Chair of the NVTC WMATA Committee
  - C. Other WMATA News

6. Report from the Chairs of the Program Advisory Committee and the Joint Commission Working Group
  - A. Presentation: I-395/95 Commuter Choice (FY 2024 - FY 2025) Staff-Recommended Program of Projects
  - B. Transit Resource Center and Transit Technology Program Updates
7. Legislative Update
  - A. General Assembly Update
  - B. Federal Update
8. Virginia Railway Express (VRE)
  - A. VRE CEO Report and Minutes
  - B. VRE Promotional Reduced Fares for Zones 1, 2 and 3
9. Department of Rail and Public Transportation (DRPT)
10. Executive Director Report
  - A. Executive Director Newsletter
  - B. NVTC Financial Reports

**BOLD = Action**

## JUNE 1, 2023 – NVTC EXECUTIVE COMMITTEE (prior to Commission meeting)

- FY 2024 Policy Research Plan

## JUNE 1, 2023 – COMMISSION MEETING

- Presentation: FY 2024 Policy Research Plan
- Presentation: WMATA General Manager/CEO (confirmed)
- Presentation: Value of Northern Virginia's Transit Network to the Commonwealth Study
- **VRE: Operating and Maintenance Agreements**
- **Commuter Choice: I-395/95 (FY 2024 – FY 2025) Program of Projects to CTB**
- **Commuter Choice: Arlington Transportation Demand Management Standard Project Agreement Changes**
- Marketing Campaign Kick-Off

## JUNE 2023 TBD –NVTC WMATA COMMITTEE

- Report on NVTC Metro Operating Funding and Reform Working Group
- Work Session on Annual Report on the Performance and Condition of WMATA

## JULY 6, 2023 – NVTC EXECUTIVE COMMITTEE (prior to Commission meeting)

- Discussion with Financial Auditors

## JULY 6, 2023 – COMMISSION MEETING

- Transit Technology Roundtable: State of Zero/Reduced Fare in NoVA
- Transit Resource Center: Opportunities for Bus Priority in Northern Virginia
- **NVTC Electronic Participation Policy Updates (if needed)**
- **NVTC Disadvantaged Business Enterprise (DBE) Goals**
- **FY 2024 Policy and Research Plan**
- **VRE: Amtrak Access Agreement**
- Transforming Rail Update on VPRA and Long Bridge (tentative)

## JULY 2023 TBD –NVTC WMATA COMMITTEE

- Report on NVTC Metro Operating Funding and Reform Working Group
- Working Session on Annual Report on the Performance and Condition of WMATA

## JULY 2023 TBD–PROGRAM ADVISORY COMMITTEE

- Presentation: Envision Route 7 BRT Phase 4.1 Report and Strategic Framework
- Commuter Choice
  - I-66 FY 2025 – FY 2026 Call for Projects
  - Proposed Policy Issues/Changes

## AUGUST 2023 – NO COMMISSION MEETING

**SEPTEMBER 7, 2023 – NVTC EXECUTIVE COMMITTEE (prior to Commission meeting)**

**SEPTEMBER 7, 2023 – COMMISSION MEETING**

- Report on NVTC Metro Operating Funding and Reform Working Group
- **VRE Operations Board Electronic Participation Policy (if needed)**
- **VRE FY 2025 Key Budget Issues**
- **Envision Route 7 Phase 4.1 Report and Strategic Framework**

**SEPTEMBER 2023 TBD – NVTC PROGRAM ADVISORY COMMITTEE (TENTATIVE/ALL-VIRTUAL)**

- Transit Resource Center
  - Northern Virginia Regional Bus Analysis Update
- Transit Technology Program
  - Northern Virginia Zero-Emission Bus Strategic Plan Update

**SEPTEMBER/OCTOBER 2023 TBD – JOINT NVTC WMATA/LEGISLATIVE & POLICY COMMITTEES**

- Presentation: Annual Report of the Performance and Condition of WMATA
- Report on NVTC Metro Operating Funding and Reform Working Group
- Scope of 2024 NVTC Legislative Agenda – State and Federal

***Meeting agenda items, dates and times may be subject to change.***