

**NVTC EXECUTIVE COMMITTEE MEETING  
THURSDAY, JULY 6, 2023  
NVTC SUITE #230 CONFERENCE ROOM  
2300 Wilson Blvd., Arlington, VA 22201**

**6:15 p.m.**

**AGENDA**

1. Meeting Summary of the June 1, 2023 Executive Committee Meeting
2. Review of the NVTC July 6, 2023 Commission Meeting Agenda
3. Discussion with NVTC Auditors (Executive Committee Serving as the Audit Committee)

**Members:**

Dalia Palchik, Chair  
Canek Aguirre  
Walter Alcorn  
Sarah Bagley  
Matt de Ferranti  
Adam Ebbin  
Matt Letourneau  
Paul Smedberg  
Dave Snyder

**NVTC EXECUTIVE COMMITTEE  
MEETING SUMMARY  
NVTC Suite #230 Conference Room  
2300 Wilson Blvd., Arlington, Virginia  
June 1, 2023**

**NVTC Executive Committee Members Present:**

Dalia Palchik, Chair  
Canek Aguirre  
Walter Alcorn  
Sarah Bagley  
Matt de Ferranti  
Paul Smedberg (*non-voting member*)  
Dave Snyder

**NVTC Executive Committee Members Absent:**

Adam Ebbin  
Matt Letourneau (*non-voting member*)

**Other NVTC Commissioners Present:**

Jennifer DeBruhl (*via electronic participation*)

**Staff and Others Present:**

Kate Mattice, Executive Director  
Genoveva Cutrell  
Allan Fye  
Xavier Harmony  
Scott Kalkwarf  
Kirk Dand – Arlington County

Chair Palchik called the Executive Committee meeting to order at 6:02 p.m. She noted that Jennifer DeBruhl was participating virtually from Richmond under the provision of a Commissioner living 60 or miles away from the meeting location. Ms. Mattice confirmed an in-person quorum was present.

Chair Palchik noted that the summary of the May 4, 2022 Executive Committee meeting was provided and there were no corrections from committee members.

Ms. Mattice began by reminding the committee that Commissioners will meet in the main lobby prior to the start of the Commission Meeting for a group photo. This evening the Commission will also be recognizing outgoing Commissioner, Katie Cristol, and welcoming her replacement, Commissioner Takis Karantonis.

Ms. Mattice then previewed the agenda for the June 1, 2023 NVTC Commission meeting. The consent agenda includes authorizing the executive director to extend the contract for NVTC's Legislative Liaison, and appointing Commissioner Takis Karantonis as principal member of the VRE Operations Board. The Commission will also be briefed on the updated Value of Northern Virginia Transit to the Commonwealth study and be asked to accept the findings, receive an update from the Commuter Choice team on the I-395 Program of Projects, and Virginia Passenger Rail Authority's Executive Director, DJ Stadtler, will provide an overview of Transforming Rail in Virginia. This evening's Commission meeting will also include a bus priority presentation from the NVTC Transit Resource Center's Xavier Harmony and Sophie Spiliotopoulos and the usual reports from WMATA, VRE and DRPT.

Mr. Aguirre arrived at 6:07 p.m.

Ms. Mattice then updated the Executive Committee on what the other committees have been working on so far this year. The WMATA Committee's working group on revenues and reforms launched and the results will be presented to the full Commission later in the year. Ms. Mattice also reminded committee members that WMATA General Manager/CEO Randy Clarke will be at the July meeting. The WMATA Committee meeting scheduled for June 15 has been cancelled but will meet on July 20. The Legislative Committee is in a holding pattern until after the primaries and is using the Value of Transit Study to help shape next year's legislative agenda. This summer the Program Advisory Committee(PAC) will be engaged in supporting staff as they prepare for the I-66 Call for Projects and develop the final brief on Route 7 BRT Phase 4-1 Analysis and Strategic Implementation Plan. In the fall, the PAC will present preliminary zero-emissions bus recommendations and a Regional Bus Update.

Chair Palchik asked if NVTC has any information on the economic impact of Route 7 and BRTs. Ms. Mattice answered that there is some research that compares BRT and bus. Staff will look into gathering more information for Chair Palchik and follow up with her. Chair Palchick stated that she wants to be able to show the actual economic impacts of BRT on Route 7 and how this relates to the juxtaposed economic communities along the route. Ms. Bagley commented that Alexandria may have a Duke Street analysis.

Mr. Smedberg arrived at 6:20 p.m.

An administrative report was provided to the committee by Ms. Mattice. She first reminded the committee that a survey was sent via email requesting their participation for her 360 review and that responses are due back by June 13. Additionally, her performance review process will start getting underway later in the summer. Ms. Mattice updated the board on the 60<sup>th</sup> Anniversary Committee activities and reviewed the different venue options. She also stated that the committee is working on a draft budget for the event and will be starting sponsorship requests later in the summer.

Ms. Mattice shared NVTC's plans for a Policy Research Plan, which would debut in conjunction with next year's 60<sup>th</sup> Anniversary celebrations. The purpose of the plan would be to provide NVTC with a three-to-five-year framework for policy research. The plan would identify issues and opportunities that would benefit from a regional perspective and communicate to peer agencies, jurisdictions and the public what research NVTC is conducting. Staff will likely seek RFP approval

for consultant support at the July meeting and no additional funding is required. Mr. de Ferranti asked for more details about the RFP. Ms. Mattice stated that staff is still brainstorming what exactly this looks like. Currently NVTC does not have the bandwidth to keep the entire process in-house. Mr. Fye added that a lot of the research is uncovering what is being done in the region and where NVTC can add value. The research will also explore partnership and funding opportunities and funding sources and themes. Ms. Mattice stated that staff will provide more information to the committee prior to the July Commission meeting.

With no further questions or discussion, Chair Palchik adjourned the meeting at 6:32 p.m.

**NVTC COMMISSION MEETING**  
**THURSDAY, JULY 6, 2023**  
**MAIN FLOOR CONFERENCE ROOM**  
**2300 Wilson Blvd., Arlington, VA 22201**  
**[Public Streaming Via YouTube](#)**  
**7:00 p.m.**

**AGENDA**

**6:00 p.m. Boxed Dinners Available for Commissioners Only**  
**6:15 p.m. Executive Committee – NVTC Suite #230 Conference Room**  
**7:00 p.m. Commission Meeting – First Floor Large Conference Room ([public streaming](#))**

*NVTC is also receiving general public comments. **The deadline for written general public comments is 3:00 p.m., Thursday, July 6, 2023 via [NVTC's website](#).** Comments will be provided to Commissioners prior to the July 6 meeting.*

1. Opening Remarks
  - General Public Comments Received
2. **ACTION: Approve the Minutes of the June 1, 2023 NVTC Meeting**
3. **CONSENT AGENDA (subject to approval by chair)**
  - A. **Authorize the Chair to Sign and Send a Letter of Endorsement of Virginia Passenger Rail Authority's (VPRA) Franconia-Springfield Bypass Project Application Submitted under the Federal Railroad Administration's (FRA) FY 2022 Consolidated Rail Infrastructure and Safety Improvements (CRISI) Grant Program**
  - B. **Authorize the Chair to Sign and Send a Letter of Endorsement of Virginia Passenger Rail Authority's (VPRA) Transforming Rail in Virginia Phase 2 Project Application under the US Department of Transportation's Federal-State Partnership for Intercity Passenger Rail Grant Program**
  - C. **Approve Updates to the NVTC Electronic Participation Policy**
  - D. **Authorize the Executive Director to Issue a Request for Proposals for a NVTC Strategic Policy Research Roadmap**

4. Washington Metropolitan Area Transit Authority (WMATA)
  - A. WMATA General Manager/CEO Randy Clarke Presentation
  - B. Report from the Virginia WMATA Board Members
  - C. Report from the Chair of the NVTC WMATA Committee
5. Zero- and Reduced-Fare Policy: A Northern Virginia and National Perspective
  - A. NVTC Briefing on the Status of Transit Fare Policies
  - B. Alexandria/DASH Case Study
6. **NVTC Disadvantaged Business Enterprise (DBE) Goal-Setting Methodology**
  - A. **ACTION: Authorize the Executive Director to Submit the Proposed NVTC Disadvantaged Business Enterprise (DBE) Goal-Setting Methodology for FFY 2024-2026 to the Federal Transit Administration**
7. **Virginia Railway Express (VRE)**
  - A. VRE CEO Report and Minutes
  - B. **ACTION: Approve Resolution #2504: Approve and Authorize the VRE CEO to Submit VRE Projects to the Northern Virginia Transportation Authority (NVTA) for FY 2024-2029 Six-Year Program Funding Consideration**
  - C. VRE System Plan 2050 Strategic Retreat
8. Department of Rail and Public Transportation (DRPT)
9. Executive Director Report
  - A. Executive Director Newsletter
  - B. NVTC Financial Report