

**NVTC EXECUTIVE COMMITTEE
MEETING SUMMARY
NVTC Suite #230 Conference Room
2300 Wilson Blvd., Arlington, Virginia
January 5, 2023**

NVTC Executive Committee Members Present:

Canek Aguirre, Chair
Katie Cristol
Matt de Ferranti
Adam Ebbin
Matt Letourneau (non-voting member)
Dalia Palchik
Dave Snyder

NVTC Executive Committee Members Absent:

Walter Alcorn
Paul Smedberg (non-voting member)

Other NVTC Commissioners Present:

Jennifer DeBruhl

Staff and Others Present:

Kate Mattice, Executive Director
Genoveva Cutrell
Allan Fye
Scott Kalkwarf
Steve Maclsaac
Aimee Perron Seibert
Kirk Dand – Arlington County

Chair Aguirre called the Executive Committee meeting to order at 6:14 p.m. Ms. Mattice confirmed an in-person quorum was present.

Chair Aguirre noted that the summary of the December 1, 2022 Executive Committee meeting was provided and there were no corrections from committee members.

Ms. Mattice previewed the Agenda for the January 5, 2023 NVTC Commission meeting, which follows this committee meeting. Ms. Mattice began by reminding the committee that this evening was our once-a-year public hearing and it is also our annual meeting for the installation of new officers. Regarding the public hearing, Ms. Mattice did note that there will be at least three in-person speakers and that NVTC has also received online comments that will also be read aloud at this evening's meeting.

Ms. Mattice reviewed action items. Following this evening's public hearing the Commission will have the opportunity to approve NVTC's FY 2024 General and Administrative Budget and Work Plan. Other action items include the VRE proposed FY 2024 Budget and Revised FY 2023 Budget and authorizing VRE to apply for I-395/95 FY 2024-FY 2025 Commuter Choice Program. There will also be a WAMTA update, and Ms. Perron-Seibert will provide a legislative update.

Mr. Ebbin arrived at 6:17 p.m.

Ms. Mattice then provided the Executive Committee with a lookahead for the coming year. She first pointed out that staff anticipates a lot of behind the scenes work to provide guidance to the commission on how to proceed with future WMATA operational funding. This work includes scoping out funding options that work well for Virginia, analysis to understand the full impact of taking over or not taking over more Metrobus routes in Virginia, and the findings from the updated Value of Transit to the Commonwealth study. NVTC also expects to launch the next planning activities for the Route 7 BRT project which includes another round of outreach in Falls Church this spring. Also in the spring, the marketing team will begin their next regional transit marketing campaign, building upon the success of the last project.

In the coming months, the Commission can also expect to select the next round of I-395/95 commuter choice projects and learn more about NVTC's research on how to best implement Zero Emission Bus on a regional scale. Ms. Mattice mentioned that staff is working with Mary Hynes at the CTB to help plan for a potential tour of NOVA transit systems for CTB members in October. Ms. Mattice also anticipates a lot of outreach to General Assembly members following the 2023 House and Senate races to help them understand the importance of investing in transit that serves Northern Virginia.

Closed Session

Chair Aguirre announced that the Executive Committee would be going into closed session to wrap up the discussion about the Executive Director's review. Chair Aguirre reviewed the Closed Session procedures. He explained that the Executive Committee will return to Open Session following the discussion. Ms. Cristol moved, with a second by Mr. Ebbin, the following motion to go into Closed Session:

Pursuant to the Virginia Freedom of Information Act (Section 2.2-3711.A.1 of the Code of Virginia), the Northern Virginia Transportation Commission Executive Committee moves to convene a Closed Session to discuss a personnel matter concerning the executive director's performance evaluation.

The vote in favor was cast by Commissioners Aguirre, Cristol, de Ferranti, Ebbin, Letourneau, Palchik and Snyder. The motion passed.

The Executive Committee entered into Closed Session at 6:30 p.m. and returned to Open Session at 6:42 p.m.

Mr. Ebbin moved, with a second by Ms. Cristol, the following certification:

The Northern Virginia Transportation Commission Executive Committee certifies that, to the best of each member's knowledge and with no individual member dissenting, at the just concluded Closed Session:

- 1) Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed; and
- 2) Only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered.

The vote in favor was cast by Commissioners Aguirre, Cristol, de Ferranti, Ebbin, Letourneau, Palchik and Snyder. The motion passed.

Chair Aguirre adjourned the meeting at 6:44 p.m.