

Combined
Blue Items/Handouts
for
December 7, 2023
Executive Committee Meeting

NVTC EXECUTIVE COMMITTEE

Chair, Dalia Palchik

Vice-Chair, Matt de Ferranti

Secretary-Treasurer, David Snyder

Legislative & Policy Committee Chair and

Immediate Past Chair, Canek Aguirre

Program Advisory Committee Chair, Sarah Bagley

WMATA Committee Chair, Walter Alcorn

General Assembly Member, Adam Ebbin

Non-Voting Members:

WMATA Principal Member, Paul Smedberg

(Commonwealth Appointee)

WMATA Principal Member, Matt Letourneau

(NVTC Appointee)

NVTC WMATA COMMITTEE

Chair, WMATA Alternate Member, Walter Alcorn

WMATA Principal Member, Matt Letourneau

WMATA Principal Member, Paul Smedberg

WMATA Alternate Member, Canek Aguirre

Commission Members:

(drawn from member jurisdictions in a representative manner)

Arlington County, Matt de Ferranti

City of Falls Church, David Snyder

NVTC LEGISLATIVE AND POLICY COMMITTEE

Chair, Canek Aguirre

Commission Members:

(drawn from member jurisdictions in a representative manner)

Arlington County, Libby Garvey

City of Falls Church, David Snyder

Fairfax County, James Walkinshaw

City of Fairfax, Catherine Read

Loudoun County, Matt Letourneau

Non-Voting Member:

General Assembly Member, Adam Ebbin

NVTC PROGRAM ADVISORY COMMITTEE

Chair, Sarah Bagley

Commission Members:

(drawn from member jurisdictions in a representative manner)

Arlington County, Libby Garvey

City of Falls Church, David Snyder

Fairfax County, John Foust

Loudoun County, Michael Turner

NVTC'S WMATA BOARD OF DIRECTORS

Principals:

Paul Smedberg

(Commonwealth Appointee)

Term expires 01-05-2026

Matt Letourneau

(NVTC Appointee)

Term expires 01-03-2027

Alternates:

Canek Aguirre

Term expires 01-07-2025

Walter Alcorn

Term expires 01-04-2024

NVTC'S VIRGINIA RAILWAY EXPRESS OPERATIONS BOARD *(provided by localities)*

Principals:

Fairfax County:

Daniel G. Storck

James Walkinshaw

City of Alexandria:

Sarah Bagley

Arlington County:

Takis Karantonis

Alternates:

Fairfax County:

Jeff McKay

City of Alexandria:

Canek Aguirre

Arlington County:

Libby Garvey

NVTC'S VIRGINIA TRANSIT ASSOCIATION BOARD OF DIRECTORS

Principals:

David Snyder

Kate Mattice

Alternates:

(vacant)

Canek Aguirre

Becky Merriner

Director of Human Resources
(part time)

Kate Mattice
Executive Director

Steve MacIsaac
General Counsel

Aimee Perron-Seibert
Legislative Liaison

Scott Kalkwarf
Director of Finance and
Administration

Allan Fye

Director of Programs and
Policy

Rhonda Gilchrest
Board Administrator

Genoveva Cutrell
Executive Assistant

Matt Friedman
Public Information
Manager

Monique Blyther
Communications +
Engagement Manager

Communications
Analyst

Colethia Quarles
Comptroller

Melissa Walker
IT and Web Services
Manager

Brittany Sumpter
Sr. Grants Manager /
DBE Officer

Noman Sayed
Financial Analyst

Tenley O'Hara
Legislative / Admin
Assistant

Ann McGrane
Sr. Manager
Transit Technologies

Andrew D'huyvetter
Sr. Manager
WMATA

Xavier Harmony
Sr. Manager
Transit Resource Ctr.

Ben Owen
Sr. Prog. Manager
Commuter Choice

Vikram Sinha
Sr. Manager
Envision Route 7

Sophie Spiliotopoulos
Sr. Prog Analyst

Adam Hager
Sr. Prog. Analyst

Program Analyst

NEW Program Analyst

Transit Fellow(s)

NVTC ANNUAL AGENDA

January 2024 through July 2024

COMMISSION MEETINGS

EXECUTIVE COMMITTEE MEETINGS

WMATA COMMITTEE MEETINGS

LEGISLATIVE AND POLICY COMMITTEE MEETINGS

POLICY ADVISORY COMMITTEE (PAC) MEETINGS

JOINT COMMISSION WORKING GROUP (JCWG) MEETINGS

OTHER MEETINGS

BOLD = ACTION

JANUARY 4, 2024 – EXECUTIVE COMMITTEE (Prior to Commission Meeting)

JANUARY 4, 2024 – COMMISSION MEETING

NVTC 2024 Officers, Board and Committee Assignments, Signatories

Recognition of Past Chair and New/Departing Commissioners

NVTC 2023 Year in Review

NVTC 2024 Look Ahead – Launch of 60th Anniversary Year

NVTC G&A Budget and Work Plan with Public Hearing on the Work Plan

WMATA FY 2025 Budget Discussion

Summary of I-66 Commuter Choice Applications Received (FY 2025 – 2026)

Letter to MWAA in Support of Permitting Connector Buses to use the Toll-Free Lanes

Acceptance of Northern Virginia Regional Zero-Emission Bus Plan

Submission of DRPT Technical Assistance Grant for the ZEB On-Route Charging Feasibility Study

General Assembly Look Ahead

VRE FY 2024 Revised and FY 2025 Recommended Budgets

2024 VRE Operations Board Officers Announced

JANUARY 18, 2024 – NVTC WMATA COMMITTEE

FY 2025 WMATA Budget

FEBRUARY 1, 2024 – COMMISSION MEETING (Richmond)

Brief Business Meeting (if needed) followed by Reception for General Assembly Legislators

NVTC Legislative Priorities

Written Staff Reports

FEBRUARY 15, 2024 – PROGRAM ADVISORY COMMITTEE

Envision Route 7 Strategic Implementation Plan Update (and overall update)

NoVA Regional Bus Analysis

Commuter Choice Update – Eligibility, Timeline, etc.

NVTC Research Strategic Plan

NVTC ANNUAL AGENDA

January 2024 through July 2024

FEBRUARY 15, 2024 – NVTC WMATA COMMITTEE

FY 2025 WMATA Budget

MARCH 7, 2024 – EXECUTIVE COMMITTEE (Prior to Commission Meeting)

NVTC Research Strategic Plan

MARCH 7, 2024 – COMMISSION MEETING

Letters of Endorsement (if needed)

DRPT Competitive Grant Endorsement Letters (if needed)

Submission of State Assistance Applications to DRPT (State Aid to Localities/VRE Technical Assistance Grants/Transit Fellow Grant)

I-66 Commuter Choice Project Eligibility Results (FY 2025 – 2026)

Envision Route 7 Strategic Implementation Plan

RFP for Envision Route 7 Phase 4-2 Study

Acceptance of NoVA Regional Bus Analysis

NVTC Strategic Research Plan

General Assembly and Federal Update

VRE Orientation (tentative)

MARCH 2024 TBD – NVTC WMATA COMMITTEE

APRIL 4, 2024 – EXECUTIVE COMMITTEE (Prior to Commission Meeting)

APRIL 4, 2024 – COMMISSION MEETING

Acceptance of Envision Route 7 Strategic Framework

General Assembly Wrap-Up and Federal Update (if needed)

NoVA Transit Data Trends

Environmental Benefits of Transit

APRIL 2024 TBD – NVTC WMATA COMMITTEE

Schedule for 2024 Annual Report on the Performance and Condition of WMATA

APRIL 2024 TBD – PROGRAM ADVISORY COMMITTEE

Staff Recommended I-66 Program of Projects (FY 2025 – 2026)

ZEB Strategic Plan and ZEB Industry Trends

NVTC Strategic Research Plan

NVTC ANNUAL AGENDA

January 2024 through July 2024

MAY 2, 2024 – EXECUTIVE COMMITTEE (Prior to Commission Meeting)

MAY 2, 2024 – COMMISSION MEETING

Certification Letter to the Commonwealth re: WMATA Dedicated Funding

Staff Recommended I-66 Commuter Choice Program of Projects (FY 2025 – 2026)

Contract Award for Envision Route 7 Phase 4-2 Study (tentative)

Approval of Envision Route 7 Strategic Implementation Plan

ZEB Strategic Plan and ZEB Industry Trends

General Assembly Update (if Special Session is held) and Federal Update (if needed)

MAY/JUNE 2024 TBD – LEGISLATIVE AND POLICY COMMITTEE

Future Strategies for the 2025 Legislative Session

MAY 2024 TBD – JOINT ANNUAL MEETING WITH OTHER ORGANIZATIONS per HB 1285 (2018)

JUNE 6, 2024 – EXECUTIVE COMMITTEE (Prior to Commission Meeting)

JUNE 6, 2024 – COMMISSION MEETING

Legislative Liaison Contract Extension (if needed)

NVTC Electronic Policy Updates (if needed)

I-66 Commuter Choice Program of Projects (FY 2025 – 2026) to CTB

VRE Operating and Maintenance Agreements with Keolis

Federal Update (if needed)

JUNE 14, 2023 – NVTC 60th ANNIVERSARY SYMPOSIUM (GMU Schar School, Arlington)

NVTC ANNUAL AGENDA

January 2024 through July 2024

JULY 18, 2024 – COMMISSION MEETING (in lieu of July 4) (tentatively virtual)

Remaining Commission Meeting Dates for 2024

September 5, 2024

October 3, 2024

November 7, 2024

December 5, 2024

Meeting agenda items, dates and times may be subject to change.

**NORTHERN VIRGINIA TRANSPORTATION COMMISSION
BUDGET OPTION - ADDITIONAL POSITION**

	Approved Budget FY 2024	Proposed Budget FY 2025	Budget Increase (Decrease)
<u>Expenditures</u>			
Total Expenditures - Proposed Budget	\$ 4,394,650	\$ 4,697,150	\$ 302,500
Additional Position	-	98,900	98,900
Total Expenditures - Budget Option	<u>\$ 4,394,650</u>	<u>\$ 4,796,050</u>	<u>\$ 401,400</u>
<u>Revenue</u>			
Local Contributions - Proposed Budget	\$ 3,243,650	\$ 3,552,350	\$ 308,700
Additional Position	-	98,900	98,900
Total Local Contributions - Budget Option	3,243,650	3,651,250	407,600
Other Revenue Sources	1,151,000	1,144,800	(6,200)
Total Revenue - Budget Option	<u>\$ 4,394,650</u>	<u>\$ 4,796,050</u>	<u>\$ 401,400</u>

The budget option includes the addition of a program analyst to directly support NVTC's efforts with WMATA and Route 7 as these programs are anticipated to be high profile during FY 2025. The position will provide analytical, programmatic, and policy analysis support to existing NVTC program managers. By creating this position, we provide a level of auxiliary staff and support succession planning to ensure coverage on these important programs.

The funding for the additional position under the budget option would be from a portion of the state assistance NVTC receives on behalf of our local jurisdictions for their transit needs, as more fully explained in Note 1 to the budget.