

# NVTC Commission Meeting

## June 3, 2021

The meeting will start momentarily.



Meeting materials available at [www.novatransit.org](http://www.novatransit.org)

# Welcome by the NVTC Chair

- Virtual Meeting Guidelines
- Commission Roll Call to Establish a Quorum
- Identify Staff Participating in Meeting
- Overview of Agenda
- Opening Remarks

A professional headshot of a woman with long, dark brown hair, smiling. She is wearing a dark blue top. The background is a neutral, light-colored wall.

**KATIE CRISTOL**  
NVTC CHAIR  
ARLINGTON COUNTY

# NVTC June 2021 Meeting Agenda

1. Opening Remarks
2. Consent Agenda
  - **ACTION ITEM:** Resolution #2446: Finding Need to Conduct June 3, 2021 Meeting Electronically
3. **ACTION ITEM:** Approve the May 2021 Meeting Minutes
4. Commuter Choice
  - **ACTION ITEM\*:** Resolution #2447: Commuter Choice on the I-395/95 Corridor Round Two Program of Projects
5. **ACTION ITEM\*:** NVTC FY 2022 General and Administrative Budget and Work Plan
6. **ACTION ITEM\*:** NVTC Electronic Participation Policy
7. Transit Resource Center
  - **ACTION ITEM\*:** Request for Proposals for Envision Route 7 Phase IV
8. WMATA
9. Transit Technology Program
10. Virginia Railway Express
  - **ACTION ITEMS\*:** Resolution #2448: Option Period for Maintenance Services; Resolution #2449: Option Period for Operating Services, Resolution #2450: New Passenger Railcars; Resolution #2451: Right-of-Way Easement Agreement; and Resolution #2452: Adopt the Amended FY 2022 VRE Operating Budget
11. Department of Rail and Public Transportation
12. Executive Director Report

## 2. Consent Agenda

- A. ACTION ITEM:** Approve Resolution #2446: Finding Need to Conduct June 3, 2021 Meeting Electronically

*Commission will be updated on any public comments received prior to the meeting.*

## 3. Approve Minutes

- **ACTION ITEM:** Approve the Meeting Minutes from the May 6, 2021 Commission Meeting





## 4. Commuter Choice Program

- A. ACTION ITEM:** Approve Resolution #2447: Approve the Commuter Choice on the I-395/95 Corridor Round Two Program of Projects for Submission to the Commonwealth Transportation Board and Authorize the Executive Director to Execute the Standard Project Agreements

Total Funding Request (*including NVTC Administrative Costs*): **\$22.7M**



**KATE MATTICE**  
NVTC EXECUTIVE DIRECTOR



**BEN OWEN**  
NVTC COMMUTER CHOICE  
SENIOR PROGRAM MANAGER

# Recommended Commuter Choice in I-395/95 Corridor Round Two Projects



REF. #	Applicant	I-395/95 Round Two (FY 2022-FY 2023) Application Title	Funding Request
1	OmniRide	Renewal of Enhanced Bus Service from Dale City to Ballston	\$291,831
2	Spotsylvania County	New Park and Ride Lot in Massaponax	\$1,100,000
3	Fairfax County	Renewal of Route 396 Express Bus Service: Backlick North Park and Ride to Pentagon	\$1,386,000
4	OmniRide	Renewal of Bus Service from Staffordboro to the Pentagon	\$704,773
5	OmniRide	Renewal of Bus Service from Staffordboro to Downtown D.C.	\$968,308
6	DASH	Enhanced Bus Service from Van Dorn Metro to the Pentagon	\$5,734,000
7	OmniRide	Renewal of Enhanced Bus Service on Route 1 Local: Quantico to Woodbridge VRE	\$541,169
8	OmniRide	Renewal of Enhanced Bus Service on Prince William Metro Express: OmniRide Transit Center to Franconia-Springfield Metro	\$434,776
9	FRED Transit	New Bus Service from Route 208 Park and Ride Lot to Fredericksburg VRE	\$1,218,800
10	DASH	Enhanced Bus Service from Mark Center to Potomac Yard	\$3,650,000
11	OmniRide	TDM Strategy-- I-395/95 Corridor Vanpool Monthly Incentive	\$604,800
12	Fairfax County	Enhanced Bus Service for Route 371: Lorton to Franconia - Springfield Metro Station	\$2,496,529
13	Prince William County	Horner Road Park and Ride Lot Expansion	\$2,800,000

## 5. NVTC's FY 2022 General and Administrative Budget and Work Plan

**ACTION ITEM:** Approve the NVTC FY 2022 General and Administrative Budget and Work Plan



**KATE MATTICE**

NVTC EXECUTIVE DIRECTOR



**SCOTT KALKWARF**

NVTC DIRECTOR OF FINANCE AND  
ADMINISTRATION

# FY 2022 G&A Budget for Approval

## Approach

Maintain ***near zero growth*** in G&A budget while ***covering fixed cost obligations*** and ***supporting strong professional staff.***

Budget Category	Proposed FY 22 Budget	Change from FY 21 Budget	Percent Change
Salaries and Wages	\$2,102,700	\$61,000	3%
Benefits and Other Payroll Costs	520,400	7,800	2%
Administrative Costs	566,700	16,000	3%
<i>Commissioners Per Diem</i>	14,500		
<i>Rent</i>	408,200		
<i>Insurance</i>	7,400		
<i>Travel, Training and Meetings</i>	44,000		
<i>Telephone, Data and Postage</i>	16,000		
<i>Publications and Supplies</i>	28,900		
<i>Computer Operations and Equipment</i>	37,700		
<i>Other General and Administrative</i>	10,000		
Contract Services	643,700	(14,800)	-2%
<b>Total FY 2022 G&amp;A Budget</b>	<b>\$3,833,500</b>	<b>\$70,000</b>	<b>2%</b>



## 6. Revisions to the NVTC Electronic Participation Policy

**ACTION ITEM:** Approve Revisions to the NVTC Electronic Participation policy to Align with Current Law

- ✓ Incorporates changes in the Freedom of Information Act Code language ([HB 1931 \(Levine\)](#)) which will become effective July 1, 2021:
  - Adds an allowable circumstance if a member is unable to attend the meeting due to a family member's medical condition.
  - Electronic participation is limited to two meetings per calendar year OR 25% of the meetings, whichever is greater.
- ✓ Adds language regarding electronic participation during a local declared state of emergency ([SB 1271 \(McPike\)](#)).



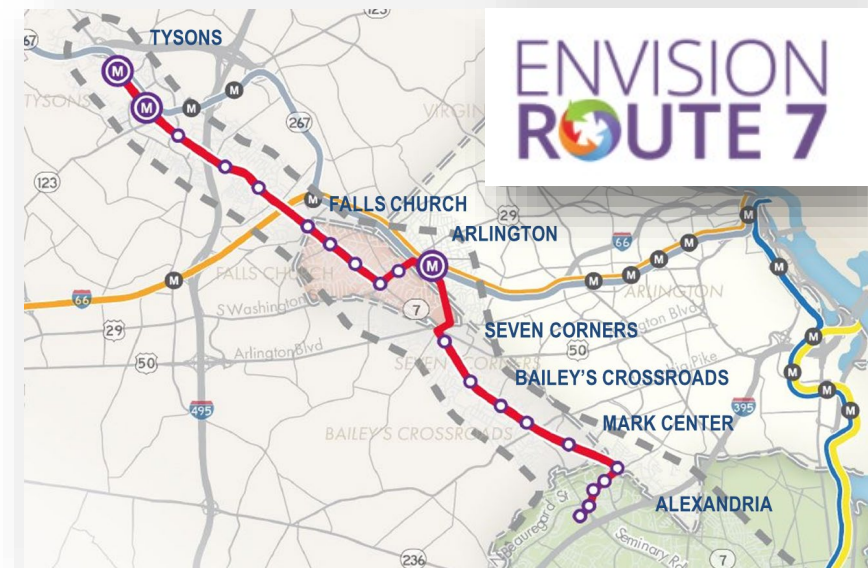
**KATE MATTICE**  
NVTC EXECUTIVE DIRECTOR

## 7. Transit Resource Center

**ACTION ITEM:** Authorize the Executive Director to Issue a Request for Proposals for Envision Route 7 Phase IV

Focused analysis of Route 7 from Tysons to Seven Corners to:

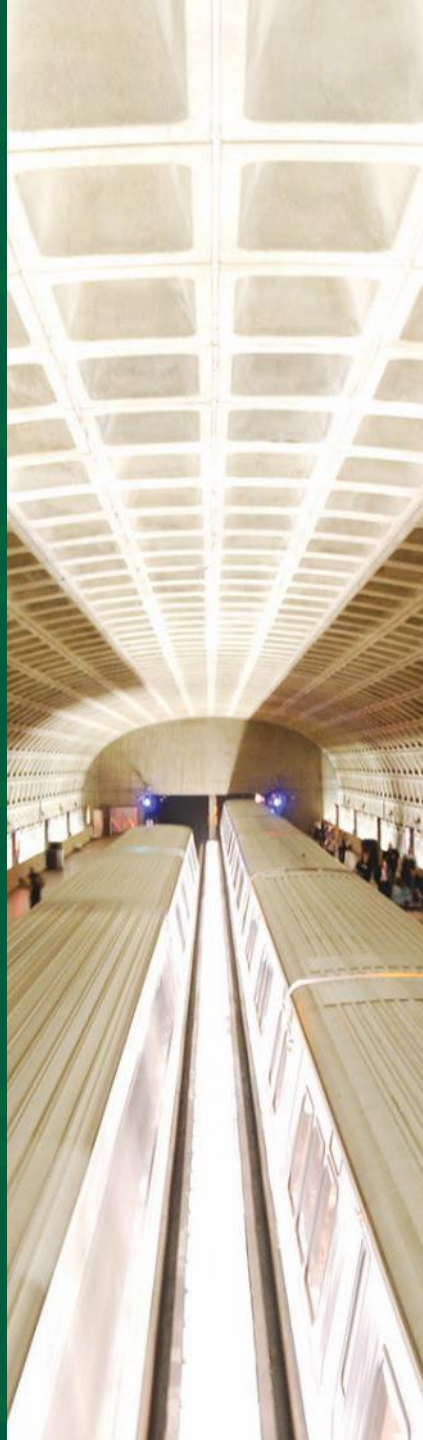
- Determine the **mobility (travel time) benefits** to travelers of BRT
- Understand the **impacts of BRT on traffic and traffic operation**
- Conduct a comprehensive public and **stakeholder engagement process** that facilitates an understanding of how a BRT would operate along Route 7



**KATE MATTICE**  
NVTC EXECUTIVE DIRECTOR



**DAN GOLDFARB, PE, PTP**  
TRANSIT RESOURCE CENTER  
PROGRAM MANAGER



## 8. WMATA

- A. WMATA COVID-19 Response
- B. Report from the Virginia WMATA Board Members
- C. Other WMATA News



**PAUL SMEDBERG**  
COMMONWEALTH APPOINTEE TO  
THE WMATA BOARD OF  
DIRECTORS



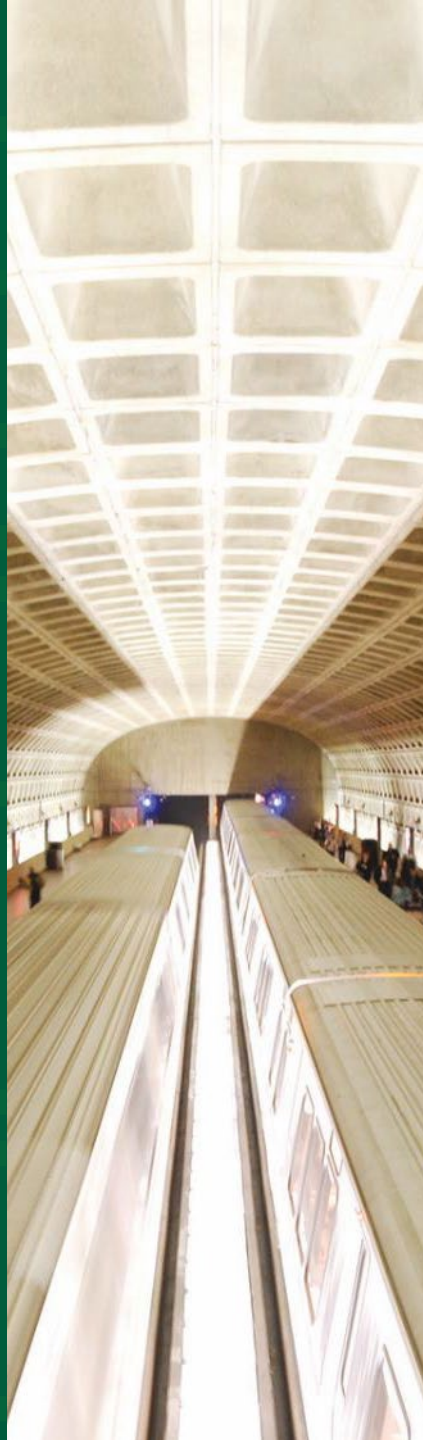
**MATT LETOURNEAU**  
NVTC APPOINTEE TO  
THE WMATA BOARD OF DIRECTORS  
LOUDOUN COUNTY





**CANEK AGUIRRE**

NVTC VICE CHAIR  
NVTC WMATA COMMITTEE CHAIR  
CITY OF ALEXANDRIA



## 8. WMATA (continued)

### D. Report from the Chair of the NVTC WMATA Committee

- Next NVTC WMATA Committee Meeting: June 30, 2021

## 9. Transit Technology Program

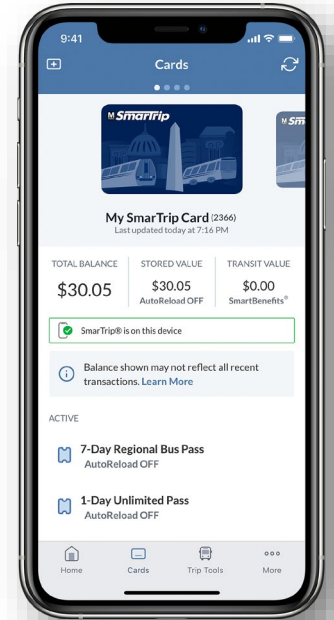
### Northern Virginia Regional Fare Collection Strategic Plan Update:

#### Farebox Improvements

- 120+ Upgrades
- New fareboxes in 2022
- On-board, garage and off-board equipment

#### Mobile Payment - SmarTrip App

- iPhone and Apple Watch released in 2020
- Google Pay/Android - testing and preparation underway

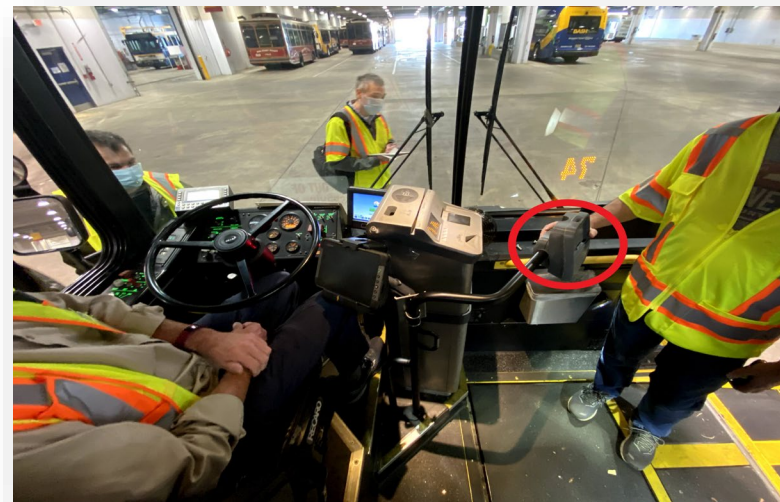


**PATRICIA HAPP**

TRANSIT TECHNOLOGY PROGRAM  
MANAGER

### Northern Virginia Regional Fare Collection Vision Statement

*Northern Virginia transit systems envision an enhanced regionally-integrated fare collection system with local flexibility to meet evolving customer expectations.*





# 10. Virginia Railway Express

- A. VRE COVID-19 Response
- B. VRE CEO Report and Minutes



**RICH DALTON**  
CHIEF EXECUTIVE OFFICER  
VIRGINIA RAILWAY EXPRESS



# 10. Virginia Railway Express

- C. ACTION ITEM:** Approve Resolution #2448: Authorize the VRE CEO to Execute an Amendment for the First Year of the First Option Period of the Contract for Maintenance Services for Commuter Rail with Keolis Rail Services Virginia, LLC
- D. ACTION ITEM:** Approve Resolution #2449: Authorize the VRE CEO to Execute an Amendment for the Second Year of the Second Option Period of the Contract for Operating Services for Commuter Rail with Keolis Rail Services Virginia, LLC
- E. ACTION ITEM:** Approve Resolution #2450: Authorize the VRE CEO to Execute a Contract with Alstom Transportation Inc. of New York, New York, for 21 New Passenger Railcars
- F. ACTION ITEM:** Approve Resolution #2451: Authorize the VRE CEO to Enter into a Right-of-Way Easement Agreement with the Rappahannock Electric Cooperative (REC) for an Electric Utility Easement at Crossroads Maintenance and Storage Facility for the Lifecycle Overhaul and Upgrade (LOU) Facility Electric Service
- G. ACTION ITEM:** Approve Resolution #2452: Adopt the Amended FY 2022 VRE Operating Budget



# 11. Department of Rail and Public Transportation



**JENNIFER MITCHELL**

DIRECTOR, VIRGINIA  
DEPARTMENT OF RAIL AND  
PUBLIC TRANSPORTATION

## A. DRPT Monthly Report



Virginia Department of Rail and Public Transportation

## 12. Executive Director's Report

- A. Executive Director Newsletter
- B. NVTC Financial Reports (April 2021)



**KATE MATTICE**  
NVTC EXECUTIVE DIRECTOR



**SCOTT KALKWARF**  
NVTC DIRECTOR OF FINANCE AND  
ADMINISTRATION



**KATIE CRISTOL**  
NVTC CHAIR  
ARLINGTON COUNTY

## Commissioner Comments

Chair Cristol will open the floor for any final questions and comments from Commissioners

Next Commission Meeting is **July 1, 2021**



# NVTC Commission Meeting

## June 3, 2021

Meeting is adjourned. Thank you for attending.



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