

**NVTC EXECUTIVE COMMITTEE
MEETING SUMMARY
NVTC Suite #230 Conference Room
2300 Wilson Blvd., Arlington, Virginia
November 4, 2021**

NVTC Executive Committee Members Present:

Katie Cristol, Chair
Matt Letourneau (non-voting member)
David Meyer
Dalia Palchik
Paul Smedberg (non-voting member)
David Snyder

NVTC Executive Committee Members Not Present:

Canek Aguirre
Eileen Filler-Corn

Other NVTC Commissioners Present:

Jennifer Mitchell

Staff and Others Present:

Kate Mattice, Executive Director

Chair Cristol called the Executive Committee meeting to order at 6:10 p.m. She explained that NVTC is back to in-person meetings, with a few modifications. NVTC is continuing with its safety protocols due to the surge in the Delta COVID variant. Ms. Mattice confirmed an in-person quorum was present.

Chair Cristol noted that the summary of the September 2, 2021 Executive Committee meeting was provided and there were no corrections from committee members.

Ms. Mattice previewed the Agenda for the November 4 NVTC meeting, which follows this committee meeting. Ms. Mattice noted that no public comments were received prior to the meeting. She reviewed the action items on the Agenda including the minutes, Consent Agenda (2022 Meeting Schedule and a letter of endorsement for Arlington County's NVTA grant application) and Issuing a call for projects for the I-66 Commuter Choice Round Five. The meeting will also include a Zero-Emission Bus Symposium Roundtable, presentation of the 2021 Report of the Performance and Condition of WMATA, 2022 Legislative Agenda, and a DRPT update of the Transit Equity and Modernization Study.

Closed Session

Chair Cristol reviewed the Closed Session procedures for the benefit of the listening public. She stated that the livestream will resume when the Executive Committee returns to Open Session. Ms. Cristol moved, with a second by Ms. Palchik, the following motion to go into Closed Session:

Pursuant to the Virginia Freedom of Information Act (Section 2.2-3711.A.1 of the Code of Virginia), the Northern Virginia Transportation Commission Executive Committee moves to convene a Closed Session to discuss a personnel matter concerning the executive director's performance evaluation.

The vote in favor was cast by Commissioners Cristol, Meyer, Palchik, Smedberg and Snyder.

The Executive Committee entered into Closed Session at 6:15 p.m. and returned to Open Session at 6:40 p.m. Mr. Letourneau arrived at 6:30 p.m. and joined the Closed Session while it was in progress.

Chair Cristol moved, with a second by Ms. Palchik, the following certification:

The Northern Virginia Transportation Commission Executive Committee certifies that, to the best of each member's knowledge and with no individual member dissenting, at the just concluded Closed Session:

- 1) Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed; and
- 2) Only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered.

The vote in favor was cast by Commissioners Cristol, Letourneau, Meyer, Palchik, Smedberg and Snyder.

Chair Cristol adjourned the meeting at 6:42 p.m.