

**NVTC EXECUTIVE COMMITTEE MEETING
THURSDAY, NOVEMBER 4, 2021
NVTC CONFERENCE ROOM, SUITE #230
2300 Wilson Blvd., Arlington, VA 22201
Public Streaming Via YouTube**

6:00 p.m.

NVTC has returned to in-person meetings. NVTC will continue with its current safety protocols until further notice. We ask that all attendees wear a face mask that must cover both the nose and mouth. Commissioners are asked to wear a mask when not speaking or actively eating.

NVTC encourages non-participating staff and the public to continue to watch the meeting via the [NVTC YouTube Link](#).

AGENDA

1. Meeting Summary of the September 2, 2021 Executive Committee Meeting
2. Review of the November 4, 2021 NVTC Agenda
3. Closed Session: Executive Director Review

Members:

Katie Cristol, Chair
Canek Aguirre
Eileen Filler-Corn
Matt Letourneau
David Meyer
Dalia Palchik
Paul Smedberg
Dave Snyder

**NVTC EXECUTIVE COMMITTEE
MEETING SUMMARY
NVTC Suite #230 Conference Room
2300 Wilson Blvd., Arlington, Virginia
September 2, 2021**

NVTC Executive Committee Members Present:

Katie Cristol, Chair
Canek Aguirre
Eileen Filler-Corn
Matt Letourneau (non-voting member) (via electronic participation)
David Meyer
Dalia Palchik
Paul Smedberg (non-voting member) (via electronic participation)
David Snyder (via electronic participation)

Staff and Others Present:

Kate Mattice, Executive Director
Kirk Dand

Chair Cristol called the Executive Committee meeting to order at 6:03 p.m. She explained that NVTC is back to in-person meetings, with a few modifications. NVTC is continuing with its safety protocols due to the surge in the Delta COVID variant. She noted three committee members who are participating electronically. Mr. Letourneau is participating electronically due to a medical reason. Mr. Smedberg and Mr. Snyder are participating electronically due to personal reasons.

Ms. Mattice confirmed an in-person quorum was present.

Chair Cristol noted that the summary of the May 6, 2021 Executive Committee meeting was provided and there were no corrections from committee members.

Ms. Mattice gave an overview of the Commission Look Ahead for the rest of the calendar year. The committee meeting materials provided a two-page outline of the remaining Commission meetings in 2021, including key milestones, anticipated actions and planned committee meetings. Some of the highlights include:

- Staff will be recommending a slate of projects for Commuter Choice on the I-66 Corridor and open the next call for projects in the corridor.
- NVTC's Transit Resource Center will be launching the next study phase and public engagement for Envision Route 7, the planned Bus Rapid Transit system connecting Tysons, Falls Church and Alexandria.
- NVTC will develop its legislative agenda outlining priorities at the state and federal level and host the annual Legislative Briefing for lawmakers.

- NVTC will publish the 2021 Annual Report on the Performance and Condition of WMATA with NVTC recommendations on ways to control costs.
- NVTC staff will take a deep look at key policy issues emerging in public transit – publishing our zero-fare/reduced-fare white paper and hosting a symposium on zero-emissions buses.
- And, finally, the general and administrative budget will be presented to the Commission.

Ms. Mattice also noted that this fall is the time to be scoping out the future slate of officers and appointees for approval in January. NVTC currently has committee chairs for the WMATA Committee, Program Advisory Committee and Legislative and Policy Committee that can be reconfigured. Per the By-Laws, if Mr. Aguirre becomes NVTC's new chair, he cannot continue to chair the WMATA Committee, Mr. Alcorn would be the default chair of the NVTC WMATA Committee as he is the other eligible candidate as a Metro Board alternate. Mr. Smedberg would need reappointment from the Governor to continue to serve on NVTC and WMATA as his term expires in January. (That was always envisioned to align with the gubernatorial term.)

Ms. Mattice also discussed the WMATA Board appointments. NVTC would need to reaffirm the current principal and alternate directors in January. She reminded the committee that NVTC's 2018 policy imagined a rotation around the region to allow Fairfax County, Arlington, Alexandria and Loudoun to have one principal director appointed over a 12-year period. Per the Virginia Code, each director has a four-year term; this envisions some two-year appointments.

Ms. Mattice previewed the Agenda for the September 2 NVTC meeting, which follows this committee meeting. Ms. Mattice noted that no public comments were received prior to the meeting. She reviewed the action items on the Agenda including the minutes, Consent Agenda (Approval for the Executive Director to Sign Non-Disclosure Agreements on Behalf of NVTC, a Memorandum of Agreement Pertaining to NVTC General Counsel Services, and a Letter of Endorsement for the Transit Ridership Incentive Program), and four VRE actions (Amended Norfolk Southern Operating Access and Amtrak Access and Storage Agreements, Amended Agreements with the Virginia Passenger Rail Authority and with CSXT to include the Potomac Shores Station, Purchase Agreement and Memorandum of Understanding with the Department of the Navy, and Amended VRE Financial and Debt Management Principles).

Ms. Mattice gave an update on upcoming Commission meetings. The Program Advisory Committee is scheduled to meet in-person on September 13 at 4:00 p.m. and the NVTC WMATA Committee is scheduled to meet in-person on September 16 at 6:00 p.m. The Legislative and Policy Committee will be meeting prior to the October 7 Commission meeting, instead of the Executive Committee.

Chair Cristol adjourned the meeting at 6:38 p.m.

**NVTC COMMISSION MEETING
THURSDAY, NOVEMBER 4, 2021
MAIN FLOOR CONFERENCE ROOM
2300 Wilson Blvd., Arlington, VA 22201
Public Streaming Via YouTube
7:00 p.m.**

AGENDA

***NVTC has returned to in-person meetings.** NVTC will continue with its current safety protocols until further notice. We ask that all attendees wear a face mask that must cover both the nose and mouth. Commissioners are asked to wear a mask when not speaking or actively eating. NVTC encourages non-participating staff and the public to continue to watch the meeting via the [NVTC YouTube Link](#).*

5:45 p.m. Boxed Dinners Available for Commissioners Only

6:00 p.m. Executive Committee Meeting – NVTC Conference Room Suite #230

7:00 p.m. Commission Meeting – First Floor Large Conference Room

*NVTC is receiving public comment. Persons wishing to provide **written public comments should submit them by 3:00 p.m. on Thursday, November 4** via [NVTC's website](#). Comments will be provided to Commissioners prior to the November 4 meeting.*

1. Opening Remarks
 - Public Comments Received
2. **ACTION ITEM: Approve the Minutes of the October 7, 2021 NVTC Meeting**
3. **ACTION ITEM: Approve the CONSENT AGENDA (subject to approval of chair)**
 - A. **Approve the 2022 NVTC Meeting Schedule**
 - B. **Authorize the Chair to Sign a Letter of Endorsement for Arlington County's Application to the Northern Virginia Transportation Authority**
4. Transit Technology Program
 - A. Zero-Emissions Bus Symposium Roundtable
 - B. Northern Virginia Regional Fare Collection Update

5. Commuter Choice Program

A. Commuter Choice on the I-66 Corridor

- **ACTION ITEM: Authorize the Executive Director to Issue a Call for Projects for I-66 Corridor Round Five**

B. Commuter Choice on the I-395/95 Corridor Update

6. Washington Metropolitan Area Transportation Authority (WMATA)

A. WMATA COVID-19 Response

B. Report from the Virginia WMATA Board Members

C. Report from the Chair of the NVTC WMATA Committee

- Presentation: NVTC's Draft 2020 Report on the Performance and Condition of WMATA

7. Legislative Update

A. Report from the Chair of the Legislative and Policy Committee

- Presentation: Proposed NVTC 2022 Legislative and Policy Agenda

B. Federal Update

C. Annual Joint NVTC-PRTC Legislative Briefing

8. Virginia Railway Express (VRE)

A. VRE COVID-19 Response

B. VRE CEO Report and Minutes

C. VRE Debt Issuance

D. Draft 2022 VRE Legislative Agenda

9. Department of Rail and Public Transportation (DRPT)

A. Monthly DRPT Report

B. Transit Equity and Modernization Study Update

C. WMATA Annual Reporting Requirements

10. Executive Director Report

A. Executive Director Newsletter

B. Financial Report

11. Closed Session