



**NVTC EXECUTIVE COMMITTEE
MEETING SUMMARY
First Floor Small Conference Room
Navy League Building – Arlington, Virginia
January 16, 2020**

NVTC Executive Committee Members Present:

Matt Letourneau, Chairman
Katie Cristol
Christian Dorsey (non-voting member)
David Meyer
Paul Smedberg (non-voting member)

NVTC Executive Committee Members Absent:

Adam Ebbin
David Snyder

Other NVTC Commissioners Present:

Canek Aguirre
Jennifer Mitchell

Staff and Others Present:

Kate Mattice, Executive Director
Allan Fye
Steve MacIsaac
Jason Drake

Chairman Letourneau called the Executive Committee meeting to order at 6:09 P.M. He stated that Jason Drake from the Arlington County Human Resources Department was in attendance to present the results of Ms. Mattice's 360 evaluation.

Chairman Letourneau moved, with a second by Mr. Dorsey, the following motion:

Pursuant to the Virginia Freedom of Information Act (Section 2.2-3711A.1 of the Code of Virginia), the Northern Virginia Transportation Commission's Executive Committee moves to convene a Closed Session to discuss a personnel matter.

The vote in favor was cast by committee members Cristol, Dorsey, Letourneau, Meyer and Smedberg. The Executive Committee then went into Closed Session at 7:00 P.M. Ms. Mattice and Mr. Drake participated in the Closed Session. Mr. Aguirre and Ms. Mitchell joined at 6:20 P.M.

After returning to Open Session at 6:45 P.M., Chairman Letourneau moved, with a second by Mr. Dorsey, the following certification:

The Northern Virginia Transportation Commission Executive Committee certifies that, to the best of each member's knowledge and with no individual member dissenting, at the just concluded Closed Session:

- 1) Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed; and
- 2) Only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered.

The vote in favor was cast by committee members Cristol, Dorsey, Letourneau, Meyer and Smedberg.

Chairman Letourneau moved, with a second by Ms. Cristol, to approve the December 5th Executive Committee Meeting Summary. The vote in favor was cast by committee members Cristol, Dorsey, Letourneau, Meyer and Mr. Smedberg.

Ms. Mattice reviewed the Agenda for the January 16th meeting, which includes five new Commissioners, election of 2020 officer, appointments to various boards and committees, a General Assembly update, NVTC's and VRE's FY2021 budgets, and a letter to WMATA with comments on the budget. Assistant Secretary of Transportation Nick Donohue will be back to answer any questions on the I-66 Memorandum of Agreement. The MOA has been updated since the December meeting, but there are no outstanding concerns. The Commission will also have a public comment period during the meeting on the 2020 Work Plan.

The Executive Committee adjourned at 6:58 P.M.