



**NVTC EXECUTIVE COMMITTEE MEETING  
THURSDAY, SEPTEMBER 5, 2019  
First Floor Small Conference Room  
2300 Wilson Blvd., Arlington, VA 22201**

**6:15 P.M.**

**AGENDA**

1. Summary of the July 11, 2019 Executive Committee Meeting
2. Report from the NVTC Committee Chairs
3. Review of the September 5, 2019 NVTC Agenda
4. Upcoming Commission Activities

**Members:**

Matt Letourneau, Chairman  
Sharon Bulova  
Katie Cristol  
Christian Dorsey  
Adam Ebbin  
Cathy Hudgins  
David Meyer  
Paul Smedberg  
Dave Snyder

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**NVTC EXECUTIVE COMMITTEE  
MEETING SUMMARY  
NVTC Suite #230 Small Conference Room  
Navy League Building – Arlington, Virginia  
July 11, 2019**

**NVTC Executive Committee Members Present:**

Matt Letourneau, Chairman  
Christian Dorsey  
Adam Ebbin  
Catherine Hudgins  
Paul Smedberg  
David Snyder

**NVTC Executive Committee Members Absent:**

Sharon Bulova  
Katie Cristol  
David Meyer

**Other NVTC Commissioners Present:**

Jennifer Mitchell

**Staff and Others Present:**

Kate Mattice  
Allan Fye  
Penny Newquist

Chairman Letourneau called the Executive Committee meeting to order at 6:21 P.M.

The June 6<sup>th</sup> Executive Committee Meeting Summary and the May Management Advisory Committee (MAC) Meeting Summary were provided. Committee members had no changes to the Executive Committee Meeting Summary.

Ms. Hudgins reported that the WMATA Committee met on June 27<sup>th</sup> to discuss the update to the *Annual Report on the Performance and Condition of WMATA*. The committee provided staff with guidance on strategies regarding the WMATA Board, parking, fare policy, fare pass products and the role of Metrobus in the region. Program Advisory Committee Chair Dave Snyder reported that the next Program Advisory Committee meeting is scheduled for August 1<sup>st</sup> as a work session to talk through revisions to Commuter Choice scoring criteria.

The Executive Committee reviewed the July 11<sup>th</sup> NVTC Agenda, which includes routine actions as part of the Consent Agenda, as well as authorizing a letter to WMATA requesting data. Action will be requested on the release of the I-395/95 Commuter Choice FY2020 application scores for public comment. Staff will provide presentations on the Envision Route 7 project and an update

on fare technologies. There are also the regular reports from the WMATA Board members and NVTC WMATA Committee, as well as VRE and DRPT.

There was discussion of last month's NVTC letter to WMATA on an ethics inquiry. It was noted that WMATA did not respond to NVTC's letter, although WMATA did release a response to Maryland Governor Hogan and Virginia Governor Northam's letter requesting information on the ethics inquiry.

Mr. Smedberg and Mr. Dorsey gave a brief update on WMATA activities. The WMATA Board elected new officers and Mr. Smedberg was named Board chair. Committee assignments were also approved. Mr. Dorsey will remain chair of the Finance and Capital Committee and Michael Goldman (Maryland) was appointed chair of the Safety and Operations Committee.

The Executive Committee reviewed upcoming Commission activities. Ms. Mattice reminded the committee that there is no August meeting. NVTC expects the fall to be busy with NVTC's *Report on the Performance and Condition of WMATA*, I-395/95 Commuter Choice project selection, I-66 Commuter Choice two-year call for projects, NVTC Legislative Agenda development, and I-66 MOA amendments.

DRPT Director Mitchell gave a brief DRPT update. She stated that DRPT is planning to brief the Commission on the Long Bridge project at a future meeting. The committee asked her to provide cost estimates for the Long Bridge. Ms. Mitchell also noted that WMATA provided data by the deadline which is required by legislation. DRPT is currently reviewing the two letters.

The Executive Committee then went into Closed Session to discuss the upcoming executive director performance evaluation. Senator Ebbin moved, with a second by Mr. Smedberg, the following motion:

Pursuant to the Virginia Freedom of Information Act (Section 2.2-3711A(1)) of the Code of Virginia), the Northern Virginia Transportation Commission Executive Committee authorizes discussion in closed session concerning a personnel matter.

The vote in favor was cast by committee members Dorsey, Ebbin, Hudgins, Letourneau, Smedberg and Snyder.

After returning to Open Session, Senator Ebbin moved, with a second by Mr. Smedberg, the following certification:

The Northern Virginia Transportation Commission Executive Committee certifies that, to the best of each member's knowledge and with no individual member dissenting, at the just concluded Closed Session:

- 1) Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed; and

- 2) Only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered.

The vote in favor was cast by committee members Dorsey, Ebbin, Hudgins, Letourneau, Smedberg and Snyder.

The meeting adjourned at 7:00 P.M.

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**NVTC COMMISSION MEETING  
THURSDAY, SEPTEMBER 5, 2019  
MAIN FLOOR CONFERENCE ROOM  
2300 Wilson Blvd.  
Arlington, VA 22201**

**START TIME: Immediately Following the Public Hearing**

**PLEASE NOTE:**

**I-395/95 Commuter Choice Open House and Public Hearing**

**6:00 P.M. Open House – First Floor Lobby Area**

**7:00 P.M. Public Hearing – First Floor Large Conference Room**

**Committee and Commission Meetings**

**6:00 P.M. A light dinner will be available for Commissioners and staff**

**6:15 P.M. Executive Committee Meeting – First Floor Small Conference Room  
Commission meeting will start immediately after the Public Hearing**

**AGENDA**

1. Pledge of Allegiance and Opening Remarks
2. **ACTION ITEM: Approve the Minutes of the July 11, 2019 NVTC Meeting**
3. Washington Metropolitan Area Transit Authority (WMATA)
  - A. Report from the Chair of the NVTC WMATA Committee
    - Update on NVTC's 2019 *Annual Report on the Performance and Condition of WMATA*
  - B. Report from the Virginia WMATA Board Members
  - C. Other WMATA News
  - D. Virginia Ridership and Parking Facility Utilization
4. Post WMATA Shutdown Marketing Campaign

5. Commuter Choice Program

- A. I-66 Commuter Choice Program Update
- B. I-395/95 Commuter Choice Program

**ACTION ITEM: Authorize the NVTC Executive Director to Present to the Commonwealth Transportation Board the Projects Considered for Funding under the FY2020 I-395/95 Commuter Choice Inaugural Program**

6. Virginia Railway Express (VRE)

- A. VRE CEO Report and Minutes
- B. FY2021 VRE Key Budget Issues

7. Department of Rail and Public Transportation (DRPT)

- A. DRPT Monthly Report
- B. Quarterly Updates on WMATA Reform

8. Executive Director Report

- A. Executive Director Newsletter
- B. NVTC Financial Reports