



**NVTC EXECUTIVE COMMITTEE MEETING**

**THURSDAY, NOVEMBER 14, 2019**

**Please note different location:**

**NVTC Suite #230 - Small Conference Room  
2300 Wilson Blvd., Arlington, VA 22201**

**6:15 P.M.**

**AGENDA**

1. Summary of the October 3, 2019 Executive Committee Meeting
2. Report from the NVTC Committee Chairs
3. FY2021 Budget Assumptions
4. Review of the November 14, 2019 NVTC Agenda
5. Upcoming Commission Activities
6. Closed Session (if needed)

**Members:**

Matt Letourneau, Chairman  
Sharon Bulova  
Katie Cristol  
Christian Dorsey  
Adam Ebbin  
Cathy Hudgins  
David Meyer  
Paul Smedberg  
Dave Snyder

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**NVTC EXECUTIVE COMMITTEE  
MEETING SUMMARY  
First Floor Small Conference Room  
Navy League Building – Arlington, Virginia  
October 3, 2019**

**NVTC Executive Committee Members Present:**

Katie Cristol, Vice-Chair  
Sharon Bulova  
Christian Dorsey  
Adam Ebbin  
David Meyer  
Paul Smedberg  
David Snyder

**NVTC Executive Committee Members Absent:**

Matt Letourneau  
Catherine Hudgins

**Other NVTC Commissioners Present:**

Jennifer Mitchell

**Staff and Others Present:**

Kate Mattice, Executive Director  
Allan Fye  
Steve MacIsaac  
Penny Newquist

Vice-Chair Cristol called the Executive Committee meeting to order at 6:17 P.M. She extended Chairman Letourneau's regrets that he could not be in attendance.

The September 5<sup>th</sup> Executive Committee Meeting Summary was provided. The committee accepted them without any corrections.

Ms. Mattice reviewed the recent work by the NVTC committees. Both the WMATA Committee and the Legislative and Policy Committee met on September 18<sup>th</sup>. The Program Advisory Committee met in late August to discuss changes to the Commuter Choice technical evaluation criteria which is being presented at tonight's Commission meeting. The WMATA Committee has provided valuable input to staff on the *2019 Report on the Performance and Condition of WMATA*, which is being presented for action tonight at the Commission meeting. The Legislative and Policy Committee is developing the 2020 Legislative and Policy Agenda for presentation to the Commission at its November meeting with approval in December.

The Executive Committee reviewed the October 3<sup>rd</sup> NVTC Agenda. Action items include the WMATA Report; letters commenting on the Bus Transformation Project and the Long Bridge DEIS; I-395/95 Commuter Choice Inaugural Program of Projects; Commuter Choice Annual Report; referral of the VRE budget; and VRE applications to NVTA. DRPT Director Mitchell was asked to give a presentation on the Commonwealth's relationship to VRE. NVTC staff will present the Annual Transit Performance Report. The committee discussed the Bus Transformation letter and edits provided by Chairman Letourneau.

Senator Ebbin and Mr. Meyer arrived at 6:30 P.M. followed by Mr. Snyder's arrival at 6:35 P.M.

Ms. Mattice reviewed upcoming Commission activities, including actions for the November 14<sup>th</sup> and December 5<sup>th</sup> Commission meetings. The January meeting date is being proposed for January 16, 2020.

At 6:42 P.M. the Executive Committee went into Closed Session. Vice-Chair Cristol moved, with a second by Mr. Dorsey, the following motion:

Pursuant to the Virginia Freedom of Information Act (Section 2.2-3711A(1) of the Code of Virginia), the Northern Virginia Transportation Commission Executive Committee authorizes discussion in closed session concerning a personnel matter.

The vote in favor was cast by committee members Bulova, Cristol, Dorsey, Ebbin, Meyer, Smedberg and Snyder. Ms. Mitchell stayed during the Closed Session.

After returning to Open Session, Senator Ebbin moved, with a second by Mr. Dorsey, the following certification:

The Northern Virginia Transportation Commission Executive Committee certifies that, to the best of each member's knowledge and with no individual member dissenting, at the just concluded Closed Session:

- 1) Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed; and
- 2) Only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered.

The vote in favor was cast by committee members Bulova, Cristol, Dorsey, Ebbin, Meyer, Smedberg and Snyder.

The meeting adjourned at 7:12 P.M.



**NVTC COMMISSION MEETING  
THURSDAY, NOVEMBER 14, 2019**

**Please note different location:**

**NVTC SUITE #230 CONFERENCE ROOM  
2300 Wilson Blvd.  
Arlington, VA 22201**

**7:00 P.M.**

**5:00 P.M. Legislative and Policy Committee – NVTC #230 Large Conference Room**  
**6:00 P.M. Dinner will be available for Commissioners and staff**  
**6:15 P.M. Executive Committee Meeting – NVTC #230 Small Conference Room**  
**7:00 P.M. Commission Meeting – NVTC #230 Large Conference Room**

**AGENDA**

1. Pledge of Allegiance and Opening Remarks
2. **ACTION ITEM: Approve the Minutes of the October 3, 2019 NVTC Meeting**
3. **ACTION ITEM: Approve the CONSENT AGENDA (Subject to Approval of the Chairman)**
  - A. **Approve the 2020 Meeting Schedule**
  - B. **Authorize the Chairman to Send a Letter of Endorsement for the City of Alexandria's Duke Street Bus Rapid Transit Project Application to NVT**
  - C. **Authorize the Chairman to Send a Letter of Endorsement for Arlington County's CC2DCA Intermodal Connector Project Application to NVT**
  - D. **Authorize the Chairman to Send a Letter of Endorsement for the City of Fairfax's Multimodal Applications to NVT**
  - E. **Authorize the Chairman to Send a Letter of Endorsement for Fairfax County's Multimodal Applications to NVT**
4. Commuter Choice Program
  - A. I-66 Commuter Choice Program
    - **ACTION ITEM: Approve the Changes to the Commuter Choice Technical Evaluation Criteria**
    - **ACTION ITEM: Authorize the Executive Director to Issue a Call for Projects for Round Four (FY2021-FY2022) of the I-66 Commuter Choice Program**
  - B. Presentation by the Commonwealth on Proposed Changes to the I-66 Inside the Beltway Memorandum of Agreement
  - C. I-395/95 Commuter Choice Program Update

5. Washington Metropolitan Area Transit Authority (WMATA)
  - A. Report from the Chair of the NVTC WMATA Committee
  - B. Report from the Virginia WMATA Board Members
  - C. Virginia Ridership and Parking Facility Utilization
6. Report from the Chair of the Legislative and Policy Committee
  - A. Proposed NVTC 2020 Legislative and Policy Agenda
  - B. Annual NVTC-PRTC Legislative Briefing
7. NVTC Transit Resource Center
  - A. ACTION ITEM: Accept the Envision Route 7 BRT Phase III Final Report**
8. Department of Rail and Public Transportation (DRPT)
  - A. DRPT Monthly Report
  - B. WMATA Annual Reporting Requirements
9. Virginia Railway Express (VRE)
  - A. VRE Leadership Transition
  - B. VRE CEO Report and Minutes
  - C. Draft VRE 2020 Legislative Agenda
10. Executive Director Report
  - A. Executive Director Newsletter
  - B. NVTC Financial Report
11. Closed Session