



**NVTC EXECUTIVE COMMITTEE MEETING
THURSDAY, MAY 2, 2019
Navy League Building – First Floor Small Conference Room
2300 Wilson Blvd., Arlington, VA 22201**

6:15 P.M.

AGENDA

1. Summary of the April 4, 2019 Executive Committee Meeting
2. Review of the March MAC Meeting Summary
3. Report from the NVTC Committee Chairs
4. Review of the May 2, 2019 NVTC Agenda
5. Upcoming Commission Activities

Members:

Matt Letourneau, Chairman
Sharon Bulova
Katie Cristol
Christian Dorsey
Adam Ebbin
Cathy Hudgins
David Meyer
Paul Smedberg
Dave Snyder

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**NVTC EXECUTIVE COMMITTEE
MEETING SUMMARY
First Floor Small Conference Room
Navy League Building – Arlington, Virginia
April 4, 2019**

NVTC Executive Committee Members Present:

Matt Letourneau, Chairman
Sharon Bulova
Adam Ebbin
David Meyer
Paul Smedberg
David Snyder

NVTC Executive Committee Members Absent:

Katie Cristol
Christian Dorsey
Catherine Hudgins

Staff and Others Present:

Kate Mattice
Aimee Perron Siebert
Penny Newquist

Chairman Letourneau called the Executive Committee meeting to order at 6:15 P.M.

The March 7th Executive Committee Meeting Summary and the February Management Advisory Committee (MAC) Meeting Summary were provided. Committee members had no changes to the Executive Committee Meeting Summary.

Program Advisory Committee Chairman Dave Snyder reported that the committee did not end up meeting prior to this meeting. He discussed the I-66 Commuter Choice scoring criteria and how different projects, such as bus service projects score higher than intersection and trail projects.

Since David Meyer, chair of the Legislative and Policy Committee, had not yet arrived, Ms. Siebert gave an update on the General Assembly Reconvened Session, which occurred on April 3rd. Ms. Mattice noted several promising legislative actions on the federal side.

Senator Ebbin arrived at 6:20 P.M.

The Executive Committee discussed the April 4th Commission Agenda. Ms. Mattice stated that NVTC staff will be giving a presentation on the Metrorail Summer Shutdown efforts. The Commonwealth Transportation Board (CTB) approved mitigation funds for extra transit

operations as well as for a NVTC grant for post-shutdown transit marketing. Ms. Mattice also reviewed the action items, including the I-66 Commuter Choice actions and a resolution approving an Agreement of Sale with VRE and Crossroads Associates, LLC.

Ms. Mattice then reviewed upcoming Commission activities related to the Commuter Choice program, including public hearings for I-66 Commuter Choice and selection of the FY2020 Program of Projects this spring; I-395/95 Commuter Choice Inaugural Program through the summer and into the fall; and I-66 Memorandum of Agreement (MOA) discussions through the summer and into the fall.

Mr. Meyer arrived at 6:33 P.M.

Ms. Mattice noted other upcoming activities include likely PRIIA reauthorization legislation this spring; the Bus Transformation Study, which will be presented to NVTC in the spring; and NVTC's Report on the Performance and Condition of WMATA, with proposed strategies, to be finalized this fall.

Ms. Mattice also stated that NVTC will be focusing on the development of next year's Legislative Agenda. There will need to be a big push for federal infrastructure needs, and for state highway/transit needs. There was also discussion of VDOT's gas tax study and DRPT's study of the fiscal cliff. The committee requested staff to send a fact sheet on transit to the Northern Virginia Caucus.

The meeting adjourned at 7:00 P.M.



Management Advisory Committee

Meeting Summary

March 19, 2019

1:30-3:00 p.m.

In attendance: Chris Ziemann (City of Alexandria), Tim Roseboom (Arlington), Todd Horsley (DRPT), Chloe Ritter (City of Fairfax), Bob Brown (Loudoun County), Malcolm Watson (Fairfax County), Sree Nampoothiri (NVTA), Fatemeh Allahdoust (VDOT), NVTC Staff: Karen Finucan Clarkson, Allan Fye, Patricia Happ, Matt Cheng, Andrew D’huyvetter, Dan Goldfarb, Melissa Walker, Joey de St. Aubin

Phone: Scott Gross and Penny Newquist (Loudoun), Greg Potts (WMATA), Chuck Steigerwalk (PRTC), Jeff Sykes (City of Falls Church), Joe Swartz (VRE), Clinton Edwards and Xavier Harmony (DRPT), Scott Kalkwarf (NVTC)

Approval of the February Meeting Summary

There were no comments or changes.

Overview of the April Commission Meeting Agenda

Allan Fye reviewed the draft April Commission Agenda with the group and mentioned that there have been a few updates since it had been mailed out to the committee. The Commission will be asked to authorize the executive director to apply to DRPT for Summer 2019 Shutdown funds, which will also require a 20 percent match from local jurisdictions. The funds would be used to market transit in general and get riders back on Metro after the summer shutdown. The executive director has already spoken with the majority of jurisdictions about the grant and will continue speaking with the final jurisdictions regarding the local match. Matt Cheng will brief the Commission NVTC’s coordination role regarding the Summer 2019 platform improvement project.

The meeting will also have a legislative update by Ms. Mattice mainly about what has been occurring in the federal sphere of transportation policy. There will be a closed session if needed, to authorize the VRE CEO to execute an agreement of sale.

Mr. Fye noted that there would be a Program Advisory Committee meeting prior to the Commission meeting at 5:30 p.m.

Commuter Choice Update

This month’s Commission meeting will have three action items related to Commuter Choice. The Commission will approve a public comment period for the I-66 program on the FY2020 list of eligible scored projects. The Commission will be asked to approve the I-395/95 FY2020 project selection process and technical evaluation criteria and to initiate the FY2020 call for projects for that program. Arlington

asked what kind of list would be proposed. Patricia Happ explained that PRTC and NVTC would be approving the same list of projects.

NVTC is hosting two I-395/95 application work sessions. One will be at PRTC on April 9th from 10am-12pm, and another on April 12th for the same time at NVTC. Staff will walk the jurisdictions through the application process. They will focus on what is required for the projects, expectations of project managers and answer questions.

WMATA Report to General Assembly (2019)

Andrew D'huyvetter detailed the current work staff is doing to complete this year's report. After this MAC meeting, there will be a jurisdiction staff working session on the subject. More staff work sessions will also be planned. The report will stay mainly the same, except for the reworking of one chapter. The goal is to have as much completed as possible by the September committee meeting so there will be a chance to work with board members. The report template will stay the same, data in tables will be updated and the strategies section will be reworked.

Regional Partner Updates

WMATA: Greg Potts noted that the FY2020 WMATA budget had been approved by the Finance Committee. A call was hosted recently to review some of the recent changes. Some numbers were in the need of correction regarding the allocated formulas for the bus routes. WMATA hopes to have an updated Attachment C by this Thursday. A new website is up for the WMATA summer platform work for riders. Useful information on station planning, maps and links to regional sites will be on the site as well as any updated information. The Federal Transit Administration announced recently that the Washington Metrorail Safety Commission (WMSC) will now head safety oversight of the rail system.

DRPT: Todd Horsley reiterated that the WMSC was now certified. The Commonwealth Transportation Board meets this week, one of the items on the workshop agenda will be funding for mitigation strategies for the summer shutdown. He also discussed recent changes to the Commonwealth's transit capital formula.

NVTA: Sree Nampoothiri said the 4th annual transportation technology roundtable was a success. The Finance Committee will be meeting this week and the Authority on the 11th of April. They will be asked to approve Policy 29, which is about Project Activation, Monitoring and De-Appropriation, approval of the FY2020 appropriations, and approval of the budgets.

PRTC: Chuck Steigerwald told the group that PRTC was currently going through a reorganization and working through some internal changes. He noted that construction of the Western Maintenance Facility is progressing and that OmniRide will be installing the rest of their commuter buses with surveillance equipment.

Other

Fare Collection Update: Patricia Happ explained that they are moving into the testing phase for the DCU bus pilot. There will be an all-day meeting next week.

DRPT: Asked the group to please bring any old bus stop signs from their jurisdictions that DRPT could use for their new offices.

Meeting ended at 2:32 pm

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**NVTC COMMISSION MEETING
THURSDAY, MAY 2, 2019
MAIN FLOOR CONFERENCE ROOM
2300 Wilson Blvd.
Arlington, VA 22201**

START TIME: Immediately Following Public Hearing

PLEASE NOTE:

I-66 Commuter Choice Open House and Public Hearing

6:00 P.M. Open House – First Floor Lobby Area

7:00 P.M. Public Hearing – First Floor Large Conference Room

Committee and Commission Meetings

6:00 P.M. A light dinner will be available for Commissioners and Staff

6:15 P.M. Executive Committee Meeting – First Floor Small Conference Room

Commission meeting will start immediately after the Public Hearing

AMENDED AGENDA

1. Pledge of Allegiance and Opening Remarks
2. **ACTION ITEM: Approve the Minutes of the April 4, 2019 NVTC Meeting**
3. **ACTION ITEM: Approve the CONSENT AGENDA (Subject to Approval of the Chairman)**
 - A. **Authorize the Executive Director to Send a Letter Certifying Receipt of Certain Documents from WMATA Required by State Code**
 - B. **Approve Resolution #2382: Proclamation of Support for the 35th Annual Public Service Recognition Week Taking Place May 5-11, 2019**
4. Washington Metrorail Safety Commission (WMSC)
 - A. **ACTION ITEM: Approve a Resolution of Commendation: Commend DRPT Director Jennifer Mitchell and Former Delegate James LeMunyon for Their Efforts to Help Establish the Washington Metrorail Safety Commission**
 - B. Presentation by WMSC CEO David Mayer

5. Washington Metropolitan Area Transit Authority (WMATA)
 - A. Report from the Chair of the NVTC WMATA Committee
 - B. Report from the Virginia WMATA Board Members
 - C. Virginia Ridership and Parking Facility Utilization
6. Commuter Choice Program
 - A. **ACTION ITEM: Authorize the Executive Director to Present to the Commonwealth Transportation Board Projects Considered for Funding under the FY2020 I-66 Commuter Choice Program**
 - B. Market Research and Marketing Communication Strategy Contract Update
7. Virginia Railway Express (VRE)
8. Department of Rail and Public Transportation (DRPT)
9. Executive Director Report
 - A. Executive Director Newsletter
 - B. NVTC Financial Report