

MINUTES
NVTC COMMISSION MEETING – JANUARY 9, 2014
NVTC CONFERENCE ROOM – ARLINGTON, VIRGINIA

The meeting of the Northern Virginia Transportation Commission was called to order by Chairman McKay at 8:15 P.M.

Members Present

Sharon Bulova
John Cook
James Dyke
William Euille
Catherine Hudgins
Mary Hynes
Jeffrey McKay
Paul Smedberg
David F. Snyder
J. Walter Tejada

Members Absent

John Foust
Ken Reid

**Attending General Assembly
Session (Excused Absence)**

Richard Black
Barbara Comstock
David Ramadan
Thomas Rust

Staff Present

Kelley Coyner
Rhonda Gilchrest
Claire Gron
Scott Kalkwarf
Kala Quintana
Melissa Walters
Doug Allen (VRE)
Donna Boxer (VRE)
Steve MacIsaac (VRE)
Joe Swartz (VRE)

Chairman McKay acknowledged Joe May and Chris Zimmerman, who are departing Commissioners. He also introduced J. Walter Tejada who is replacing Mr. Zimmerman as a NVTC Commissioner representing Arlington County.

Ms. Coyner made a safety announcement regarding where to meet in the event of an evacuation (corner of Clarendon and North Adams Streets in front of Fire Works Pizza Restaurant). She further noted that an escort to the parking garage is available at the concierge desk in the lobby for anyone attending NVTC's meetings. She also announced that a recycling box is available after the meeting for people who want to recycle their meeting materials.

Changes to the Agenda

Chairman McKay announced that there are several changes to the Agenda: Action Item #3: Resolutions of Recognition for Departing Commission Members and the 2013 Chairman; withdrawal of Action Item #8C; and a New Action Item: Transit Parity Letter to the Virginia Congressional Delegation.

Oath of Office

Chairman McKay administered the oath of office to Mr. Tejada. The Commission welcomed him to NVTC.

2014 Appointments

Election of NVTC Officers for 2014. Chairman McKay reported that the Executive Committee served as the Nominating Committee and recommends the following slate of officers for 2014:

Chairman:	Paul Smedberg
Vice-Chairman:	David Snyder
Secretary-Treasurer:	Jay Fisette

Chairman McKay moved to nominate the slate of officers and Mrs. Hynes seconded the motion. The vote in favor was cast by Commissioners Bulova, Cook, Dyke Euille, Fisette, Greenfield, Hudgins, Hynes, McKay, Smedberg, Snyder and Tejada.

Selection of NVTC's Representatives to the WMATA, VRE and VTA Boards of Directors and to NVTC's Executive and Legislative Committees. Chairman McKay announced the nominations for the WMATA, VRE and VTA Boards. He reminded Commissioners that these actions may be contingent on subsequent action by NVTC's jurisdictions and the Chairman of the Commonwealth Transportation Board who designates the Commonwealth's representative on the WMATA Board. The nominations and committee selections are as follows:

WMATA Board:

Principals:	James Dyke (4-year term)	Alternates:	Mary Hynes (2-year term)
	Cathy Hudgins (3-year term)		William Euille (1-year term)

VRE Operations Board:

Principals:	Sharon Bulova	Alternates:	Jeff McKay
	John Cook		
	Walter Tejada		Jay Fisette
	Paul Smedberg		Tim Lovain

VTA Board:

Principals:	William Euille	Alternates:	Mary Hynes
	Walter Tejada		Jeff McKay

NVTC Legislative Committee

Jeff McKay
 William Euille
 Catherine Hudgins
 Mary Hynes
 Jeff Greenfield
 Dave Snyder
 Ken Reid
 Tom Rust (House of Delegates)
 vacant (Senate)

NVTC Executive Committee

Paul Smedberg (Chairman)
 Dave Snyder (Vice-Chairman)
 Jay Fisette (Secretary-Treasurer)
 Tom Rust (General Assembly)
 Catherine Hudgins (WMATA Board)
 James Dyke (WMATA Board)
 Mary Hynes (WMATA Board)
 William Euille (WMATA Board)
 Sharon Bulova (Chairman, Fairfax County Board of Supervisors)
 Jeff McKay (immediate past Chair)

Chairman McKay explained that in order to comply with a statutory requirement effective July 1, 2013, NVTC must designate staggered term limits for WMATA Board representatives. He noted that NVTC will continue to follow its practice of approving WMATA Board assignments each January. Chairman McKay also noted that Resolution #2232, which approves the Board appointments and committee assignments, should be amended to list Mr. Tejada as a VTA Principal Member.

Ms. Bulova moved to approve the amended Resolution #2232, with the understanding that action is contingent upon subsequent action by NVTC jurisdictions and the Chairman of the Commonwealth Transportation Board. Mr. Euille seconded the motion.

Ms. Hynes noted that Mr. Dyke's name appears on the resolution and questioned whether it should just reference the Chairman of the Commonwealth Transportation Board or his designee for the WMATA Board. Ms. Coyner replied that she was advised by legal counsel that it is appropriate to list Mr. Dyke as the contingent appointment to the WMATA Board and that the part of the resolution that references the terms should only list the Chairman of the Commonwealth Transportation Board or his designee.

The Commission then unanimously approved the resolution (copy attached). The vote in favor was cast by Commissioners Bulova, Cook, Dyke, Euille, Fisette, Greenfield, Hudgins, Hynes, McKay, Smedberg, Snyder and Tejada.

NVTC's Official Signatories and Employees' Pension Trustees. Chairman McKay noted that Resolution #2233 was not provided in the materials and asked staff to make copies to circulate to Commissioners for action later in the agenda.

Recognition of Departing Commissioners and 2013 Chairman

Honoring Christopher Zimmerman. Chairman McKay announced that Chris Zimmerman is resigning from the Arlington County Board and will transfer his expertise to the public sector and work for Smart Growth America. Mr. Zimmerman has served on the Arlington County Board since 1996 and has been a NVTC Commissioner since 1998. Mr. Smedberg read into the record the resolution prepared for Mr. Zimmerman commending him for his outstanding service to NVTC. A framed resolution was presented to him.

Chairman McKay stated that there are few people who know more about transit and transportation issues than Mr. Zimmerman. The good news is that the work Mr. Zimmerman will be doing for Smart Growth America will have a direct impact on NVTC and the region. Several other Commissioners shared their thoughts, recollections and appreciation for Mr. Zimmerman. Mr. Fisette invited Commissioners to a Farewell Party for Chris Zimmerman on January 25, 2014.

Mr. Fisette moved, with a second by Mr. McKay, to approve the resolution commending Mr. Zimmerman for his service to NVTC, the region and the Commonwealth. (A copy of the resolution is attached.) The vote in favor was cast by Commissioners Bulova, Cook, Dyke, Euille, Fisette, Greenfield, Hudgins, Hynes, McKay, Smedberg, Snyder and Tejada.

Mr. Zimmerman stated that it has been an incredible experience serving as an elected official in Northern Virginia and getting to work on regional issues, especially transit and transportation issues. He stated that he cannot adequately express how grateful he is for the opportunity to serve the citizens of Arlington County and to work and serve alongside other elected officials. He thanked everyone for helping him be a better person and a better elected official over these many years.

Honoring Joe T. May. Mr. Smedberg announced that Joe May served as a Delegate for the General Assembly for 18 years and served on NVTC since 2006. Mr. Smedberg stated that the Virginia Transit Association asked NVTC to make a presentation on their behalf to present Mr. May with an Award for Distinguished Service for his leadership and steadfast support of public transportation. The Commission congratulated him on receiving this award.

Mr. Smedberg then read into the record the NVTC resolution of recognition that was prepared for Mr. May commending him for his service to NVTC, the region and the entire Commonwealth. A framed resolution was also presented to him. Mr. Smedberg expressed his appreciation to Mr. May and stated that it has been an honor to serve alongside him at NVTC. Mr. Smedberg observed that Delegate May was an integral part in the passage of HB2313.

Mr. May stated that he has enjoyed his time at NVTC and the House of Delegates because he felt that he, along with his colleagues, was making a difference. He takes pride in helping get HB2313 passed where revenues raised in Northern Virginia are spent in Northern Virginia. Chairman McKay thanked Mr. May for his service, specifically over the last year as HB2313 was passed. Chairman McKay noted that Mr. May is well respected by members throughout the General Assembly, regardless of demographics or political affiliation. Several Commissioners then thanked Mr. May for his years of service, especially for his outstanding work as the Chairman of the Transportation Appropriations Committee; his approach and style as an elected official; and his assistance in getting other General Assembly Members to come to Northern Virginia for the transit tours.

On a motion by Mrs. Bulova and a second by Mrs. Hudgins, the Commission unanimously approved the resolution (copy attached). The vote in favor was cast by Commissioners Bulova, Cook, Dyke, Euille, Fisette, Greenfield, Hudgins, Hynes, McKay, Smedberg, Snyder and Tejada.

Honoring Chairman Jeffrey McKay. Mr. Smedberg presented Chairman McKay with a framed resolution commending him for his outstanding service as NVTC's Chairman during 2013. Mr. Smedberg then read the resolution into the record.

Chairman McKay stated that this past year has been a big year for NVTC. After decades with the same Executive Director, NVTC now has Ms. Coyner taking this organization to the next level. It is his belief that one of the best things NVTC did as an organization in 2013 was to conduct the Planning Session in December, which helped to build a bridge for NVTC moving forward. Another important accomplishment was reframing NVTC's Legislative Agenda to make it more proactive, more defined and precise. He stated that NVTC has had to deal with many challenges over the last few years. As this organization moves forward, it is his opinion that NVTC is in a better place than it was a year ago. Last year was a busy and productive year and he thanked Commissioners and staff for their support.

Mrs. Bulova moved, with a second by Mrs. Hudgins, to approve the resolution (attached) prepared for Mr. McKay commending him for his outstanding service as NVTC Chairman during 2013. The vote in favor was cast by Commissioners Bulova, Cook, Dyke, Euille, Fisette, Greenfield, Hudgins, Hynes, McKay, Smedberg, Snyder and Tejada.

Honoring Mark Herring. Chairman McKay stated that Mark Herring is leaving the Senate to become the 48th Attorney General of the Commonwealth of Virginia. Mr. Herring served on NVTC since 2008. Mr. Herring was not able to attend this meeting, but the framed resolution commending him for his service at NVTC will be presented to him at a later date.

Mr. Euille moved, with a second by Mr. Snyder, to approve the resolution commending Mark Herring for his service to NVTC, the region and the entire Commonwealth. (A copy of the resolution is attached.) The vote in favor was cast by Commissioners Bulova, Cook, Dyke, Euille, Fisette, Greenfield, Hudgins, Hynes, McKay, Smedberg, Snyder and Tejada.

Chairman McKay wished Mr. Smedberg well as he takes over as NVTC's Chairman in 2014 and he knows NVTC is in capable hands under his leadership. He then passed the gavel to Chairman Smedberg.

Approval of the Minutes

Mr. Euille asked that the minutes of the December 5, 2013 NVTC meeting be amended to reflect that he was present. Mrs. Bulova moved, with a second by Mrs. Hynes, to approve the amended minutes. The vote in favor was cast by Commissioners Bulova, Cook, Dyke, Euille, Fisette, Hudgins, Hynes, McKay and Smedberg. Commissioners Greenfield, Snyder and Tejada abstained.

Mrs. Bulova moved, with a second by Mr. McKay, to approve the minutes of the December 7, 2013 NVTC meeting. The vote in favor was cast by Commissioners Bulova, Cook, Dyke, Fisette, Hudgins, Hynes, McKay and Smedberg. Commissioners Euille, Greenfield, Snyder and Tejada abstained.

Executive Director's Report

Ms. Coyner presented the 2013 NVTC Year in Review. Ms. Coyner noted that outreach to the General Assembly and work on the transition to the new gubernatorial appointees continued through December. On January 13th, Delegate Rust has invited Ms. Coyner to make a presentation on behalf of NVTC to the Northern Virginia Delegation Caucus.

Results of the NVTC Planning Session

Ms. Coyner reviewed the highlights of the Planning Session that was held on December 7, 2013 at the Alexandria Transit Company (DASH) Headquarters. The Commissioners confirmed the key strengths of the transit network in Northern Virginia and identified the ways in which NVTC has contributed to promoting the transit network. The Commissioners identified three key items that are key to the continued vitality of transit in Northern Virginia: connectivity, core capacity of Metro, and commuter rail.

Commissioners further suggested two principal ways in which NVTC could advance the key items through regional transit planning and through casemaking and building a network with stakeholders.

Chairman Smedberg stated that he thought the Planning Session was very useful and the discussion highlighted the potential of NVTC as an organization. He applauded Ms. Coyner and her staff for their work on the session.

In response to a question from Mr. Euille, Ms. Coyner stated that the outcomes of the Planning Session will be incorporated into the Work Plan and FY2015 Budget, which will be acted on at the March meeting.

Mr. Tejada asked if the Arlington Street Car Project will be included in the Planning Session document. Ms. Coyner explained that the document was not intended to call out particular projects. She observed that this could be stated more clearly in the document. At the Planning Session NVTC looked at transit systems such as Metro, VRE and the Fairfax Arlington Street Car as the “skeleton” or “spine” of the transit network and that the target of opportunity is to make sure that there is connectivity to these systems. Mr. Tejada stated that in Arlington County there is great potential for the Street Car.

Mrs. Hudgins stated that the work done at the Planning Session is truly a pathway for a long-term look at priorities and what projects will bring the best opportunities for the Northern Virginia region. The general question is how to achieve that connectivity first and then expand it with more details about specific projects. She stated that the concept of connectivity is essential.

Mrs. Hynes stated that the big idea is dedicated transit ways, regardless if they are served by vanpools, buses, street cars, or other forms of carrying multiple people in a single vehicle. It is important to first get the dedicated transit lanes to carry people particularly during rush hours. She suggested NVTC consistently use language such as “dedicated transit ways” and “transit prioritization.” If there is a dedicated transit way, then the mode can shift as people use it more. Mode choices may vary depending on density and other situations.

Mr. McKay stated that in his opinion one of the strengths of the Planning Session was that NVTC didn’t talk about individual projects but rather how the region could make better connections. The purpose of the Planning Session was to look at connectivity on a regional level, as well as looking at NVTC at the organizational level.

Mrs. Bulova stated that the Planning Session was well done and it provided a forum for NVTC to step back and look critically at itself as an organization. Some of the recommendations discussed include looking for partners in the business community, ways to better define NVTC, and establishing transit corridors. She thanked Chairman McKay and Ms. Coyner and her staff for putting together a successful event.

Mr. Snyder stated that he was unable to attend the Planning Session but had provided some comments in advance. He stated that it would be an interesting exercise to take a step back and look at how the region can provide as many transit choices for as many people as possible in the region, including large initiatives such as dedicated transit ways as well as small measures such as bus shelters. NVTC needs a system approach where it has the “spine” in place but the rest is subject to change. He stated that since funding is specific to either jurisdiction or Metro, it will be a challenge to figure out if funding was pooled together what kinds of efficient, effective systems the region could achieve. He stated that it is not just about connecting transit, but it also has to connect to highways and bike and pedestrian. He believes that NVTC has started down an exciting path.

Mr. Euille stated that there is also good work being done at the Metropolitan Washington Council of Governments (MWCOC), WMATA, NVTA and DRPT but there needs to be a place where the connections and collaboration can occur to have a more holistic approach and methodology. NVTC can be that connectivity. He agreed that there is a challenge of how to pool funding.

Mrs. Hynes stated that Mr. Snyder’s comment “many choices for as many people as possible” is a helpful construct. She suggested that NVTC do layered mapping to identify where some opportunities exist to provide service. She cautioned that NVTC should not think it has to do it alone. She agreed that other organizations are working on different plans as Mr. Euille listed. NVTC may be able to be the convener to start the conversation. Mrs. Hudgins noted that connectivity will allow communities to thrive.

Chairman Smedberg asked Ms. Coyner about what NVTC expects to accomplish over the next several months. Ms. Coyner replied that the Work Plan and FY2015 Budget will be presented at the March 2014 meeting, which both will reflect the outcomes of the Planning Session. A next piece is how NVTC engages with jurisdictional staff and leadership, partners at VRE, MWCOC, and Transportation Directors. The methodology is to focus on the strengths of NVTC and what it can do to advance the areas identified by the commissioners. She encouraged Commissioners who have more comments on the planning documents to contact her directly. There will be more opportunities to participate and provide feedback at future meetings since this will become a regular features of NVTC’s Agenda.

DRPT Public Transportation Internship Program Grant

Ms. Coyner reported that authorization is being requested for her to submit a DRPT Public Transportation Internship Program Grant which will provide resources for a position(s) as part of a NVTC Transit Fellows Program. NVTC will draw on the expertise of the Transit Fellow(s) to conduct and complete special projects focused primarily on strengthening NVTC regional planning capacity and research and analysis with respect to the relationship of transit and economic vitality. She explained that NVTC will seek qualified candidates including college graduates, graduate students, and other midcareer applicants. The grant application request is for up to \$50,000 for support from July 1, 2014 to June 30, 2015. Chairman Smedberg noted that the grant

requires a five percent match from NVTC member jurisdictions, which would be funded through NVTC's G&A Budget. Ms. Coyner observed that it is a modest investment for a potential large return.

Mr. Euille moved, with a second by Mr. McKay, to authorize NVTC's Executive Director to submit the grant application to DRPT. The vote in favor was cast by Commissioners Bulova, Cook, Dyke, Euille, Fisette, Greenfield, Hudgins, Hynes, McKay, Smedberg, Snyder and Tejada.

Northern Virginia Transportation Authority (NVTA)

Ms. Coyner reported that VDOT continues to work with stakeholders and NVTA to finalize the Project Selection Model (PSM). VDOT expects NVTA and CTB action on the PSM in January and on the Measures of Effectiveness (MOEs) in February. NVTA and CTB will also be nominating projects in February.

Ms. Coyner announced that NVTA issued a call for regional projects for 2014-2016 with a deadline of January 31, 2014. She explained that NVTC has actively engaged with the Project Implementation Working Group as it looks at how transit projects are best targeted to improve connectivity in transportation corridors in the region.

Mr. Euille left the meeting at 9:27 P.M.

VRE Item

CEO Report. Mr. Allen reported that VRE on-time performance (OTP) for the month of December was 93 percent. VRE saw a slight drop in average daily ridership to 18,000, which is normal during this time of the year because of the holidays. He explained that track access funding is the top priority of VRE's 2014 Legislative Agenda. Secretary of Transportation Designee Aubrey Lane has reached out to VRE and there have been discussions about a solution of a series of multi-year grant agreements to fund track access fees.

Mr. Allen also invited Commissioners to attend VRE's Legislative Reception on January 30th at 6:00–8:00 P.M. at the Main Street Station in Richmond. Members of the McAuliffe administration, including Secretary of Transportation Lane and the new DRPT Director, have been invited along with General Assembly members.

Mr. Allen reported that VRE participated in the annual Marine Corps Toys for Tots campaign and raised \$17,000 in cash donations and collected 25 large bags of toys. In conjunction with the toy drive, VRE ran its annual Santa Trains on December 14th. Mrs. Bulova stated that the event was a huge success and tickets sold out quickly. It is a great family event for "future riders" to get excited about VRE. Mr. McKay agreed that the event was very well done and the amount of toys collected was impressive.

Joint VRE Audit Committee. Mr. Cook reported that the VRE Operations Board recommends that the Commissions issue a RFP to procure management audit services. He explained that the audit is being directed by NVTC and PRTC. The Executive Directors of the two Commissions will serve as selection officials and make a recommendation to the Joint Audit Committee on the selection of a consultant. In addition, they will oversee the conduct of the management audit. Mr. Cook observed that this is timely with the new VRE System Plan being finalized. The audit will review VRE's management structure to make sure it is brought up-to-date to serve an expanding system.

Mr. Cook moved, with a second by Mrs. Bulova, to approve Resolution #2234, which authorizes the Commissions to issue a Request for Proposals (RFP) for VRE Management Audit Services. The vote in favor was cast by Commissioners Bulova, Cook, Dyke, Fisette, Greenfield, Hudgins, Hynes, McKay, Smedberg, Snyder and Tejada.

VRE Revised FY2014 and FY2015 VRE Operating and Capital Budgets. Mrs. Bulova stated that the VRE FY2015 Budget totals \$128 million. Some of the major budget assumptions include: no jurisdictional subsidy increase compared to the FY2014 level; no fare increase; the addition of a Fredericksburg line train in October coinciding with the opening of the new Spotsylvania Station; and state operating funds of \$10.3 million, which is equivalent to the FY2014 funding level. The FY2015 VRE budget exceeds the prior year budget by \$36.2 million mainly due to capital projects.

Mrs. Bulova moved, with a second by Mr. Cook, to approve Resolution #2235, which would adopt the revised FY2014 Budget and the recommended FY2015 VRE Operating and Capital Budgets and forward the FY2015 Budget to the local jurisdictions for inclusion in their budgets and appropriations.

Ms. Coyner stated that Mr. Cook requested that NVTC have a discussion at tonight's meeting about the NVTA railcar procurement issue. She asked Mr. Allen to provide an overview of the issue and noted that Steve MacIsaac, Donna Boxer and Scott Kalkwarf are also available to answer any legal or financial questions.

Mr. Allen explained that NVTA has approved funding for the purchase of approximately nine VRE railcars, which is part of a total VRE order of 14 railcars. HB2313 requires that NVTA funds be used within NVTA jurisdictions. Since three southern VRE jurisdictions (Spotsylvania County, Stafford County and Fredericksburg) are outside of the NVTA boundaries, VRE is looking for ways to be able to purchase the railcars and still stay in the intent of HB2313. One option would be to have the three jurisdictions pay their proportionate share (approximately \$10 million) to purchase three additional railcars. Mr. Allen stated that it is a challenge for the southern jurisdictions to come up with this funding since they don't have the same revenue sources available to them that Northern Virginia does. A solution being discussed is for VRE to apply on behalf of the three jurisdictions for state grant funds to pay for the purchase of the three railcars. The state grant would cover 68 percent of the costs and the remaining 32 percent would be paid by the three jurisdictions.

Mr. Cook explained that he requested a discussion of this issue at NVTC because the NVTa jurisdictions need to decide if it's both fair and legal to use essentially state funds that could be applied for and used systemwide, but used for only three jurisdictions as a local match. He also questioned if this goes against the intent of HB2313 to not hold the regional funding against the NVTa jurisdictions paying the taxes.

Mr. Cook stated that Stafford County may not be able to pay its local match. Mr. Allen stated that if Stafford County cannot pay, the plan would be that those railcars would not stop in Stafford County. Mr. Cook stated that this would apply to the FY 2015 VRE Budget, but it will also impact future budgets. The reality is that now all but three VRE jurisdictions have a vehicle for funding through HB2313 and this will continue to be an issue.

Mr. MacIsaac stated that this has become a very complicated issue and there are still significant legal questions that need to be resolved. He reviewed different scenarios and the reasons why this issue is so complicated.

Chairman Smedberg stated that the three southern VRE jurisdictions are working cooperatively with VRE and want to be good partners and find a solution. Mrs. Hynes stated that it is important to determine what NVTa jurisdictions' fair share is of the state pot of money. When Northern Virginia accepted these new taxes, the region was promised that the state would continue to participate in a reasonable manner. She expressed her opinion that no one wants to keep them from buying their railcars, but not at the expense of the Northern Virginia region. She stated that NVTC needs professional guidance on this issue. Mr. McKay agreed that NVTC needs to know the answer. If it is taking away from Northern Virginia's share, then it is a problem. Mr. Allen stated that he doesn't see it as taking funding away from Northern Virginia, because any jurisdiction in the state could apply for the \$7 million. Also, the three jurisdictions would be paying 32 percent of the cost. Another option is for VRE to also apply for state grant funding for the nine railcars and then use NVTa funding as the local match.

Mrs. Bulova observed that this discussion should not prohibit NVTC from voting tonight to approve the VRE Budget. Mr. MacIsaac concurred.

Mr. May urged the region to err on the side of caution because there are people who would like nothing better than to derail HB2313. Mr. Fisetle asked how HB2313 impacts the purchase of Metrorail equipment since Metrorail also cross jurisdictional boundaries. Mr. MacIsaac explained that with regards to VRE, the consensus has been that running non-revenue VRE railcars into the District and dropping passengers off and bringing them home is within the intent of HB2313. It is the revenue service outside of NVTa boundaries that is the issue with the VRE railcars. Mr. Fisetle stated that this issue needs to be resolved, especially for long term discussions about expanding VRE/MARC service.

The Commission then voted to approve Resolution #2235 (copy attached). The vote in favor was cast by Commissioners Bulova, Cook, Dyke, Fisette, Greenfield, Hudgins, Hynes, McKay, Smedberg, Snyder and Tejada.

Approval of the VRE Project List for FY 2014-2016 NVTA Funding Consideration. Mrs. Bulova reported that Resolution #2236 would approve the submission of the list of VRE projects to NVTA for funding consideration for FY 2014-2016:

1. Slaters Lane Crossover and Signals (\$7 million)
2. VRE Rippon Platform Expansion (expand existing platform + second platform) (\$15 million)
3. VRE Manassas Park Station Parking Expansion (parking structure + pedestrian connection) (\$19 million)
4. VRE Crystal City Platform Expansion Study (\$2 million)
5. VRE Franconia-Springfield Platform Expansion (\$5 million)
6. Franconia-Springfield to Woodbridge Third Track (\$50 million)

Mrs. Bulova moved, with a second by Mr. Cook, to approve Resolution #2236 (copy attached). The vote in favor was cast by Commissioners Bulova, Cook, Dyke, Fisette, Greenfield, Hudgins, Hynes, McKay, Smedberg, Snyder and Tejada.

Contract Award for Banking Services and a Line of Credit. Mrs. Bulova reported that Resolution #2237 would authorize VRE's CEO to enter into a contract for banking services and the provision of a \$1 million line of credit with PNC Bank for a period of three years, with an option to extend for up to two additional years for an amount not to exceed \$20,000 over the five year period. The resolution would also authorize the CEO to extend the current contract with SunTrust Bank for an additional three months or until June 30, 2014, if needed, in order to assure a seamless transition to PNC Bank for all required services.

Mrs. Bulova moved, with a second by Mr. Cook, to approve the resolution (copy attached). The vote in favor was cast by Commissioners Bulova, Cook, Dyke, Fisette, Greenfield, Hudgins, Hynes, McKay, Smedberg, Snyder and Tejada.

Amendment to the VRE 2014 Legislative Agenda. On December 20th the VRE Operations Board voted to amend the 2014 VRE Legislative Agenda to seek changes to the weighted voting legislation adopted in the 2013 General Assembly Session. Mr. Allen reported that Delegate Eileen Filler-Corn has sponsored legislation on behalf of VRE.

Mrs. Bulova moved, with a second by Mr. McKay, to approve Resolution #2238, which would approve an amendment to the 2014 VRE Legislative Agenda seeking changes to the weighted voting legislation and authorizes the VRE CEO to actively pursue those changes.

Mr. Cook observed that if the current legislation stands, in order for VRE to be in compliance effective July 1, 2014, VRE may need to amend the Master Agreement. Also, VRE's weighted vote would need to be recalculated to provide the Chairman of

the Commonwealth Transportation Board or his designee the same weighted vote as the highest contributing jurisdiction, which is currently Prince William County with six votes (1/3 of the total votes). Mr. Cook stated that there is some concern that some jurisdictions would not be able to get support to approve an amendment. He stated that VRE cannot wait until March when the General Assembly Session concludes, to begin the process of getting the Master Agreement amended.

Chairman Smedberg explained that there is also the issue of how DRPT categorizes federal pass-through funding. DRPT sees it as state funding, which impacts the weighted vote calculations. Mr. Dyke reported that this issue is being actively discussed at DRPT.

The Commission then voted on the motion and it passed. (A copy of the resolution is attached.) The vote in favor was cast by Commissioners Bulova, Cook, Fisette, Greenfield, Hudgins, Hynes, McKay, Smedberg, Snyder and Tejada. Mr. Dyke abstained.

NVTC Financial Items

The Financial Reports for November 2013 were provided to commissioners. Ms. Coyner observed that NVTC and its jurisdictions continue to have discussions with DRPT on how better to address the issue of NVTC's state assistance process.

WMATA

WMATA Budget. Mrs. Hudgins reported that WMATA's proposed \$1.757 billion operating budget for FY2015 represents a six percent increase over FY2014. The \$1.137 billion capital budget for FY2015 is a 23.7 percent increase over FY2014, primarily due to the inclusion of Metro 2025 initiatives. WMATA expects the Board to adopt the FY2015 Budget in April. In the meantime, WMATA will conduct public hearings. A fare increase is being considered. Mrs. Hynes stated that WMATA staff would be happy to sit down with Commissioners and jurisdictional staff to explain the budget in detail.

In response to a question from Mr. McKay, Mrs. Hudgins stated that the new 7000 series railcars will be distributed systemwide.

New Electronic Payment Program (NEPP). Ms. Coyner stated that authorization is being requested for the Executive Director to apply for additional technical assistance funding that will allow the Northern Virginia partners to participate in the acquisition and full implementation of the NEPP. WMATA expects to make an award of a NEPP contract in January with a notice to proceed within 30 days. Ms. Coyner reported that she has signed the grant agreement for the mid-cycle grant for Technical Assistance NVTC received from DRPT. NVTC anticipates at least one more grant cycle request for funding for the NEPP project.

Mrs. Hynes moved, with a second by Mrs. Hudgins, to authorize NVTC's Executive Director to apply for additional technical assistance funding for the NEPP project. The vote in favor was cast by Commissioners Bulova, Cook, Dyke, Fisette, Greenfield, Hudgins, Hynes, McKay, Smedberg, Snyder and Tejada.

Chairman Smedberg claimed Chair's prerogative to move up the remaining action items in the agenda. There were no objections.

NVTC Signatory and Pension Trustee

Copies of Resolution #2233 were distributed to Commissioners. The resolution establishes Jay Fisette, as NVTC's newly appointed Secretary-Treasurer, eligible to sign NVTC documents (including financial transactions) and to serve as a trustee of NVTC's Employees' Pension Trust.

On a motion by Mr. Fisette and a second by Mrs. Hynes, the Commission unanimously approved Resolution #2233 (copy attached). The vote in favor was cast by Commissioners Bulova, Cook, Dyke, Fisette, Greenfield, Hudgins, Hynes, McKay, Smedberg, Snyder and Tejada.

Transit Parity Letter to the Virginia Congressional Delegation

Ms. Coyner explained that the U.S. Senate failed to act to retain the \$245 per month transit benefit and it returned to \$125 as of January 1, 2014. Draft letters have been prepared to send to the Northern Virginia's Congressional delegation requesting restoration of commuter benefit levels on par with parking benefits as quickly as possible and make these benefits retroactive to January 1, 2014.

Mr. Fisette moved to authorize NVTC's Chairman to sign and send the letter. Mrs. Hynes seconded the motion.

Mr. Snyder agreed that it is important to send the letter and suggested it reference the positive environmental benefits from transit use and that the transit benefit should be "at least" on par with parking benefits. Mr. Fisette agreed to accept Mr. Snyder's suggestions as a friendly amendment to his motion. Mrs. Hynes stated that the letterhead should be updated to reflect the new 2014 Officers and Commissioners.

The Commission then voted on the motion and it passed. The vote in favor was cast by Commissioners Bulova, Cook, Dyke, Fisette, Greenfield, Hudgins, Hynes, McKay, Smedberg, Snyder and Tejada.

TSDAC Update

Ms. Coyner reported that when the Commonwealth Transportation Board (CTB) approved the capital allocation formula in December it directed DRPT to review the

application of the formula in June and report back to the CTB on adjustments to the methodology and other corrective actions taken to address losses incurred by jurisdictions or systems as a result of the changes in the calculation of state assistance.

Ms. Coyner also reported that in December DRPT began hosting the first of four Transit Agency Working Group meetings. Representatives from NVTC, WMATA, Fairfax, Loudoun and Arlington Counties, DASH, and PRTC participate in this group. The group will review data collection practices, the sizing component of the operating allocation formula, exceptional transit performance, and the incorporation of measures of congestion mitigation and transit dependent outcomes into the formula. NVTC will also work with the new DRPT Director on these issues.

DRPT Report

Mr. Dyke suggested that Commissioners to read the written report. He stated that the new DRPT Director will be announced at the February meeting.

Information Items

Chairman Smedberg encouraged Commissioners to review the list of 2014 meeting dates. There was no discussion on the remaining information items:

- Arlington Mobility Lab: One Bus Away Application
- Robert Johnson Wood Foundation Report: Business Performance in Walkable Shopping Areas
- Transportation Research Board's Annual Meeting
- Transportation Camp
- FTA Draft Guidance on Map-21
- Funding Eligibility for Virginia Transit Systems for Resiliency Projects in Response to Hurricane Sandy

Adjournment

Mrs. Hynes moved, with a second by Mrs. Hudgins, to adjourn. There were no objections. Chairman Smedberg adjourned the meeting at 10:15 P.M.

Approved this 6th day of February, 2014.

Paul C. Smedberg
Chairman

Jay Fisette
Secretary-Treasurer



RESOLUTION #2232

SUBJECT: Selection of NVTC Representatives to Various Boards.

WHEREAS: NVTC is empowered to make appointments to the Board of Directors of the Washington Metropolitan Area Transit Authority, the Virginia Railway Express and the Virginia Transit Association; and

WHEREAS: Some of NVTC's jurisdictions and the Chairman of the Commonwealth Transportation Board may not formally appoint their NVTC members prior to NVTC's January meeting and some may not be ready with recommendations.

NOW, THEREFORE, BE IT RESOLVED that the Northern Virginia Transportation Commission hereby appoints the following persons to various boards, contingent upon possible subsequent action by NVTC's jurisdictions or the Chairman of the Commonwealth Transportation Board to alter their NVTC members for 2014 and their recommendations for members of the various boards.

BE IT FURTHER RESOLVED that the contingent appointments for 2014 are:

WMATA Board:

Principals

Hon. James Dyke
Hon. Cathy Hudgins

Alternates

Hon. Mary Hynes
Hon. Bill Euille

VRE Operations Board:

Principals

Hon. Sharon Bulova
Hon. John Cook
Hon. Walter Tejada
Hon. Paul Smedberg

Alternates

Hon. Jeff McKay

Hon. Jay Fisette
Hon. Tim Lovain

VTA Board:

Principals

Hon. Bill Euille
Hon. Walter Tejada

Alternates

Hon. Mary Hynes
Hon. Jeff McKay

BE IT FURTHER RESOLVED that the terms for WMATA Board Members are as follows:

Principals

Chairman, Commonwealth Transportation Board,
or his designee 4 years

Cathy Hudgins 3 years

Alternates


Mary Hynes 2 years

William Euille 1 year

Approved this 9th day of January, 2014.



Jay Fisette
Secretary-Treasurer



Paul C. Smedberg
Chairman



RESOLUTION #2233

SUBJECT: Designation of NVTC Signatories and Pension Trustees.

WHEREAS: The Honorable Jay Fisette has been elected Secretary-Treasurer of NVTC for 2014; and

WHEREAS: NVTC desires that the person holding the office of Secretary-Treasurer be designated as an official signatory as well as a pension trustee.

NOW, THEREFORE BE IT RESOLVED that the Northern Virginia Transportation Commission hereby selects the following persons to serve as NVTC signatories (who are eligible to sign individually for any transaction of less than \$5,000 and with one other signatory for transactions of \$5,000 or greater):

Hon. Jay Fisette
Kelley Coyner
Scott C. Kalkwarf

Secretary-Treasurer
Executive Director
Director of Finance and Administration

BE IT FURTHER RESOLVED that the individuals listed above shall serve as NVTC employees' pension trustees, with the addition of NVTC's Assistant Financial Officer, Colethia Quarles.

Approved this 9th day of January, 2014.



Jay Fisette
Secretary-Treasurer



Paul C. Smedberg
Chairman



RESOLUTION #2234

SUBJECT: Authorization to Issue a Request for Proposals (RFP) for VRE Management Audit Services.

WHEREAS: In the course of establishing a VRE Joint Audit Committee, the Commissions expressed a desire for a VRE management audit to be undertaken, overseen by the VRE Joint Audit Committee;

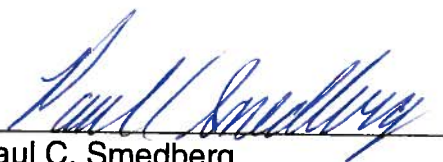
WHEREAS: The VRE Joint Audit Committee has shaped the scope of the prospective management audit to examine VRE's current practices and the practices of other, comparable organizations to assess whether changes for the betterment of the organization are warranted; and

WHEREAS: The VRE Joint Audit Committee is recommending to the VRE Operations Board that the VRE Operations Board endorse the scope of this audit as presented and forward it to the Commissions with a recommendation that the Commissions authorize the commencement of a competitive procurement to contract for outside assistance for the conduct of the management audit.

NOW, THEREFORE, BE IT RESOLVED that the Northern Virginia Transportation Commission authorizes the commencement of a competitive procurement to contract for outside assistance for the conduct of the management audit.

Approved this 9th day of January, 2014.


Jay Fisette
Secretary


Paul C. Smedberg
Chairman



RESOLUTION #2235

SUBJECT: The Revised FY 2014 and Recommended FY 2015 VRE Operating and Capital Budgets

WHEREAS: The VRE Master Agreement requires that the Commissions be presented with a fiscal year budget for their consideration at their respective January meetings prior to the commencement of the subject fiscal year;

WHEREAS: The VRE Chief Executive Officer has provided the VRE Operations Board with the FY 2015 Operating and Capital Budget within the guidelines developed in concert with the jurisdictional chief administrative officers; and

WHEREAS: VRE staff recommends a budget built on an average daily ridership of 19,200 and 34 trains.

NOW, THEREFORE, BE IT RESOLVED that the Northern Virginia Transportation Commission adopt the revised FY 2014 and recommended FY 2015 VRE Operating and Capital Budgets and forward the FY 2015 budget to the local jurisdictions for inclusion in their budgets and appropriations in accordance with the Master Agreement.

BE IT FURTHER RESOLVED that NVTC authorizes the Executive Directors of both PRTC and NVTC to submit to the Transportation Planning Board of the National Capital Region and to the Federal Transit Administration or other federal agencies, the appropriate Transit Improvement Program and grant applications for FY 2014 and FY 2015.

BE IT FURTHER RESOLVED that NVTC authorizes its Executive Director to submit to the Commonwealth the approved budget as part of the FY 2015 state aid grant applications.

BE IT FURTHER RESOLVED that NVTC authorizes the Chief Executive Officer of VRE to submit appropriate projects to the Northern Virginia Transportation Authority or other funding authorities on behalf of the Commissions.

Approved this 9th day of January, 2014.



Jay Fisette
Secretary-Treasurer



Paul C. Smedberg
Chairman



RESOLUTION #2236

SUBJECT: Approval of the Submission of VRE's Project List to the Northern Virginia Transportation Authority (NVTA) for FY 2014-16 Funding Consideration.

WHEREAS: The passage of House Bill (HB) 2313 requires NVTA to fund highway projects that have been both included in TransAction 2040 and evaluated for congestion relief and emergency evacuation by VDOT or mass transit capital projects that increase capacity;

WHEREAS: As NVTA approved an initial fiscal year (FY) 2014 project list in July 2013; and

WHEREAS: NVTA has now issued a Call for Projects to agencies and jurisdictions for consideration for funding with the unallocated FY 2014 revenues as well as expected FY 2015-2016 revenues.

NOW, THEREFORE, BE IT RESOLVED that the Northern Virginia Transportation Commission approve the submission of the list of VRE projects to the NVTA for consideration for funding in FY 2014-2016:

1. Slaters Lane Crossover and Signals (\$7 million)
2. VRE Rippon Platform Expansion (expand existing platform + second platform) (\$15 million)
3. VRE Manassas Park station Parking expansion (parking structure + pedestrian connection) (\$19 million)
4. VRE Crystal City Platform Expansion Study (\$2 million)
5. VRE Franconia-Springfield Platform Expansion (\$5 million)
6. Franconia-Springfield to Woodbridge Third Track (\$50 million)

BE IT FURTHER RESOLVED that NVTC authorizes the Chief Executive Officer of VRE to submit the approved projects for funding, to make any necessary corrections to project amounts or descriptions, and to execute all project agreements on behalf of the Commissions.

Approved this 9th day of January, 2014.

Jay Fisette
Secretary-Treasurer

Paul C. Smedberg
Chairman



RESOLUTION #2237

SUBJECT: Award of the Contract for VRE Banking Services and a Line of Credit.

WHEREAS: On June 21, 2013, the VRE Operations Board authorized VRE staff to solicit proposals for banking services;

WHEREAS: Four proposals were received and the proposal from PNC Bank was deemed the most advantageous; and

WHEREAS: The VRE Operations Board recommends that the Commissions authorize the VRE Chief Executive Officer to enter into a contract for banking services with PNC Bank.

NOW, THEREFORE, BE IT RESOLVED that the Northern Virginia Transportation Commission authorize the VRE Chief Executive Officer to enter into a contract for banking services and the provision of a \$1 million line of credit with PNC Bank for a period of three years, with an option to extend for up to two additional years for an amount not to exceed \$20,000 over the five year period.

BE IT FURTHER RESOLVED that NVTC authorizes the VRE Chief Executive Officer to sign any associated banking documents.

BE IT FURTHER RESOLVED that NVTC authorizes the VRE Chief Executive Officer to extend the current contract with SunTrust Bank for an additional three months or until June 30, 2014, if needed, in order to assure a seamless transition to PNC Bank for all required services.

BE IT FURTHER RESOLVED that the following be designated as authorized signatories for VRE's accounts at PNC Bank:

- Chief Executive Officer
- Chief Operating Officer/Deputy CEO
- Chief Financial Officer

Approved this 9th day of January, 2014.

Jay Fisette
Secretary-Treasurer

Paul C. Smedberg
Chairman