

NVTC COMMISSION MEETING
THURSDAY, JANUARY 3, 2013
MAIN FLOOR CONFERENCE ROOM
2300 Wilson Blvd.
Arlington, VA 22201
8:00 PM

NOTE: NVTC's Executive Committee meets at 7:30 P.M. and dinner will be available for all commissioners at that time. Commissioners are reminded that if they use paid underground parking for the meeting, their tickets will be validated by NVTC staff.

AGENDA

1. Oath of Office for New NVTC Commissioners.

If any new commissioners are present, they will receive the oath of office from Chairman Fisette.

Recommended Action: Administer oath of office.

2. Minutes of the NVTC Meeting of December 6, 2012.

Recommended Action: Approval.

3. Election of NVTC Officers for 2013.

NVTC's nominating committee has recommended a slate of NVTC officers for 2013.

Recommended Action: Act on the nominating committee's recommendations. Chairman Fisette will administer the oath of office to the newly elected officers.

4. VRE Items.

- A. Report from the VRE Operations Board and Chief Executive Officer--Information Item.
- B. VRE's FY 2014 Operating and Capital Budget and Revisions to the FY 2013 Budget--Action Item/Resolution #2205.
- C. Extension of the Norfolk Southern Operating Access Agreement--Action Item/Resolution #2206.
- D. Public Access Across the Rippon VRE Station--Action Item/Resolution #2207.

5. Selection of NVTC's Representatives to the WMATA, VRE and VTA Boards of Directors and to NVTC's Executive and Legislative Committees.

Each January NVTC chooses the members of those boards and committees for the calendar year.

Recommended Action: Elect the members of the WMATA, VRE and VTA Boards. The new chairman will announce his/her selections for NVTC's Legislative Committee. NVTC's By-Laws determine the members of the Executive Committee. Resolution #2208 is presented for action.

6. Approval of NVTC's Official Signatories and Employees' Pension Trustees.

The commission each year authorizes its Executive Director, Director of Finance and Administration and newly elected Secretary-Treasurer to serve as signatories for financial transactions exceeding \$5,000. Those persons plus the NVTC Assistant Financial Officer are selected to serve as NVTC's employees' pension trustees.

Recommended Action: Approve Resolution #2209.

7. Disadvantaged Business Enterprise Policy, Program and Goal.

Federal regulations require NVTC to adopt a policy, program and goal for the next three years and to provide regular reports to the Federal Transit Administration on progress in meeting these goals.

Recommended Action: Authorize staff to publish the recommended policy, program and goal, by adopting Resolution #2210 with the expectation of receiving public comment before March 7, 2013 and acting on the final policy, program and goal on that date.

8. Review of NVTC's 2012 Accomplishments.

- A. Financial.
- B. Public Outreach and Legislative Advocacy.
- C. Project Management.
- D. Performance Reporting.
- E. Regional Coordination.

Information Item.

9. Public Hearing on and Adoption of NVTC's Work Program and Schedule for 2013.

NVTC will conduct a public hearing prior to adopting its 2013 Work Program and schedule.

Recommended Action: Conduct a public hearing and then adopt NVTC's 2013 Work Program.

10. Approval of NVTC's FY 2014 Administrative Budget.

The preliminary FY 2014 budget was provided by the commission to its member jurisdictions in September, 2012. The recommended budget is identical to the preliminary budget reviewed in September, 2012.

Recommended Action: The commission should approve the recommended FY 2014 budget.

11. Legislative Items.

Staff and commissioners will review the status of state and federal items of interest. NVTC's Legislative Agenda has been distributed electronically in the form of a colorful brochure.

Discussion Item.

12. WMATA Items.

- A. NVTC's WMATA Board Members' Report.
- B. Vital Signs/WMATA Dashboard.
- C. Customer Satisfaction Survey Results.
- D. Silver Line Operating Plan.
- E. Inaugural Service Update.
- F. Cost Recovery Comparisons.

Discussion Item.

13. Regional Transportation Items.

- A. Vanpool Project Update.
- B. FY 2012 Northern Virginia Transit Performance.

Information Item.

14. NVTC Financial Items for November, 2012.

Information Item.

15. Status of Executive Director Recruitment.

The attached job announcement has been released. It was crafted to reflect the results of the survey of commissioners. Applications are due by January 25, 2013.

Information Item.

16. Closed Session: Section 2.2-3711.A.1 of the Virginia Code for a personnel item.