



NVTC COMMISSION MEETING

**THURSDAY, JANUARY 5, 2012
MAIN FLOOR CONFERENCE ROOM
2300 Wilson Blvd.
Arlington, VA 22201
8:00 PM**

NOTE: NVTC's Executive Committee meets at 7:30 P.M. and dinner will be available for all commissioners at that time. Commissioners are reminded that if they use paid underground parking for the meeting, their tickets will be validated by NVTC staff.

AGENDA

1. Oath of Office for New NVTC Commissioners.

If any new commissioners are present, they will receive the oath of office from Chairman Euille.

Recommended Action: Administer oath of office.

2. Awards to Departing Commission Members.

Several NVTC commissioners serving in 2011 will be leaving NVTC in 2012.

Recommended Action: Provide awards to those departing commissioners, including Senator Whipple with 25 years of service to NVTC.

3. Election of NVTC Officers for 2012.

NVTC's nominating committee has recommended a slate of NVTC officers for 2012.

Recommended Action: Act on the nominating committee's recommendations. Chairman Euille will administer the oath of office to the newly elected officers.



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4. Minutes of the NVTC Meeting of December 1, 2011.

Recommended Action: Approval.

5. VRE Items.

- A. Report from the VRE Operations Board and Chief Executive Officer--Information Item.
- B. VRE's FY 2013 Operating and Capital Budget and Revisions to the FY 2012 Budget--Action Item/Resolution #2178.
- C. Extension of the Norfolk Southern Operating Access Agreement--Action Item/Resolution #2179.

6. NVTC's FY 2011 Audit.

NVTC's audit firm, PBGH, LLP, will be represented at NVTC's meeting to respond to questions about the firm's audit of NVTC's 2011 financial statements. PBGH issued an unqualified opinion (favorable).

Recommended Action: Authorize NVTC staff to provide the audited financial statements to a list of interested regulatory agencies, bond holders, jurisdictions and individuals.

7. Selection of NVTC's Representatives to the WMATA, VRE and VTA Boards of Directors and to NVTC's Executive and Legislative Committees.

Each January NVTC chooses the members of those boards and committees for the calendar year.

Recommended Action: Elect the members of the WMATA, VRE and VTA Boards. The new chairman will announce his/her selections for NVTC's Legislative Committee. NVTC's By-Laws determine the members of the Executive Committee. Resolution #2180 is presented for action.

8. Approval of NVTC's Official Signatories and Employees' Pension Trustees.

The commission each year authorizes its Executive Director, Director of Finance and Administration and newly elected Secretary-Treasurer to serve as signatories for financial transactions exceeding \$5,000. Those persons plus the NVTC Assistant Financial Officer are selected to serve as NVTC's employees' pension trustees.

Recommended Action: Approve Resolution #2181.

9. Disadvantaged Business Enterprise Policy and Goal.

Federal regulations require NVTC to adopt a policy and goal for the next three years and to provide regular reports to the Federal Transit Administration on progress in meeting these goals.

Recommended Action: Authorize staff to publish the recommended policy and goal, by adopting Resolution #2182, with the expectation of receiving public comment before March 1, 2012 and acting on the final policy and goal on that date.

10. NVTC By-Laws Amendments.

Procedures for amending NVTC's By-Laws require consideration at two NVTC meetings. The proposed changes would clarify membership and procedures for NVTC's Executive Committee.

Recommended Action: Authorize a final action on the proposed changes to occur at NVTC's February, 2012 meeting.

11. Review of NVTC's 2011 Accomplishments.

- A. Financial.
- B. Public Outreach and Legislative Advocacy.
- C. Project Management.
- D. Performance Reporting.
- E. Regional Coordination.

Information Item.

12. Public Hearing on and Adoption of NVTC's Work Program and Schedule for 2012.

NVTC will conduct a public hearing prior to adopting its 2012 Work Program and schedule. An optional work program activity to enhance NVTC's legislative and public outreach is provided.

Recommended Action: Conduct a public hearing and then adopt NVTC's 2012 Work Program, with or without the optional legislative and public outreach proposal.

13. Approval of NVTC's FY 2013 Administrative Budget.

The preliminary, FY 2013 budget provided by the commission to its member jurisdictions in September, 2011 reduced NVTC's expenditures. An optional proposal to expand NVTC's legislative and public outreach activities would increase the budget substantially.

Recommended Action: The commission should approve its preferred budget option to be consistent with the approved work program for 2012.

14. Virginia Vanpool Incentive Program.

The commission previously has been briefed on the program. Grants for DRPT's FY 2013 program are due February 1, 2012 and DRPT has offered to consider a grant request for seed money to initiate the project. According to the current schedule, by April, 2012, after Congress renews its multi-year surface transportation authorization, costs would be incurred to set up the program. Applicants would begin to be accepted in January, 2013.

Recommended Action: The commission should authorize staff of the Potomac and Rappahannock Transportation Commission to apply for DRPT funding to initiate the project with the target implementation date of January, 2013. The commission should also authorize PRTC to assume sponsorship of NVTC's \$200,000 in CMAQ vanpool project funding and to apply for those funds. Resolution #2183 contains those provisions.

15. Legislative Items.

Staff and commissioners will review the status of state and federal items of interest. NVTC's Legislative Agenda has been distributed in the form of a colorful electronic brochure. A discussion paper is provided that highlights the potential adverse consequences of combining NVTC and NVTA as Governor McDonnell has proposed.

Discussion Item.

16. WMATA Items.

- A. NVTC's WMATA Board Members Report.
- B. Governors' Working Group Governance Recommendations.

Discussion Item.

17. Regional Transportation Items.

- A. NVRC's Dynamic Ridesharing Grant.
- B. I-95 HOV/HOTLanes Project Agreement.
- C. Proposed TPB BRAC Study.
- D. VTrans 2035 Update.

Information Item.

18. NVTC's Public Outreach.

Each month NVTC staff will provide examples of the commission's public outreach activities. An informative PowerPoint is attached describing the performance of Northern Virginia's transit systems and the institutional supporting structure.

Information Item.

19. NVTC Financial Items for November, 2011.

Information Item.