



NVTC COMMISSION MEETING
THURSDAY, JANUARY 7, 2010
NVTC CONFERENCE ROOM
8:00 PM

NOTE: A buffet supper will be provided for attendees.

AGENDA

1. Minutes of the NVTC Meeting of December 3, 2009.

Recommended Action: Approval.

2. Oath of Office for New NVTC Commissioners.

If any new commissioners have been selected, Chairman Zimmerman will administer the oath of office.

Recommended Action: Administer oath of office (if needed).

3. VRE Items.

- A. Report from the VRE Operations Board and Chief Executive Officer—Information Item.
- B. Approval of FY 2011 VRE Capital and Operating Budget and Revisions to the FY 2010 Budget—Action Item / Resolution #2136.
- C. Extend CSXT Operating Agreement—Action Item/ Resolution #2137.
- D. Extend Norfolk Southern Operating Agreement—Action Item/ Resolution #2138.



4. Election of Officers for 2010.

NVTC's Executive Committee has recommended a slate of officers.

Recommended Action: Elect officers. Chairman Zimmerman will administer the oath of office to the new officers. The new chairman will recognize Chairman Zimmerman for his service as immediate past chairman.

5. Selection of NVTC Representatives to Boards and Committees.

NVTC's new chairman will announce nominations from the jurisdictions for the WMATA and VRE boards. He or she will also announce selections for NVTC's Legislative Committee. The commission will also select board members for the Virginia Transit Association.

Recommended Action: Elect representatives to the WMATA and VRE and VTA boards. Some of these selections may be contingent on subsequent action by the jurisdictions to confirm their nominees.

6. Selection of NVTC Signatories and Pension Trustees.

After NVTC's Secretary-Treasurer is elected, that person should be selected as a NVTC signatory and a pension trustee.

Recommended Action: Approve Resolution #2139.

7. Public Hearing on and Approval of NVTC's 2010 Work Program and Schedule.

NVTC staff will provide a review of significant accomplishments in 2009 and an overview of the proposed schedule and work program for 2010. This document has been posted on NVTC's website since early December and has been previously reviewed by staff of local jurisdictions and regional and state agencies.

Recommended Action: After the staff presentation, conduct a public hearing. Upon the conclusion of the hearing, act to approve the 2010 schedule and work program, incorporating comments by commissioners and the public.

8. FY 2010 NVTC Administrative Budget.

The identical preliminary budget was presented to the commission in September, 2009 and has been reviewed by jurisdiction and agency staff. Local contributions and expenditures are held constant. No increase in staff salaries is included. This is the second straight year of freezing expenditures and salaries.

Recommended Action: Approve the recommended budget.

9. Authorize Award of a Contract and Related Actions for Design of the Vanpool Incentive Program.

Following a competitive procurement with a Request for Proposals issued November 13, 2009, the selection committee may be ready with a recommendation of a consulting team. The project is jointly funded by NVTC and FAMPO using federal CMAQ funds. DRPT has agreed to manage the project.

Recommended Action: Authorize NVTC's Executive Director to complete all required actions to execute a grant agreement, to execute the consulting contract jointly with the Executive Director of FAMPO, to execute a Memorandum of Understanding with DRPT to manage the consulting team, and to execute such other MOU's that may be required for successful implementation of the design of the Vanpool Incentive Program. The consulting contract will not be executed and notice to proceed given until all requirements necessary to secure funding have been accomplished and consultation has occurred with legal counsel.

10. Status of Transition to the 2.1% NVTC/PRTC Motor Fuels Tax.

The commissions wrote to Commissioner Bowen to seek to revise the guidelines for administering the new tax. Senator Saslaw has been briefed. Staff will provide a status report and propose appropriate action, if necessary.

Discussion/Action Item.

11. Legislative Items.

Copies of NVTC's approved legislative agenda have been widely distributed. The status of state and federal legislative actions will be reviewed.

Discussion Item.

12. Metro Items.

Information Item.

13. NVTC Financial Items for November, 2009.

Information Item.

Note: The next NVTC meeting will be in the General Assembly Building in Room 3 West in Richmond. This will be a joint meeting with the Northern Virginia Transportation Authority from 5:30 to 6:30 P.M. on February 11, 2010.