

2023 Transit Fellow Program

Transit Fellow Position

The Transit Fellow Program is an opportunity for current or future students with an interest in the transit industry to gain valuable, real-world experience. Based on your interests and experience, you will have the opportunity to work closely with NVTC staff within one of our programs - WMATA, Commuter Choice, Transit Resource Center or Transit Technology - or with members of our Communications or Finance & Administration teams. **We are seeking applicants to begin the Fellowship in early May or June 2023 for three (3) to six (6) months.**

Qualifications

- Enrolled or planning to enroll in a bachelor's or master's degree program in transportation planning, urban and regional planning, public administration, communications, or a related field.
- Interest in transportation/transit planning, regional coordination, transportation/transit policy, transit technology, data analysis and mapping, communication/marketing, public finance, public administration, program/project management, etc.
- Willingness to learn through hands-on tasks, attending meetings, supporting NVTC activities, etc.
- Ability to work closely in a small team environment.

Fellowship Duration

The duration ranges from 3 to 6 months, with options for performance-based extensions with a weekly work schedule of **20 hours (minimum) up to 40 hours (maximum) per week** and opportunities for telework.

How to Apply

Applications received by 11:59 p.m. on **Friday, March 31, 2023** will be prioritized. NVTC is an equal opportunity employer. Please provide a cover letter and resume describing your qualifications and interest in this position. Submit your application to: opportunities@novatransit.org with the subject line 'NVTC Transit Fellow Program'.

Pay and Benefits

NVTC offers \$18 to \$20 per hour, depending on qualifications and experience, and provides transit benefits.

Additional Information

NVTC's office is in the Court House area of Arlington, Virginia. Work hours are generally 8 a.m. to 5 p.m., Monday through Friday. Additional work hours may include attending evening and weekend meetings or events. Some local and regional travel may be required.

About the Northern Virginia Transportation Commission (NVTC)

NVTC (www.novatransit.org) serves as a regional forum for discussion and analysis of transit issues that are critically important to our economy and quality of life. Founded in 1964, in part to represent the interests of the Commonwealth during the establishment of the Washington Metropolitan Area Transit Agency (WMATA), NVTC is charged with the funding and stewardship of WMATA and the Virginia Railway Express (VRE), which it co-owns. NVTC is also the lead agency in the administration of the Commuter Choice program, a multi-decade effort that leverages toll revenues from Northern Virginia express lanes to support transit and multi-modal investments.