



2023 Transit Fellow Program

Transit Fellow Position – Communications/Marketing

The Transit Fellow Program is an opportunity for current or future students with an interest in the transit industry and communications, public relations or marketing to gain valuable, real-world experience. You will have the opportunity to work closely with the NVTC communications staff to support the communications team and our programs – WMATA, Commuter Choice, Transit Resource Center or Transit Technology. We are seeking applicants to begin the Fellowship in January 2023 for three (3) to six (6) months.

Qualifications

- Enrolled, planning to enroll in, or recently graduated from a bachelor’s or master’s degree program in transportation planning, urban and regional planning, public administration, public relations, communications, marketing or a related field.
- Interest in transportation/transit planning, transportation/transit policy, transit technology, communication/public relations, marketing, etc.
- Desire to support the NVTC communications team in marketing campaigns, social media, still and video photography, news releases, newsletters, outreach efforts, website support and related duties.
- Willingness to learn through hands-on tasks, attending meetings, supporting NVTC activities, etc.
- Ability to work closely in a small team environment.

Fellowship Duration

The duration ranges from 3 to 6 months, with options for performance-based extensions with a weekly work schedule of **20 hours (minimum) up to 40 hours (maximum) per week** and opportunities for telework.

How to Apply

Applications received by 11:59 p.m. on **Friday, November 18, 2022** will be prioritized. NVTC is an equal opportunity employer. Please provide a cover letter and resume describing your qualifications and interest in this position. Submit your application to: opportunities@novatransit.org with the subject line ‘NVTC Transit Fellow Program’.

Pay and Benefits

NVTC offers \$15 to \$18 per hour, depending on qualifications and experience, and provides transit benefits.

Additional Information

NVTC’s office is in the Court House area of Arlington, Virginia. Work hours are generally 8 a.m. to 5 p.m., Monday through Friday. Additional work hours may include attending evening and weekend meetings or events. Some local and regional travel may be required.

About the Northern Virginia Transportation Commission (NVTC)

NVTC (www.novatransit.org) serves as a regional forum for discussion and analysis of transit issues that are critically important to our economy and quality of life. Founded in 1964, in part to represent the interests of the Commonwealth during the establishment of the Washington Metropolitan Area Transit Agency (WMATA), NVTC is charged with the funding and stewardship of WMATA and the Virginia Railway Express (VRE), which it co-owns. NVTC is also the lead agency in the administration of the Commuter Choice program, a multi-decade effort that leverages toll revenues from Northern Virginia express lanes to support transit and multi-modal investments.

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