



# **Commuter Choice on the I-66 Corridor Round Five**

## **Round Five (FY 2023- FY 2024) Project Application**

This application is being prepared and submitted as part of the Commuter Choice on the I-66 Corridor Round Five Call for Projects to be included in the FY 2023- FY 2028 Six Year Improvement Program (SYIP).

The project details provided herein may be used to establish performance metrics as part of an annual monitoring process. Further, the application material, including uploaded files and maps, may in part or in whole, become part of the public record and/or used in the development or preparation of public outreach materials.

### **Project Title/Name**

## **PART 1 GENERAL INFORMATION**

### **1.1 Applicant Information**

Please indicate the jurisdiction or agency that is submitting this project application. If a project is being submitted by two or more jurisdictions or agencies, please indicate both the lead and partner applicants. The lead applicant will be responsible for administering the project, including submitting reimbursement requests and receiving funds.

#### **Submitting Jurisdiction or Agency**

#### **Partner Jurisdiction(s) or Agency**

### **1.2 Point of Contact Information**

Please indicate the point(s) of contact for this project. The contact(s) should be the responsible party (or parties) for this project application and able to discuss project details with the NVTC Commuter Choice team or otherwise direct questions regarding the project to the appropriate person.

#### **Name: Primary Project Contact**

#### **Email**

**Job Title**

**Phone**

**Name: Secondary Project Contact**

**Email**

**Job Title**

**Phone**

## **1.3 Applicant Preference for Funding**

Please list all projects to be submitted by your jurisdiction or agency in the order of funding preference as described on your board, commission, or council resolution. The order must be identical for all applications from your jurisdiction or agency.

### **Funding Priorities**

#### **Funding Priority 1**

**Untitled**

## **1.4 Jurisdiction/Agency Endorsement to Apply for Funding**

Upload the executed endorsement (resolution, minutes, action) of your jurisdiction/agency's Board, Council or Commission to apply for Commuter Choice funding. The endorsement should indicate a funding preference of all submitted projects that matches Section 1.3 of this Application.

**Executed Endorsements**

## **1.5 Documentation of Any Third-Party Engagement**

**Does the project require the significant engagement of a third party (such as VDOT, WMATA or another jurisdiction) for its successful implementation?**

No

{if

(DoesTheProjectRequireTheSignificantEngagementOfAThirdPartysuchAsVDOTWMATAOrAnotherJurisdictionForItsSuccessfulImplementation.Contains("Yes"))}

**If Yes, please identify the third party (or parties) and way in which they will be involved with the project, as well as the status of coordination to date.**

{IfYesPleaseIdentifyTheThirdPartyorPartiesAndWayInWhichTheyWillBeInvolvedWithTheProjectAsWellAsTheStatusOfCoordinationToDate}

{ end if }

{if  
(DoesTheProjectRequireTheSignificantEngagementOfAThirdPartysuchAsVDOTWMATAOrAnotherJurisdictionForItsSuccessfulImplementation.Contains("Yes"))}

If Yes, you must also attach a signed executive-level letter or approved Board/Council resolution from each third party identified above that indicates their support for the proposed project and willingness to work with your jurisdiction/agency to implement it.

{ end if }

{if  
(DoesTheProjectRequireTheSignificantEngagementOfAThirdPartysuchAsVDOTWMATAOrAnotherJurisdictionForItsSuccessfulImplementation.Contains("Yes"))}

#### **Approval**

{ each Approval }

{Name}

{ end each }

{ end if }

## **1.6 Project Support from Other Jurisdictions/Agencies**

Please attach a completed Interagency Collaboration template ([available here](#)) if another jurisdiction/agency supports the project and you wish to receive points for this support in the technical evaluation process.

**Please attach Interagency Collaboration template.**

## **Part 2**

# **PART 2 PROJECT INFORMATION AND ELIGIBILITY**

Projects must meet **each of the** eligibility criteria of the [Third Amended and Restated Memorandum of Agreement, Transform66: Inside the Beltway Project](#) to be considered eligible for Commuter Choice on the I-66 Corridor. This section will prompt you for the needed information regarding project eligibility. The information that you provide about the proposed project may be used in outreach material or shared with the public.

## **2.1 Project Type**

**The project must be an eligible type of multimodal improvement (see section (II)(B)(1)(c), p.12 of the MOA). Select all that apply:**

## 2.2 Project Cost Estimate and Milestone Schedule

[Please complete the Commuter Choice Project Cost and Milestone Schedule workbook for this project and upload it to your application.](#) The workbook is a required part of the application. It will inform the contents of the Standard Project Agreement should the project be selected for funding.

[The workbook is available here.](#)

### a. Summary Cost Information

	<b>TOTAL PROJECT BUDGET</b>	<b>REQUESTED COMMUTER CHOICE FUNDING</b>	<b>OTHER FUNDS (if applicable)</b>
	(Instructions tab, cell E7)	(Instructions tab, cell E8)	(Instructions tab, cell E9)
Enter totals from the indicated Commuter Choice Project Cost Estimate and Milestone Schedule workbook cells.	<b>Project Budget</b>	<b>CC Request</b>	<b>Other Funds</b>

Please attach the completed Commuter Choice Project Cost Estimate and Milestone Schedule workbook.

### Workbook File Upload

### b. Annualized Commuter Choice Funding Request

Please enter the annualized Commuter Choice funding request from the Commuter Choice Project Cost Estimate and Milestone Schedule workbook, Instructions Tab, cell E10: **annualized cc funding request**

### c. Larger Capital Projects

**Are you requesting more than (approximately) \$5 million in Commuter Choice funding for capital activities (excluding vehicles)? If so, additional parameters and documentation requirements apply. These are noted, where applicable, in the remainder of the application.**

### d. Other Funding Sources

Please identify the types of other funding sources, if any, that will be applied to the overall project, as entered in the 'C. Other Funding Sources' tab of the Commuter Choice Project Cost Estimate and Milestone Schedule Workbook:

### Other Funding Sources

**Please attach available documentation of any funds committed to the project.**

**Briefly describe the steps needed to obtain any remaining funding commitments.**

**e. To be eligible, Commuter Choice funding must be obligated through execution of a Standard Project Agreement (SPA) by July 1, 2024 (two years after allocation). What is the target date for SPA execution, if the project receives funding?**

**SPA Target Date:**

**f. To be eligible, Commuter Choice funds be fully expended by July 1, 2027 (five years after allocation). What is the target date for expenditure of Commuter Choice funds, if the project receives funding?**

**Expenditure Target Date:**

**g. When would the project begin service?**

Please note:

- For transit services and other operations projects, provide the date that service would begin. If the project is a continuation of an existing Commuter Choice-supported transit service, provide the date that the Round Five (FY 2023- FY 2024) funding would take effect.
- For capital projects, provide the opening date.
- For incentives, provide the date that the incentives would be available to commuters.

**Project Begin Service Date:**

## **2.3 Project Scope**

**a. Transit Service Renewals**

**Is the proposed project a continuation of a new or enhanced bus service that has previously received Commuter Choice funding?**

If Yes, please identify the route and any refinements to the prior scope (e.g., more or fewer trips, modest routing adjustments) that would be implemented if the service receives continued funding from the program. You can (optionally) upload any maps or other documents below that help describe any proposed changes in service. If you are substantially restructuring the route, select No above. Also identify any capital expenses included in the renewal proposal. If you are proposing to purchase vehicles to accommodate an expansion in service, please identify the propulsion type (e.g., CNG, diesel, electric, fuel-

cell, hybrid). Then scroll to the bottom of this page of the application (you may skip all remaining questions on this page) and move ahead to Part 3.

**Response required if above answer is yes**

**Optional file upload**

**b. Scope Description**

**Please detail the scope of the project and the intended uses of Commuter Choice funds. (If you are proposing to purchase vehicles, please identify the propulsion type (e.g., CNG, diesel, electric, fuel-cell, hybrid)).**

Please note:

- For Larger Capital Projects, Commuter Choice funds may only be used for asset acquisition, including land, and construction.
- For standalone TDM projects, direct incentives exclusively targeted to toll payers and with directly measurable outcomes must be the focus of the project. Specifically, such incentives must constitute at least two-thirds of the total cost of the project. Staffing and/or marketing may constitute the remainder.

**c. Project Location (i.e. area, intersection, corridor or route)**

**Fully describe the project location including termini, routing, and stations/stops served, where applicable.**

Optional: Attach any maps, sketches, drawings, or georeferenced data showing the project location -i.e. shapefile (.shp), geodatabase with feature classes (.gdb), Keyhole markup language/Google Earth (.kmz), spreadsheet with geographical identifier information (.csv, .xls) or other relevant project location data.

**Optional file upload**

**d. To be eligible, the project must benefit tollpayers. How does the project benefit tollpayers? Select all that apply.**

**e. To be eligible, the project must support at least one of the Commuter Choice improvement goals for the I-66 corridor. Which does the project support? Select all that apply.**

## **2.4 Project Planning**

a. Planning Status (select all documents/plans that reference the project)

b. Planning Conducted to Date

Please summarize the planning and, if applicable, any other project development activities conducted to date for the project.

## 2.5 Additional Documentation

Upload any additional available documentation regarding the project cost, scope and schedule here, as well as copies of any agreements executed to date that are needed for project implementation. *(Required for Larger Capital Projects.)*

**Additional Documentation**

## PART 3 TECHNICAL MERIT CRITERIA

The information provided in this section will be used as part of the project selection process. For projects selected for funding, ongoing project monitoring may also be based on the information provided below. Please see the [Commuter Choice Recipient Handbook](#), chapter 4, for explanations of how this information is used in the technical evaluation process.

### 3.1 Person Throughput

The objective of the person throughput evaluation criterion is to assess how well a project is suited to move more people through the corridor efficiently.

**On a typical day, during the opening year of the project, how many additional people will the project move inbound, toward D.C., during the AM peak period?**

**For the same scenario above, i.e. on a typical day, during the opening year of the project, how many vehicle trips will be used to move the additional people identified above?**

Identify your assumptions and sources for throughput improvement.

Provide your assumption description below... OR via file upload

### 3.2 Peak Period Travel Time

The objective of the peak period travel time criterion is to evaluate a project's ability to provide or support consistent travel time during congested periods for users of the corridor as well as to improve the operational efficiency of the transportation network.

**Identify a typical trip (inbound toward D.C. during the AM peak period) that you anticipate a commuter using the project would take. Specify origin and destination points for the trip and any further means of travel in addition to the project.**

**Please identify the travel time, in minutes, for the trip identified above, assuming an 8:30am worksite arrival**

We will estimate the baseline (without or prior to implementation of the project) travel time and will share this value and the resulting estimated travel time improvement with you when we release draft scores. Please see Section 4.2 of the [Commuter Choice Recipient Handbook](#) for a description of how we will estimate the baseline trip.

Identify the assumptions behind your travel time estimate. You may also include discussion of how the project will result in the anticipated travel time reductions.

**Provide your assumption description below...      OR via file upload**

### **3.3 Connectivity, Accessibility and Diversion Mitigation**

We will assess the connectivity, accessibility and diversion mitigation benefits of the proposed project based on the scope and location information that you provided in Part 2, and will share the draft results with you when we release draft scores. Please see Section 4.2 of the [Commuter Choice Recipient Handbook](#) for information on how we will score these factors.

Please identify any additional information that you would like us to consider for these factors – in regard to the proposed project's ability to link different modes of transportation, link people with opportunities and/or mitigate the impacts of trips that are diverted from the expressway due to tolling and/or high occupancy vehicle restrictions

**Additional Information**

**Optional file upload**

## **PART 4 ADDITIONAL INFORMATION**

**(Optional) Identify any additional expected outcomes or benefits that would result from funding the implementation of the project:**

**(Optional) Please also identify any unique project features or considerations that are relevant to the expected outcomes:**

**(Optional) List internet links to any additional information in support of this project and provide a short description of the content:**



(optional) Upload any additional and relevant documentation, maps, and files.

## **PART 5 APPLICANT CERTIFICATIONS AND SIGNATURE**

If this application is selected for funding, the information contained in this application will become the foundation for the funding agreement per the requirements and guidelines specified in the [Third Amended and Restated Memorandum of Agreement, Transform66: Inside the Beltway Project](#).

**cert1**

**cert2**

**cert3**

**cert4**

**Name**

**Signature**

**Title**

**Date**